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Desktop Goodies is a five different programs in one. It puts an icon in the system tray to give you one-click access to the following programs. *Click* on one of the programs below to find out how they work or start up the a program and hit F1.

- [Calendar](#)
- [Conversion Tables](#)
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Overview

Desktop Goodies is a program that will do at least five different things for you. It puts an icon in the system tray to give you one-click access to the following programs. *Click* on one of the programs below to find out how they work or start up the programs and hit F1.

- Calendar - a popup calendar (will also change the computer date)
- Conversion Tables - converts different measurements
- CountDown - timer that counts down the time
- Reminders - alerts you for upcoming events
- Sticky Notes - quick & handy notepad
- Startup List - logs the date and time that Desktop Goodies starts up.

Calendar

Use this pop-up calendar anytime that you want to check a date. *DoubleClicking* on a date will change the computer date to that date..

For more on other Desktop Goodies programs, see also:

[Conversion Tables](#)

[CountDown](#)

[Reminders](#)

[Sticky Notes](#)

Conversion Tables

Conversion Tables is a quick and simple way to convert one measurement into another. Simply enter a number and *click* on the measurement of that number. All related measurements will change based on the information that you have entered. Example (*Click* on DISTANCE. Enter 10 as a value, then *click* on MILES. Notice how your number 10 is beside Miles and that 17600 is beside Yards. That is because there is 17600 yards in 10 miles) You can then *click* on meters. Again, all other measurements will change to equal the value of 10 meters.

If you live in Canada, you may wish to *click* on [Imperial Volume](#) . Since Imperial gallons, quarts, etc. are different than in the U.S., you may wish to use the volume measurement of your own country.

Want to know how many days until Christmas or your birthday? *Click* on [Days](#) to find out!

For more on other Desktop Goodies programs, see also:

[Calendar](#)

[CountDown](#)

[Reminders](#)

[Sticky Notes](#)

CountDown

Simply *click* on the scroll box to increase the number of hours and minutes. You can go as high as 12 hours. *Click* on START to start the CountDown timer. When The timer reaches the time 0:00, a wave file will play to remind you that time has run out.

At any time, you can change the number of minutes left. Just *click* towards the beginning or the end of the scroll bar. You can do this even while CountDown is still running. (clicking on the arrow portion of the scroll bar increases/decreases the time remaining by one minute. Clicking on the scroll bar itself increases/decreases the time remaining by 15 minutes.

If you want to minimize CountDown and do something else on your computer, go ahead. You can still see how much time you have left on the minimized CountDown icon.

For more on other Desktop Goodies programs, see also:

[Calendar](#)

[Conversion Tables](#)

[Reminders](#)

[Sticky Notes](#)

Reminders

Reminders is a small program that keeps track of important dates. When a Desktop Goodies shortcut is put in the STARTUP folder, Reminders will check for any reminder coming up in the next 7 days. It is not meant to be used as an appointment book because the main purpose is to give you a little warning before you forget about your anniversary or for that meeting you have on Friday. It gives you a quick glance of what you have coming out in the next week.. I like using it for birthdays, my monthly meetings and those once-a-while things like checking the oil in my car and vacuuming out my furnace filters.

Another good feature about putting a Desktop Goodies shortcut in the STARTUP folder is that it logs the date and time it was started. This will show you every time that your computer has started up. *Click* on [Startup List](#) for more information.

If you need help on entering and managing reminder, *click* on [Working with reminders](#). If you want Reminders to start up automatically when you start Desktop Goodies, the *click* on [Reminders at startup](#) for more information.

For more on other Desktop Goodies programs, see also:

[Calendar](#)

[Conversion Tables](#)

[CountDown](#)

[Sticky Notes](#)

Sticky Notes

Sticky Notes is a place to jot down quick notes or messages. Just start up the program and start typing. There are ten different pages that you can type on. When you are done, just close down Sticky Notes. Everything that you have typed is automatically saved in the Windows Registry.

To delete your notes, just highlight all the text and press the DELETE key or BACKSPACE key on your keyboard. Closing Sticky Notes will save the empty page.

For more on other Desktop Goodies programs, see also:

[Calendar](#)

[Conversion Tables](#)

[CountDown](#)

[Reminders](#)

Files Included with disks

List of Desktop Goodies files

The following files should be in the Desktop Goodies directory.

Desktop Goodies.exe	
goodies.gid	goodies.hlp
reminder.dat	startup.dat
timer.wav	

The following files should be in the Windows\System directory.

comctl32.ocx	comdlg32.ocx
ctl3d32.dll	mfc40.dll
msacal70.ocx	msvcrt20.dll
msvcrt40.dll	olepro32.dll
threed32.ocx	vb40032.dll
ven2232.olb	

Days

When using Conversion Tables, *click* on **File**, and then **Days**. Next, enter in a date, either from the past or in the future. *Click* **OK** to see the total number of days between your date and today.

Imperial Volume

When using Conversion Tables, *click* on **File**, then **Imperial Volume** (putting a check mark beside it) This will convert all Volume measurements to the imperial standard, which measures volume differently than the United States standard. The imperial standard is commonly used in Canada.

Working with Reminders

Adding reminders

To add a new reminder, *Click* on the ADD button or press F5. The first box is where you type in your reminder. The next box is a listbox where you can choose how often you want your reminder to appear (Once, Monthly or Yearly). The last box is where you select a date from the popup calendar. *Tab* to the date or *Click* on the little button beside the date to bring up a calendar. From here, you can use the cursors or the mouse to select a date, then *DoubleClick* on it or press *Tab*. *Click* on the SAVE button to save the reminder or the CANCEL button to not save it.

Editing reminders

To edit a reminder, just highlight the reminder in the listbox and then *click* on the EDIT button or press F7. You can now change your reminder, how often you want it to appear or the date. To change the date, *Tab* to the date or *Click* on the little button beside the date to bring up a calendar. From here, you can use the cursors or the mouse to select a date, then *DoubleClick* on it or press *Tab*. *Click* on the SAVE button to save your changes or the CANCEL button to keep your original reminder.

Deleting reminders

To delete a reminder, just highlight the reminder in the listbox and then *click* on the DELETE button, or press F9. The reminder listbox will then update automatically.

Viewing reminders

By default, all reminders coming up within the next 7 days are shown. To view all saved reminders, *click* on the ALL button. If you want to view the next 7 days again, *click* on the WEEK button.

Reminders at Startup

When using Reminders, *click* on **File**, then **Run on startup** (putting a check mark beside it). When you start up Desktop Goodies, Reminders will start up automatically to check upcoming reminders. Remove the check mark to disable starting Reminders on startup.

Startup List

The Startup List shows the date and time that Desktop Goodies has started up. Therefore, by putting a Desktop Goodies shortcut in the STARTUP folder, it will tell you every time that your computer has started up. If you want to clear out the old startup dates, just *click* on the DELETE button.

Saving reminders

If you are adding or editing a reminder and the information that you have entered is all correct, *click* on the SAVE button or press F6. The reminder listbox will be updated automatically. If you have made a mistake or changed your mind, just *click* on the CANCEL button instead or press F8. Your previous reminders will remain unchanged or your new one will not be saved.

Canceling changes

If you are adding or editing a reminder and you decide that you have changed your mind, just *click* on the CANCEL button. Your previous reminders will remain unchanged.

Registering your program

Type in your name, company and registration number from Disk 1 to have Desktop Goodies know that you are the registered user. This information will then appear in the **About** box.

Registration

Desktop Goodies is a shareware program and is for evaluation purposes only. It gives the user a chance to try out the program first before actually paying for it. It is a fully functional program with no missing features. Registering this program removes the about messages and entitles the user to support and initial upgrade announcements.

Although I believe this software is bug-free, virus-free, and safe, always take the usual steps such as backing up data and running a virus program first.. This software comes with no warranties or guaranties, and I am not liable for any loss of data that a person may incur while using this software.

You can go to the registration form by [clicking here](#) and then pressing the PRINT button at the top.

Have a question or a request concerning this program.

E-Mail me at: rgrau@tbaytel.net

or write to me at: Ronald Grau
 622 N. James St.
 Thunder Bay, Ontario, Canada
 P7C 4T5

Registration Form
(Desktop Goodies 3.1)

Make cheque payable to:

Ron Grau
622 N. James St.
Thunder Bay, Ontario, Canada
P7C 4T5

Prices are per copy

Desktop Goodies	\$10.00	=	_____
Add Shipping and Handling	\$3.00	+	_____
Canadian residents	\$3.00	=	_____
Total Payment		=	_____

Name: _____

Address: _____

City: _____

State/Prov: _____ Zip/Postal Code: _____

Country: _____

Day Phone: _____

E-Mail: _____

How did you hear about Desktop Goodies?

Comments:

