General Tab

Displays information about the selected distribution list (DL).

Display Name
Shows the name that is displayed in the Address Book.

Alias Name
Displays the abbreviated name (alias) for the DL if one was assigned by the administrator.

Owner
Displays the name of the DL owner. The owner controls membership of the DL.

Notes
Displays additional information about the DL.

Members
Lists the members of the DL.

Modify Members
Opens a dialog box, where the owner can add or remove DL members.

Personal Address Book/Add
If available, adds the name to your personal address book or the active list of users.

To/Cc/Bcc
If you are composing a message, adds the name to the corresponding address box in the message.

<< (Previous)
Displays the preceding entry in the address list.

>> (Next)
Displays the following entry in the address list.

DL Membership Tab

Displays the distribution lists (DLs) the selected DL is a member of.

Distribution List Membership
Lists each DL that the selected name is a member of.

Personal Address Book/Add
If available, adds the name to your personal address book or the active list of users.

To/Cc/Bcc
If you are composing a message, adds the name to the corresponding address box in the message.

<< (Previous)
Displays the preceding entry in the address list.

>> (Next)
Displays the following entry in the address list.

E-Mail Addresses Tab

Displays information about the e-mail addresses that can be used to reach the DL.

E-Mail Addresses
Lists all e-mail addresses that can be used to reach the DL selected in the address list.

Personal Address Book/Add
If available, adds the name to your personal address book or the active list of users.

To/Cc/Bcc
If you are composing a message, adds the name to the corresponding address box in the message.

<< (Previous)
Displays the preceding entry in the address list.

>> (Next)
Displays the following entry in the address list.