
20,000 Recipes

Plus Bonus Cooking Clip Art

User's Guide

COSMI Corporation

2600 Homestead Place
Rancho Dominguez, California 90220
voice (310) 886-3510
fax (310) 886-3517

COSMI EUROPE, LTD.

8A Daimler Close
Royal Oak Industrial Estate
Daventry, Northamptonshire
NN11 5QJ, United Kingdom
Voice +44 (0) 1327 879000
Fax +44 (0) 1327 879888



SYSTEM REQUIREMENTS

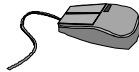
Operating System

Your computer must have Microsoft Windows 3.1, Windows for Workgroups 3.11, Windows 95, Windows 98, Windows NT 3.5, Windows NT 4.0, or higher versions of these operating systems.

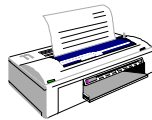
Disk Space

This program requires approximately 8 megabytes of space on your hard drive. Less than 2 megabytes are required if the clip art and examples are not installed.

Hardware



A mouse or pointing device is required.



To print out any items you create or save in this program, you must have a printer. Although the program will operate with dot matrix printers, we recommend ink jet or laser printers for the best results. If you wish to produce items in color, you must have a color printer.



To access our web site you must have a modem and a connection to the Internet.

INSTALLATION INSTRUCTIONS

USING WINDOWS 3.1, WINDOWS 3.11, OR WINDOWS NT 3.X

1. Place the CD into your CD-ROM drive.
2. In Program Manager click on FILE, then click on RUN.
3. Type in D:\CDSETUP and press Enter. (If your CD-ROM drive is not D, then change it to the letter associated with your CD-ROM drive.)
4. Follow any instructions that appear on the screen.

USING WINDOWS 95, WINDOWS 98, OR WINDOWS NT 4.0

1. Place the CD into your CD-ROM drive.
2. In the start-up screen click on START, then click on RUN.
3. Type in D:\CDSETUP and press Enter. (If your CD-ROM drive is not D, then change it to the letter associated with your CD-ROM drive.)
4. Follow any instructions that appear on the screen.

BASIC NAVIGATION

20,000 Recipes can be used equally well with either the mouse or the keyboard. You may use the mouse or the keyboard to perform the same task, depending on which you are most comfortable with. For instance, to view a recipe:

- double click on the recipe title with the mouse
- make it the highlighted recipe, by clicking on the title, or by using the Next/Previous, or Search features, and then:
 - Use the Enter shortcut key as specified in the File/Modify menu item.

The Speedbar

The Speedbar is the stripe across the top of the **20,000 Recipes** window. Inside it are a number of icons (small pictures), which make common operations easy to accomplish. Following is a description of what each icon does:

- **Top of File** (double bar and an arrow pointing up)
- **Next recipe** (arrow pointing down)
- **Prior recipe** (arrow pointing up)
- **Bottom of file** (double bar and an arrow pointing down)
- **Locate recipe** (a magnifying glass)
- **Locate recipe by name only** (a magnifying glass with a dot in it)
- **Print current recipe** (a printer with paper coming out)
- **Switch between card and list formats** (A box split between cards and a list)

The current recipe is displayed in a highlighted color. The Next, Previous, Top, and Bottom buttons can be used to move the card stack, therefore changing the current recipe. You may see the recipes in list rather than card format by using the right icon on the toolbar or by selecting List/Options and turning off the Use Cardfile Layout option. Find a recipe quickly by name by typing the first letter of the recipe name, and searching through the list which appears. Use the scroll bar on the right side of the window to move quickly through the stack of recipes.

The Menus

Each of the procedures listed in the Speedbar section are also available by using the standard drop down menus. If you are unfamiliar with the use of menus, stop and review these in your Windows manual now. Here are a list of menu items:

File	Quick Find	Quickly locate a recipe by title.
	Complete Search	Locate a recipe less quickly but with a comprehensive search.
	Reset Search	Used after searching, allows you to reset all recipes.
	Print	Print the current recipe.

	Print Setup	Sets the printer and printer options.
	Exit	Complete your 20,000 Recipes session.
Record	Next	Make the next alphabetical recipe current.
	Previous	Make the prior recipe current.
	Top	Make the first recipe current.
	Bottom	Make the last recipe current
	PgUp	Move one page toward the top of the list
	PgDn	Move one page toward the bottom of the list.
	Copy	Copies the current recipe to the Windows Clipboard.
Help	About	Indicates version, registration, and copyright information.

On screen, the menus indicate helpful keyboard shortcuts. For example, press the F7, or the Up Arrow key, instead of Record/Next. Take the time to review the function keys for easier operation of this program.

PRINTING RECIPES

Printing is sent to the Windows default printer. You can set this by using the File/Setup printer menu choice, or by using the Setup button in the printer options screen.

Begin printing a recipe in a number of ways:

- Press the printer icon on the toolbar while the recipe is current.
- Use the F9 function Key.
- Press the Print button on the recipe screen.
- Choose the Print/Recipe menu option.

Press OK to print the recipe.

The Printer Options Screen

The following options are available from this screen:

Highlighted/All recipes Use All to print all the recipes displayed. If you have initiated a search that brought up five matching recipes, five recipes will print. If you have no search active, then this option will print all 20,000 Recipes in the database!

Draft Mode This option will print the recipe in a simple format suitable for Dot matrix or slower printers - it essentially ignores all settings in the **Fonts** section (see Fonts Window section).

Titles only	This option will print a simple one line listing of every title in the current search set, or all titles, if no search set was active.
Tag Line	This text may (optionally) be printed at the bottom of the page. If you are a registered user, and have personalized this copy of 20,000 Recipes , a space and then your name will appear after this text. You may turn off the Tag line option in the Fonts section (see Fonts Window section).
Shopping list for all displayed titles	This option will print the ingredient list for the yield you specify for all the recipes displayed. You may restrict which recipes are displayed by using the search or mark features.
Print to file	This option will print the draft mode recipe to a file, prompting for a filename, and allowing the user to view it when complete. It is intended to allow the user to preview the conversions before printing them out.
Yield	A number entered here will become the yield for every recipe printed in this set. Leave the yield blank to have each recipe in the set print at its original yield.
Margins	The margins will be used for the recipes printed without the draft option. The left margin can be enlarged so the recipe may fit on a 3 hole punched page for use in a loose-leaf binder. Because different printers each have unprintable margins, you will find that these margins are approximate. Laser printers generally add about 1/4" to the margin you enter in this screen. To print the recipe in landscape, choose File/Print setup, press the setup button, and make the selection.
OK Button	This button will print the selection(s).
Fonts	Adjust fonts for the various sections here.

The Fonts Window

You may adjust the following options in this window:

- Font
- Omit
- Center
- Line

Press the font button to set the font using the standard Windows font selection screen. You may choose any font or size, and adjust italics, bold, underline, color, and strikethrough with this screen. The other options will cause the selected section to be omitted, centered, or draw a decorative line underneath the section. There is a VIEW button that approximates how the recipe will look. The Font options have no effect on printed output if you've chosen the draft mode, recipe card, or print to file option.

YIELD CONVERSIONS

Before a recipe is printed, you may convert the yield of the recipe by entering the new yield in the space provided. Leave it blank to print the recipe as it was entered. If you change the yield, **20,000 Recipes** will perform the required multiplication or division for that printout only - your original recipe remains in the system unchanged. Also, if you are printing multiple recipes, this yield will be used for all recipes that are printed.

FINDING A RECIPE BY NAME

Use the File/Quick Search menu option, or the magnifying glass icon with a dot inside it, to find a recipe by name. You don't have to type the entire name - just the first few letters.

SEARCHING FOR A RECIPE

If you want to locate a number of recipes that meet a certain criteria, or find a recipe when you don't know its name, use the File/Complete search menu option or the empty magnifying glass icon on the Speedbar. A window will appear that includes the following fields:

- Recipe name containing
- Ingredient containing
- Keywords containing
- Directions containing
- Origin Containing

Let's assume you'd like to isolate all the desserts that contain chocolate. You've already included DESSERT as a keyword in all the dessert recipes as you entered them. All you need to do is enter DESSERT in the KEYWORDS section of the complete search window, and CHOCOLATE in the ingredient section. You will see a window marking the percentage complete as the search takes place. The displayed recipe cards will reflect the isolated list. Anything containing CHOCOLATE and CHOCOLATE CHIPS will match the search term CHOCOLATE. The status bar at the bottom of the screen will show the words Search set active, instead of All records selected, and it will reflect the number of recipes that were found.

In order to reset **20,000 Recipes** to view all the recipes again, use the check box marked Reset to include all recipes, or press the F5 key, or use the File/reset search menu option.

BONUS CLIP ART

To view the bonus clip art, click on the Browser icon. The cooking and food related clipart items are located in separate folders. Choose between the different folders to view the clip art. The browser will then show thumbnails of the art in low resolution:



Clicking on an individual image will show the file name and size and open the image in the program presently associated with the type of file selected.

The clip art file viewer will also allow you to view any other collection of art.

SUPPORT

We encourage all of our users to provide comments and suggestions about this program. This program is supported by voice, fax and Internet e-mail.

Voice

For telephone support, call COSMI's Customer Service at (310) 886-3510 during the hours below. (Note: All times are in the Pacific Standard Time zone.)

Monday through Thursday, 8:30 am - 12:00 noon and 1:00 pm - 4:00 pm

Friday, 8:30 am – 12:00 noon.

E-mail

Support questions may be addressed to: support@cosmi.com.

Fax and Internet Support

You may fax us at (310) 886-3517. Be sure to visit COSMI's Internet Web site: <http://www.cosmi.com>.

PROGRAM DESCRIPTION

A complete library of over 20,000 original gourmet recipes! Never before has a program contained so many tantalizing recipes and been so easy to use. Flexible search capabilities allow recipes to be located by title, key ingredients, preparation time and nutritional information. Yield conversions automatically multiply ingredients for various servings. Print recipes on 3 x 5 index cards and print separate shopping lists for any recipe. Also included, Bonus Cooking Clip Art!

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The License Agreement and Warranty shall be construed, interpreted and governed by the laws of the state of California.

COSMI CORPORATION

**2600 Homestead Place
Rancho Dominguez, CA 90220
voice (310) 886-3510
fax (310) 886-3517**

COSMI EUROPE, LTD.

**8A Daimler Close
Royal Oak Industrial Estate
Daventry, Northamptonshire
NN11 5QJ, United Kingdom
Voice +44 (0) 1327 879000
Fax +44 (0) 1327 879888**

E-mail: support@cosmi.com

Internet Web site: <http://www.cosmi.com>

**995110
ROM-680M**