## **ORGANIZE! YOUR FABRICS**

The ORGANIZE! YOUR FABRICS catalog is designed for use by people who sew, create crafts or by anyone who uses or works with fabrics. It is ideal for maintaining an easy-to-update inventory of materials you have, how you intended to use them and how to care for them. You can also include, in your catalog, a list of fabrics or notions you have purchased to go with this fabric or which you need to purchase.

The user definable capabilities of MHD allow you to catalog nearly any type of fabric, notion, thread or other related items.

The catalog name for this template is: FABRICS

The following are descriptions of what each line was designed to catalog. You are not limited to this information. You can enter anything on any line and MHD will be able to conduct correct searches and sorts.

Main Color (10) - The predominating color of the fabric. If the fabric has several colors, none of which predominate, then it can be identified as mixed.

Other Colors (25) - The other colors in the fabric.

Design/Pattern (12) - The design (or pattern) of the colors in the fabric. Typical words to describe patterns are: geometric, stripes, paisley, check, plaid, floral, border print, tiny print, small print, large print and none.

Yardage (6) - Yardage you have. This can be entered using the units you feel most comfortable with. It can be a fraction such as 2-1/8 yard shown as 17/8. It can be a decimal such as 2.125 for 2-1/8 yd. Or you can just show the number of eighths of a yard, which would be 17 for the example we've been using.

If you use the indexing feature and enter the yardage as either a decimal or as eighths, the software will be able to list all of the fabrics for which you have more yardage than a minimum amount specified by you (use the set starting point feature on the Search Menu). That way, if you are working on a large project, you can quickly get a list of the fabrics you have on hand in a sufficient quantity for your project.

Width (3) - Enter the width of this fabric.

Note (25) - This line is provided for miscellaneous information you may need to catalog for your specific requirements.

Cost (8) - The price paid for this piece of fabric. This information can be useful if you are making something for another person either professionally (for sale), or in a situation where that person offered to pay for the material.

Fabric Content (20) - What material is this fabric made from. I recommend that you be consistent in the terms you use and how you arrange the information on this line. (Actually that suggestion applies to any line). Use standard terms such as wool, cotton, poly, silk, linen, rayon, leather, etc. You may wish to include percentages or use terms such as "blend" or "all". However, remember to be consistent as to which terms you use.

Fabric Type (10) - Use this line for description information about the fabric. Identifying terms are words such as: challis, corduroy, knit, flannel, georgette, crepe, etc. should be entered on this line.

Fabric Weigh (8) - You may have your own terminology to describe fabric weights, but again it is important to be consistent and always use the same term to describe the same fabric weight. Typical terms are: Sheer, light, medium, heavy, etc.

Season (9) - In addition to the information provided in the previous three lines it can also be helpful to be able to sort or find fabrics based on the season they are most suitable for. Again you can use your own terms, but typical terms are: winter, summer, spring, fall, all, and combinations of these to describe transitional fabrics. You can also use this line to identify fabrics associated with specific holidays such as Christmas or Halloween.

Fabric Care (25) - Enter a short description to show the best way to clean this fabric. For example: "hand wash, line dry" or "dry clean."

Ready To Sew? (2) - In many cases a fabric should be washed before it is used, in case it shrinks, bleeds or changes character. Put a "Y" on this line if the fabric is ready to be used. This allows you to quickly identify all of the fabrics that are ready to go!

Location (15) - Describe where the fabric is stored. You may have box numbers, a drawer, cabinet, or whatever. You can also use this line to identify fabrics you don't have, but which are available from a friend or relative. For example, if you are planning a Christmas project and last August your aunt told you she had the perfect fabric for part of that project, you could enter that fabric in your catalog and use this line to identify it as belonging to your aunt.

Notions (60) - Use this line to list any matching notions (zipper, seam binding, thread, buttons, etc.) you have purchased to go with this fabric.

Purchased From (60) - The name of the store or outlet you purchased this fabric from. You may also want to include a purchase date and the store's phone number.

Use (3 lines of 64 characters each) - These three lines are used to describe the intended use you had in mind when this fabric was purchased. If could be a short note such as "blouse"; it can include information about a specific pattern (eg. V1723 view C); or you may want to enter the name of the person for whom you intended to make something.

Note: HomeCraft also publishes a program called ORGANIZE! YOUR BOOKS which can be used for cataloging patterns. (You will get ORGANIZE! Your Books free when you register this software).z

Matches (2 lines of 60 characters each) - Use this line to identify other things this fabric matches or descriptions of garments in your wardrobe (or someone else's wardrobe) that this fabric matches.