

FileApp Help Index

The Index contains a list of all Help topics available for FileApp. For information on how to use the Help system, press F1 or choose Using Help from the Help menu.

Buttons

<u>Commands</u>	File and directory operations.
<u>Directory</u>	Directory control buttons.

Directories & Files

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Index

The Index contains a list of all Help topics available for FileApp. For information on how to use the Help system, press F1 or choose Using Help from the Help menu.

Help system

The help system is a program that is part of Windows. It is designed to provide the user with information on the program they are using. To learn how to use the Help system, press F1 or choose Using Help from the Help menu.

WIN.INI (Modifying file)

The WIN.INI file contains setup and configuration information for Windows. For more information on WIN.INI and how to modify and add sections, please refer to the manual included with Windows and WININI.TXT.

Wildcards

A wildcard is either `?` or `*`. `?` matches any one character in the file name. `*` matches any number of characters in a file name. Check your MS-DOS manual for more information on how to use wildcards.

Control Panel

The Control Panel is a program that allows you to modify and configure Windows' default settings. Check your Windows manual for more information on where to find, and how to use, the Control Panel.

Source directory

The directory containing the files you wish to manipulate. The source directory is displayed in the top left corner of the window, beside the swap and inject buttons. You can change the source directory through the root button, the parent button and directory list.

Associations

Windows lets you associate a document with an application. When you select the document, the associated application is run and the document loaded. Check your Windows manual for more information on [associating documents with applications](#).

Destination directory

The directory to which you intend to copy or move files or directories. The destination directory is displayed below the current source directory. You can change the destination directory by using the swap and inject buttons.

Glossary

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WIN.INI

Commands

To get help for a subject, click the appropriate word.

<u>Copy</u>	Copy files.
<u>Move</u>	Move files.
<u>Delete</u>	Delete files.
<u>Rename</u>	Rename files.
<u>Info</u>	Display file information.
<u>Edit</u>	Edit an ASCII text file.
<u>Make dir</u>	Make a new directory.
<u>Copy dir</u>	Copy a directory.
<u>Del dir</u>	Delete a directory.
<u>Ren dir</u>	Rename a directory.
<u>Mask</u>	File display mask.
<u>Run</u>	Run a program or associated data file.
<u>SysInfo</u>	Display system information.
<u>Drives</u>	Display drive information.

Copy

Copies selected files from the source directory to the destination directory.

To copy files:

- 1) Verify that the destination directory is correct.
- 2) Select the file(s) you wish to copy.
- 3) Choose the copy button.
- 4) If the file already exists in the destination directory and file replace is turned on, you will have to choose OK to confirm the operation.

Move

Moves selected files from the source directory to the destination directory.

To move files:

- 1) Verify that the destination directory is correct.
- 2) Select the file(s) you wish to move.
- 3) Choose the move button.
- 4) If the file already exists in the destination directory and file_replace is turned on, you will have to choose OK to confirm the operation.

Delete

Deletes selected files in the source directory.

You might not be able to recover deleted files so use this command with caution. If you are a novice user, it is recommended that you turn on FileApp's confirmation requests.

To delete files:

- 1) Select the file(s) you wish to delete.
- 2) Double check to make sure that you have selected the correct files.
- 3) Choose the delete button.
- 4) If file delete is turned on, you will have to choose OK to confirm the operation.

Rename

Renames selected files in the source directory.

To rename a single file:

- 1) Select the file you wish to rename.
- 2) Choose the rename button.
- 3) Type the new name and choose OK.

To rename multiple files:

- 1) Select the files you wish to rename.
- 2) Choose the rename button.
- 3) Use DOS wildcards to specify the new names and choose OK.

Info

Displays information on the selected file from the source directory.

Information displayed includes the file's path, name, size and when it was last modified. You can also view and modify the file's attributes.

Attribute	Function
Hidden	Prevents a file from appearing in directory listings.
System	Identifies the file as a DOS system file.
Read Only	Prevents a file from being changed.
Archive	Indicates that a file has been modified.

To view information on a file:

- 1) Select the file you wish to view.
- 2) Choose the info button.

To modify a file's attributes:

- 1) Select the file you wish to view.
- 2) Choose the info button.
- 3) Modify the file's attributes by turning on or off the hidden, system, read only and archive checkmarks.
- 4) Choose OK.

Edit

Runs the defined editor using the selected file from the source directory.

To edit a file:

- 1) Select the file you wish to edit.
- 2) Choose the edit button.

Make Dir

Makes a new directory in the source directory.

To make a new directory:

- 1) Verify that the source directory is correct.
- 2) Choose the make dir button.
- 3) Type the directory name and choose OK.

Copy Dir

Copies a selected directory from the source directory to the destination directory.

When you copy a directory, all its files and subdirectories are copied as well.

To copy a directory:

- 1) Verify that the destination directory is correct.
- 2) Select the directory you wish to copy.
- 3) Choose the copy_dir button.
- 4) If the directory already exists in the destination directory and dir_replace is turned on, you will have to choose OK to confirm the operation.

Del Dir

Deletes a selected directory in the source directory.

You might not be able to recover deleted files and subdirectories so use this command with caution. If you are a novice user, it is recommended that you turn on FileApp's confirmation requests.

To delete a directory:

- 1) Select the directory you wish to delete.
- 2) Double check to make sure that you have selected the correct directory.
- 3) Choose the del_dir button.
- 4) If dir_delete is turned on, you will have to choose OK to confirm the operation.

Ren Dir

Renames a selected directory in the source directory.

To rename a directory:

- 1) Select the directory you wish to rename.
- 2) Choose the ren_dir button.
- 3) Type the new name and choose OK.

Mask

Changes the wildcard mask used to display files in the source directory.

Only those files that match the mask will be displayed. If you wish to display all files in the directory, set the mask to *.*.

To change the mask:

- 1) Choose the mask button.
- 2) Use DOS wildcards to specify the new mask and choose OK.

Run

Allows you to start an application or data file, and optionally pass it parameters.

To start an application:

- 1) Choose the run button.
- 2) Type the exact application or data file name. If the application is not in the current directory, you must precede the filename with its complete path.
- 3) If you wish you can also type in any parameters the application needs.
- 4) You can select Run Minimized to make the application start as an icon.
- 5) Choose OK.

SysInfo

Displays information on the system.

To view information on the system:

- 1) Choose the sysinfo button.

Drives

Displays information on the available drives.

To view information on available drives:

- 1) Choose the drives button.

Directory buttons

The directory buttons are used to manipulate the source and destination directories, as well as navigating through the disk's directory structure.

Swap

Switches the source directory with the destination directory. It lets you alternate between them so you can manipulate the files and subdirectories in both.

Inject (->)

Copies the source directory name to the destination directory name. It makes the destination directory be the same as the source directory.

Root

Displays the root directory of the current disk .

Parent

Displays the parent directory of the current directory.

Directory list - Key and Mouse Functions

The directory list shows the available subdirectories in the source directory. You can navigate through the disk's directory structure by using the directory list.

If all the subdirectories don't fit in the list box, a vertical scroll bar will be added so you can move quickly through the list.

Mouse action	Function
Single left click	Selects the directory and removes the selection from the previous directory (if any).
Double left click	Changes the source directory to the selected subdirectory.
Single right click	Is the same as double left click.

Key(s)	Function
Spacebar	Changes the source directory to the selected subdirectory.
Right or Down	Selects the next directory and removes the selection from the previous directory (if any).
Up or Left	Selects the preceding directory and removes the selection from the previously selected directory (if any).
Page up	Selects the directory at the top of the previous section of the list and removes the selection from the previous directory (if any).
Page down	Selects the directory at the bottom of the next section of the list and removes the selection from the previous directory (if any).
Home	Selects the first directory in the list and removes the selection from the previous directory (if any).
End	Selects the last directory in the list and removes the selection from the previous directory (if any).

File list - Key and Mouse Functions

The file list displays the available files in the source directory. You use this list to view and manipulate the files using the command buttons.

If all the files don't fit in the list box, a vertical scroll bar will be added so you can move quickly through the list.

Mouse action	Function
Single left click	Selects the file and removes the selection from the previous file (if any).
Shift+Left click	Selects all files from the previously selected file to the newly selected file.
Ctrl+Left click	If the file is not selected, it selects the file and leaves the selection from the previous file(s) (if any). If the file is selected, it removes the selection from the file and leaves the selection from the previous file(s) (if any).
Double left click	Runs the selected file. The selected file can be an application or a data file with an <u>association</u> (see above).
Single right click	Is the same as double left click.

Key(s)	Function
Ctrl+Spacebar	Runs the selected file. The selected file can be an executable file or a data file with an association.
Shift+Direction	Selects all files from the previously selected file to the newly selected file. You can keep pressing the direction key until all the files you want are selected.
Shift+F8	Turns on extended selection mode. You can now use the direction keys to move the outline. When the outline is on a file you want to (de)select, you press the spacebar. Repeat this for as many files as you want. When you are done, press Shift+F8 again. If the file is not selected, it selects the file and leaves the selection from the previous file(s) (if any). If the file is selected, it removes the selection from the file and leaves the selection from the previous file(s) (if any).
Right or Down	Selects the next file and removes the selection from the previous file (if any).
Up or Left	Selects the preceding file and removes the selection from the previous file (if any).
Page up	Selects the file at the top of the previous section of the list and removes the selection from the previous file (if any).
Page down	Selects the file at the bottom of the next section of the list and removes the selection from the previous file (if any).
Home	Selects the first file in the list and removes the selection from the previous file (if any).
End	Selects the last file in the list and removes the selection from the previous

file (if any).

Ctrl+Slash Selects all the directories in a list box.

Ctrl+Backslash Cancels all selections except the current selection.

Settings

The settings requester allows you to change the default text editor, the confirmation status and the usage of the saved directories.

If you choose OK, FileApp saves the configuration to the WIN.INI file, if not it returns to its previous settings.

To get help for a subject, click the appropriate word.

Editor

Change default editor.

Confirmation

Set confirmation of operations.

Use saved directories

Remember previously used directories.

Editor

This is the editor that is run when you highlight a file and select the edit button.

The default value is notepad.exe. You can change this to any editor or word processor that can load ASCII files.

Confirmation

The confirmation section allows you to specify which operations you wish FileApp to confirm before completing.

File replace will request confirmation every time a copy or move operation causes an existing file to be overwritten.

File delete will request confirmation before a file is deleted.

Directory replace will request confirmation every time a copy_dir operation causes an existing directory to be overwritten.

Directory delete will request confirmation before a directory is deleted.

Use Saved Directories

Specifies whether FileApp should start up with the same directories it had the last time it was used.

When selected, FileApp will always remember the source and destination directories it had the last time it was used. Otherwise, FileApp will use the current directory as the source and the Windows directory as the destination.

Order Form - FileApp v1.0 Registration

Select **PRINT TOPIC** from the **FILE** menu to print a registration order form.

To place your order, call or fax Eschalon Development Inc. at (604) 520-1543 or leave an EMail message on Compuserve (76625,1320), BIX (newdawn) or USENET (Robert_Salesas@MindLink.bc.ca).

NAME/CONTACT: _____

COMPANY: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

COUNTRY: _____ TELEPHONE: _____ FAX: _____

License registration number	\$30.00 Cdn. (\$25.00 US)	x ___ units =	\$ _____
B.C. residents add 6% PST	1.80 Cdn.	x ___ units =	\$ _____
Canada residents add 7% GST	2.10 Cdn.	x ___ units =	\$ _____
		Total:	\$ _____

VISA #:* _____ Exp. Date: _____
(*will be charged in Canadian dollars)

Name On Card (**exactly**): _____

- OR -

Mail a check or money-order payable to **Eschalon Development Inc.**, at:

110-2 Renaissance Square
New Westminster, BC
V3M 6K3 Canada

Please call for information on site licenses or volume discounts: (604) 520-1543