

## WinClock Index

The Index contains a list of all Help topics available for WinClock. You can use the scroll bar to see the entries that are not currently visible in the Help window.

For information on how to use Help, press F1 or choose Using Help from the Help menu.

While viewing the WinClock system menu, you may get context sensitive help by holding down the mouse button and pressing F1 while the item you want help on is selected. You may get context sensitive help from inside most of WinClock's dialog boxes by selecting the "Help" button in the dialog box.

Click on one of the following items to see more information about it.

[Set Date/Time](#)

[Alarms](#)

[Timers](#)

[Hourly Beep](#)

[Preferences](#)

[About](#)

[Displaying/Hiding The System Box](#)

[The Right Mouse Button](#)

[Avoiding Tiling Or Cascading WinClock](#)

[Closing WinClock](#)

[Moving WinClock](#)

[WinClock Features](#)

How to contact the author:

Comments and suggestions (and reports of problems) would be greatly appreciated. You can contact me in the following ways:

1. Write:

David A. Feinleib  
1430 Mass. Ave. Suite 306-42  
Cambridge, MA 02138

2. Send BIX mail to:

"pgm"

3. Send CompuServe mail to:

76516,20

4. Send mail on a BBS via FIDONET (IBM UG BBS, Boston, MA.) to:

David Feinleib

## **Setting The Time And Date**

After selecting "Set Time/Date..." from the system menu, you can easily set the time and date from within WinClock. Enter the time and date and then click OK. If you want to keep the current date and time, click CANCEL.

## **Alarms**

WinClock allows you to set two alarms. You can set one or both of WinClock's alarms. After selecting "Alarms..." from the system menu, you may set alarms in the following way: Click on the alarm you want to set (Alarm One or Two). If you want the alarm to be on, select : "Enabled" (so that there is an "x" in the box). If you do not want the alarm to be on, but only want to set it for use at a later time, click on "Enabled" until there is no "x" in the box. (Note: you must enter the time in 24 hour format.) Select "Beep" to have the alarm beep when it goes off or "Silent" for it to be silent. Select "Daily" to have the alarm go off daily or select "On date" and enter the date on which the alarm should go off. If you want to, enter a note to display when the alarm goes off.

## **Hourly Beep**

Select the "Hourly beep" option if you want WinClock to sound a short beep and flash on the hour. A check mark will appear next to "Hourly beep" if it is selected. To turn off the Hourly beep, click on "Hourly beep." The check mark will disappear.

## Preferences

### Date Formats

-----

Preferences allows you to change how the date and time are displayed. Select the options you want and click "OK".

You may change the character that separates the parts of the date by typing a different character in the "Separator" edit box. Although it is possible to type more than one character, only the first character you type will be used.

You may select to have the colon that separates the hours and minutes blink on the second when the seconds are not displayed by selecting "Blink Colon" so that there is an "x" in the box.

### Display

-----

#### - Bring To Front

If you want WinClock to appear over other applications, select "Bring To Front".

#### - System Box

If you want WinClock to display a system box, select "System Box". Hiding the system box reduces the area that WinClock takes up on the screen.

#### -Anti-Cascade

You should select "Anti-Cascade" if you do not want WinClock to be cascaded when you cascade the open windows.

### Screen Location

-----

#### - One Location

WinClock remembers one screen location by default. This means that when you move WinClock, it remembers its position on the screen so that the next time you run WinClock, it will go to the position where it was when it was closed.

#### - Always Return To Default Screen Location

If you want to move WinClock to a certain location for only the current time that WinClock is running but then to have WinClock revert to the default screen position, select "Always Return To Default Screen Location". The next time you run WinClock, it will revert to its default location.

## **About**

The about box displays information about the author, gives the version number of the program, and explains about ShareWare.

## **Displaying/Hiding The System Box**

You may display/hide the system box in the following ways:

1. Open the Preferences dialog box and select System Box so that there is an "x" in the box. This will display the system box. To hide the system box from the Preferences dialog box, select System Box so that there is no "x" in the box.
2. Double click on the WinClock caption (the caption is the area in which the time and date are displayed). If the system box is hidden, it will appear; if it is displayed, it will be hidden.

## **The Right Mouse Button**

If you want to tile the open windows, you should click once with the right mouse button on the WinClock client area (the area where the time and date are displayed). This will cause WinClock to be hidden for about seven seconds, during which time you may tile the open windows.



## **Closing WinClock**

To close WinClock, do one of the following:

1. Double click on the WinClock system box.
2. Click once on the WinClock system box and then click on "Close".

## **Moving WinClock**

To move WinClock, click on WinClock and, while holding the mouse button down, move WinClock.

## **WinClock Features**

- Display of time and date in many different formats
- Two alarms (which can be set for daily or only a specified date)
- Optional hourly "beep"
- Allows user to set time and date easily
- Optionally stays in front of other applications
- Remembers screen position
- Context sensitive help
- Two stopwatches
- Two countdown timers

## Timers

After selecting "Timers..." from the system menu, you can select to start, stop, and display up to two stopwatches and two countdown timers. Select the options you want and then click OK. If you do not want to make any changes, click CANCEL.

By selecting different options, you can have WinClock display some or all of the timers as well as the time and date. In order to use a countdown timer, you must type a number from which to countdown in the "Countdown from" edit box. This number must be in minutes.

Select "Display Timer" individually for each timer if you want to display it (or not display it). Select "Display Date" and/or "Display Time" if you want to display the date and/or time while one or more of the timers are running. The display of the date and time are not dependent on the timer that is currently selected. "Display seconds" is selected by default. If you do not want to display the seconds, click on it so that there is no "x" in the box. You can choose to display the seconds individually for each timer.

The settings that you make in the Timers dialog box only effect the WinClock display while one or more timers are running. The settings will be saved while WinClock is running but will be reset to the default when WinClock is restarted.

The timers are displayed as follows:

The first stopwatch appears as: S1 00:00:00

The second stopwatch appears as: S2 00:00:00

The first countdown timer appears as: C1 00:00:00

The second countdown timer appears as: C2 00:00:00

## **Avoiding Tiling Or Cascading WinClock**

### **Cascading**

-----

If you want to "Cascade" the open windows, it is useful to have the "Anti-Cascade" option selected (in the Preferences dialog box) so that WinClock does not get cascaded.

To select "Anti-Cascade", select "Preferences..." from WinClock's system menu. In the "Preferences" dialog box, select "Anti-Cascade" so that there is an "x" in the box.

"Anti-Cascade" is on by default.

### **Tiling**

-----

If you want to tile the open windows, you should click once with the right mouse button on the WinClock client area (the area where the time and date are displayed). This will cause WinClock to be hidden for about seven seconds, during which time you may tile the open windows.



