Microsoft Exchange Server Tab

Specifies options for sending an active message.

Send This Item
Specify when you want to send the message.

Immediately
Sends the message with no delay.

In
Sends the message after the amount of time you specify. Type a number in the first box, and then select a time increment in the second box. Delayed messages are immediately sent to your Outbox, which stores them for the specified time. If you are working offline, delayed messages are immediately sent to the Microsoft Exchange Server computer which stores them for the specified time.

Expire This Item
Specify when you want the message to expire. Only unread items are affected by the expiration time you specify.

Never Expire This Item
Retains the message with no time limit.

In
Retains the message for the amount of time you specify. Type a number in the first box, and then select a time increment in the second box. After the time you specify, the message will be deleted from the Microsoft Exchange Server computer.

Internet Tab

Specifies format options for an attachment.

Attachment Format

Don't Know
Select this option if you don't know the attachment format.

MIME
Select this option if the attachment is in MIME format.

UUEncode
Select this option if the attachment is in UUEncode format.