

Introduction

WordQuiz

WordQuiz is a tool that gives you a powerful way to master the vocabulary of a new language.

WordQuiz has now been updated to version 2.0. [Click here](#) to read more about improved and new features.

Easy to use

With WordQuiz you build your own vocabulary documents in a simple and intuitive way. The basic layout is a two-column spreadsheet where you type vocabulary entries in the language you know and the language you want to learn. You change the headers of the columns to reflect the languages you use.

Practise modes

Before you start a quiz you select how you want to practise. WordQuiz offers five different modes to make practicing more efficient. The different modes make it possible to have the quiz go through your vocabulary in sequential or random order in one or both directions.

When you have entered your vocabulary and selected a mode you are ready to start a quiz. The vocabulary document is minimized during the quiz so you can't cheat. You get instant feedback on correct and incorrect answers and you have the option to repeat any errors, further improving your learning efficiency. If you need a little extra help in the beginning you can use the hint function.

Vocabulary documents

WordQuiz saves your vocabulary documents in its own file format. You will recognize the files by their .wql extension and the WordQuiz icon. You can have several files open at the same time and easily copy or move entries between files. In this way you can also combine several documents to one large if you need to practise for e. g. a final exam.

Installation

Note: If you are upgrading from an earlier version, please see important note below.

To install WordQuiz on your computer simply run the Setup program. It will place all required files in a destination directory you specify, as well as place supporting files in your Windows System directory.

A shortcut will be placed in the program folder of the Start menu.

Please keep all files installed in the original directory, since WordQuiz may not function properly if you move e. g. the help file.

WordQuiz has a full [uninstall](#) feature if you decide you want to remove it for some reason.

WordQuiz is [shareware](#). If you continue to use it you are required to [register](#) your copy. The unregistered version is fully functional. The only limitation is that each vocabulary document can only have 10 entries.

Important: If you are upgrading from an earlier version of WordQuiz, it's recommended that you [uninstall](#) the older version before you install the new version.

File Menu Commands

The File menu provides commands to work with the vocabulary documents created with WordQuiz. A short description of each item follows:

New

Creates a new blank vocabulary document. The **Ctrl+N** shortcut can be used for this command, or use the corresponding button on the toolbar.

Open...

Opens an existing vocabulary file, and loads it for viewing. When this item is selected the standard Windows Explorer File dialog will be displayed, use it to select the vocabulary file you wish to work with. The **Ctrl+O** shortcut can be used for this command, or use the corresponding button on the toolbar.

Close

Closes the active vocabulary document. You will be alerted to save any changes. The **Ctrl+W** shortcut can be used for this command.

Save

Saves the currently active vocabulary document. If it has not previously been saved, the Save As... command will be invoked. The **Ctrl+S** shortcut can be used for this command, or use the corresponding button on the toolbar.

Save As...

Displays the standard Windows Explorer File dialog allowing you to specify a new name for the currently active vocabulary document and save it to disk.

Page Setup...

Displays a standard dialog for changing printer settings.

Print Preview...

Displays a preview of the currently active vocabulary document as it will appear on a printed page. A corresponding button on the toolbar can be used for this command

Print...

Prints the currently active vocabulary document. First the standard Windows Print dialog is shown where you can select if all or a specified range of pages should be printed. The **Ctrl+P** shortcut can be used for this command, or use the corresponding button on the toolbar.

Recent Files

As you work with WordQuiz the four most recently used vocabulary documents will be shown on the menu. Open them by selecting the corresponding menu item.

Exit

Closes the WordQuiz application and returns control to the Explorer desktop. You will be alerted to save any changes to open documents. The **Alt+F4** shortcut can be used for this command.

Tip Commonly used File commands can be invoked using shortcut keys or buttons on the toolbar.

Edit Menu Commands

The Edit menu contains commands used to edit the content of the active vocabulary document. A short description of each item follows:

Undo

Undo will reverse the last edit action. The name of the command will change to reflect exactly what will be undone. The **Ctrl+Z** shortcut can be used for this command.

Cut

Cut will remove the current selection and place it on the Clipboard. The **Ctrl+X** shortcut can be used for this command, or use the corresponding button on the toolbar.

Copy

Copy will place a copy of the current selection on the Clipboard. The **Ctrl+C** shortcut can be used for this command, or use the corresponding button on the toolbar.

Paste

Paste will paste the content of the Clipboard into the current selection. The **Ctrl+V** shortcut can be used for this command, or use the corresponding button on the toolbar.

Clear

Clear will remove the current selection. The **Del** shortcut can be used for this command.

Insert

Insert will place a new row in the [document](#) grid. The new row will be placed above the current row. If the selection extends over more than one row, an equal number of rows will be added. The **Ctrl+I** shortcut can be used for this command.

Delete

Delete will remove the current row. If the selection extends over more than one row, all selected rows will be deleted. The **Ctrl+K** shortcut can be used for this command.

Tip Commonly used Edit commands can be invoked using [shortcut keys](#) or buttons on the [toolbar](#).

Quiz Menu Commands

The quiz menu contains commands for starting the quiz and for setting the language headers of the document grid. A short description of each item follows:

Start...

A quiz will be started using the currently active [vocabulary document](#) and the mode selected in the [Mode menu](#). The quiz will be performed in the [Quiz dialog](#) shown by this command. The **Ctrl+R** [shortcut](#) can be used for this command, or use the corresponding button on the [toolbar](#).

Languages...

A [dialog](#) will be shown where you can set the headers of the document grid. This information will also be used to update the [Mode menu](#) and for the quiz itself. The **Ctrl+L** [shortcut](#) can be used for this command.

Tip Commonly used Quiz commands can be invoked using [shortcut keys](#) or buttons on the [toolbar](#).

Mode Menu Commands

The menu provides five different modes for the quiz. A short description of each item follows:

Note that the menu names will change to reflect the language headers of the currently active vocabulary [document](#). The mode must be selected before the quiz is started.

Language 1 -> Language 2 In Order

During the quiz you will be given the entries of Language 1 and asked to type the corresponding Language 2 entries. This will be done in the order the entries appear in the document grid.

Language 2 -> Language 1 In Order

During the quiz you will be given the entries of Language 2 and asked to type the corresponding Language 1 entries. This will be done in the order the entries appear in the document grid.

Language 1 -> Language 2 Randomly

During the quiz you will be given the entries of Language 1 and asked to type the corresponding Language 2 entries. This will be done in a random order, but each entry will be asked once.

Language 2 -> Language 1 Randomly

During the quiz you will be given the entries of Language 2 and asked to type the corresponding Language 1 entries. This will be done in a random order, but each entry will be asked once.

Language 1 <-> Language 2 Randomly

During the quiz you will be given an entry of either Language 1 or Language 2 and asked to type the corresponding entry in the other language. This will be done in a random order for both language and entry. Each possible combination will be asked once.

Window Menu Commands

The menu contains commands for arranging and activating open windows. A short description of each item follows:

Cascade

Open windows will be arranged in an overlapping cascade.

Tile Horizontally

Open windows will be arranged horizontally as non-overlapping tiles.

Tile Vertically

Open windows will be arranged vertically as non-overlapping tiles.

Arrange Icons

Minimized window icons will be arranged.

Window List

A list will be maintained of all open windows. When one is selected the corresponding window will be placed topmost and become the active window.

Help Menu Commands

The menu contains commands for accessing information on how to use WordQuiz and information about the program. A short description of each item follows:

Help Topics

Will display this help file where you can find and search for information on how to get the most out of WordQuiz.

About WordQuiz...

Will display a [dialog](#) with information about WordQuiz. The [dialog](#) also provides hyperlinks to the WordQuiz home page on the internet. When you have registered WordQuiz you click the [Register](#) button to enter your user name and registration code.

Tip Commonly used Help commands can be invoked using [shortcut keys](#) or buttons on the [toolbar](#).

Main Window

The main application window has three parts:

1. Toolbar
2. Document Window Area
3. Statusbar

Toolbar

The toolbar provides [buttons](#) for easy access to commonly used commands.

Document Window Area

Used to display open [documents](#)

Statusbar

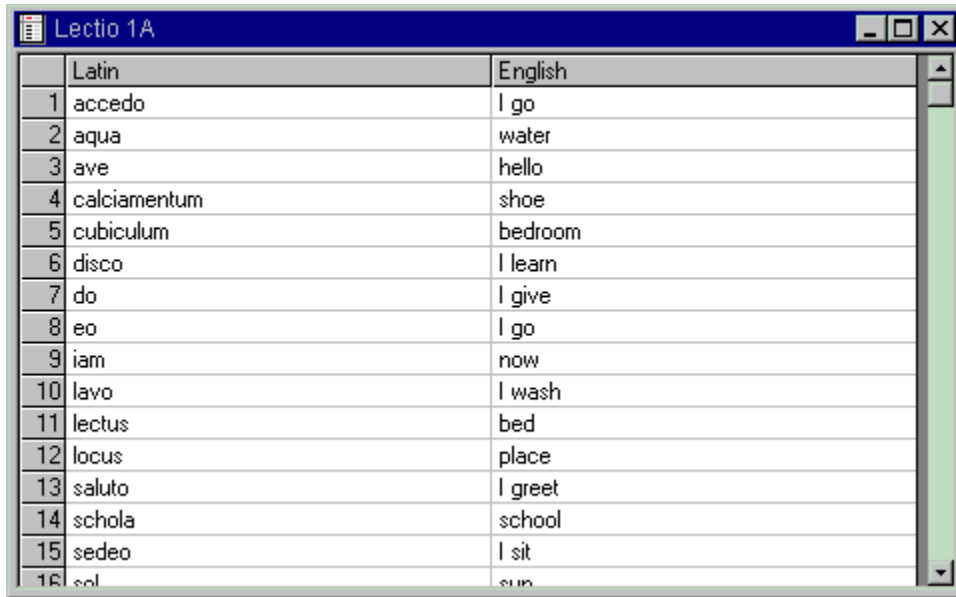
The left panel of the statusbar is used to provide additional information about menu commands and toolbar buttons, as well as other useful tips. The middle panel displays the position of the current selection in the active document. Progress when opening or saving large documents is also shown here. The right panel is used to show the currently selected [quiz mode](#).

Document Window

The document window has the appearance of a spreadsheet-like grid. The grid consists of cells organized in two columns and a number of rows. Each column and row has a header. The column headers are used to specify the languages of the document. They can be set by selecting the [Quiz/Languages](#) command, or by right-clicking in the grid and selecting Languages from the popup menu. The row headers number the rows consecutively.

You can click in a cell of the grid to make it the active cell. You can select several cells for copying or other editing by dragging over them with the left mouse button down. To select entire rows or columns click in the headers.

Click on the part of the document window you want to know more about.



	Latin	English
1	accedo	I go
2	aqua	water
3	ave	hello
4	calciamentum	shoe
5	cubiculum	bedroom
6	disco	I learn
7	do	I give
8	eo	I go
9	iam	now
10	lavo	I wash
11	lectus	bed
12	locus	place
13	saluto	I greet
14	schola	school
15	sedeo	I sit
16	sol	sun

In the document you build a vocabulary of pair-wise entries in the two columns. You can enter text into the active cell simply by starting to type. The cell will now be in edit mode and you can select all or part of the text. You can also edit a cell by doubleclicking it and make changes directly in the cell.

When you have finished typing one entry, press the return key and the next cell will automatically become active. Hence, it's easy to quickly type several entries. When you reach the bottom row of the grid, a new row will be added as you press return, so you can just continue to type. When a new window is created it has 100 rows, but there is really no limit to the number of rows you can have in a document.

Print Preview Window

The print preview window has three parts:

1. Toolbar
2. Preview Page
3. Statusbar

Toolbar

The toolbar provides [buttons](#) for easy access to commonly used commands.

Preview Page

The preview page shows a 33% representation of a page as it will appear when printed. You can enlarge the view to 50 or 100% by clicking on the preview. Ctrl+click will reduce the preview again.

Statusbar

The left panel of the statusbar is used to provide additional information about menu commands and toolbar buttons, as well as other useful tips.

Toolbar Buttons, Main Window

Most commonly used WordQuiz menu commands can also be quickly invoked by pressing a button on the toolbar displayed at the top of the main window.

These buttons work exactly the same way as the corresponding menu items that they duplicate.

New



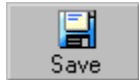
Creates a new blank vocabulary document. The **Ctrl+N** shortcut can be used for this command.

Open



Opens an existing vocabulary document, and loads it for viewing. When this item is selected the standard Windows Explorer File dialog will be displayed, use it to select the vocabulary file you wish to work with. The **Ctrl+O** shortcut can be used for this command.

Save



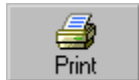
Saves the currently active vocabulary document. If it has not previously been saved, the Save As... command will be invoked. The **Ctrl+S** shortcut can be used for this command.

Preview



Displays a preview of the currently active vocabulary document as it will appear on a printed page.

Print



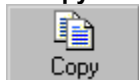
Prints the currently active vocabulary document. First the standard Windows Print dialog is shown where you can select if all or a specified range of pages should be printed. The **Ctrl+P** shortcut can be used for this command.

Cut



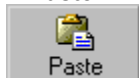
Cut will remove the current selection and place it on the Clipboard. The selection can be either in the editbar or in the document grid. The **Ctrl+X** shortcut can be used for this command.

Copy



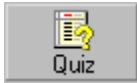
Copy will place a copy of the current selection on the Clipboard. The selection can be either in the editbar or in the document grid. The **Ctrl+C** shortcut can be used for this command.

Paste



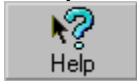
Paste will paste the content of the Clipboard into the current selection. The selection can be either in the editbar or in the document grid. The **Ctrl+V** shortcut can be used for this command.

Quiz



A quiz will be started using the currently active vocabulary document and the mode selected in the Mode menu. The quiz will be performed in the Quiz dialog shown by this command. The **Ctrl+R** shortcut can be used for this command.

Help



By clicking on this button the mouse pointer will change to an arrow-questionmark and you can click on a window item you want to know more about.

Tip Commonly used commands can be invoked using shortcut keys.

Toolbar Buttons, Preview Window

Commonly used WordQuiz commands can be quickly invoked by pressing a button on the toolbar displayed at the top of the preview window.

Previous Page



Will display the previous printed page in the document.

Next Page



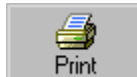
Will display the next printed page in the document.

Page Setup...



Displays a standard dialog for changing printer settings.

Print...



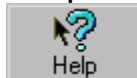
Prints the currently displayed vocabulary document. First the standard Windows Print dialog is shown where you can select if all or a specified range of pages should be printed. The **Ctrl+P** shortcut can be used for this command.

Close



Will close the preview window and return you to the main document window.

Help



By clicking on this button the mouse pointer will change to an arrow-questionmark and you can click on a window item you want to know more about.

Shortcuts

Shortcut keys allow you to quickly invoke WordQuiz commands without first displaying the menu and then selecting an item from it. The most commonly used WordQuiz commands can be invoked using the following shortcuts.

File Menu

Ctrl+N	Creates a new vocabulary document
Ctrl+O	Open an existing vocabulary document
Ctrl+W	Closes the active vocabulary document
Ctrl+S	Saves the active vocabulary document
Alt+F4	Exit WordQuiz, and return to the Windows desktop

Edit Menu

Ctrl+Z	Undoes the last command
Ctrl+X	Removes the current selection and places it on the Clipboard
Ctrl+C	Copies the current selection to the Clipboard
Ctrl+V	Pastes the content of the Clipboard into the current selection
Del	Removes the current selection
Ctrl+I	Inserts a new row in the document grid
Ctrl+K	Removes the selected row(s) from the document grid

Quiz Menu

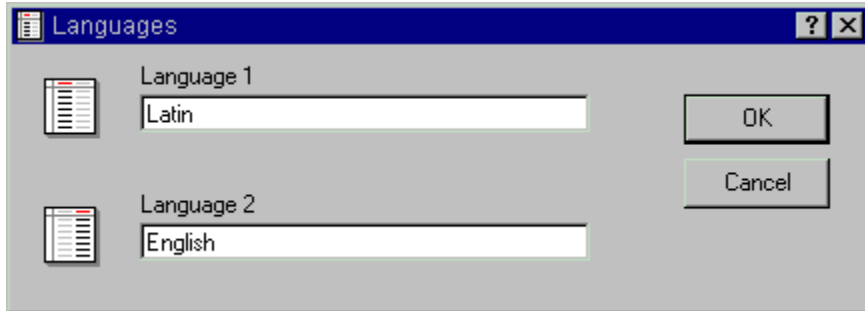
Ctrl+R	Starts a quiz
Ctrl+L	Sets the language headers of the document grid

Help Menu

F1	Displays this Help file. If you have a menu selected and then press F1, help for that menu command will be shown.
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Language Dialog

Click on the part of the dialog that you want to know more about.

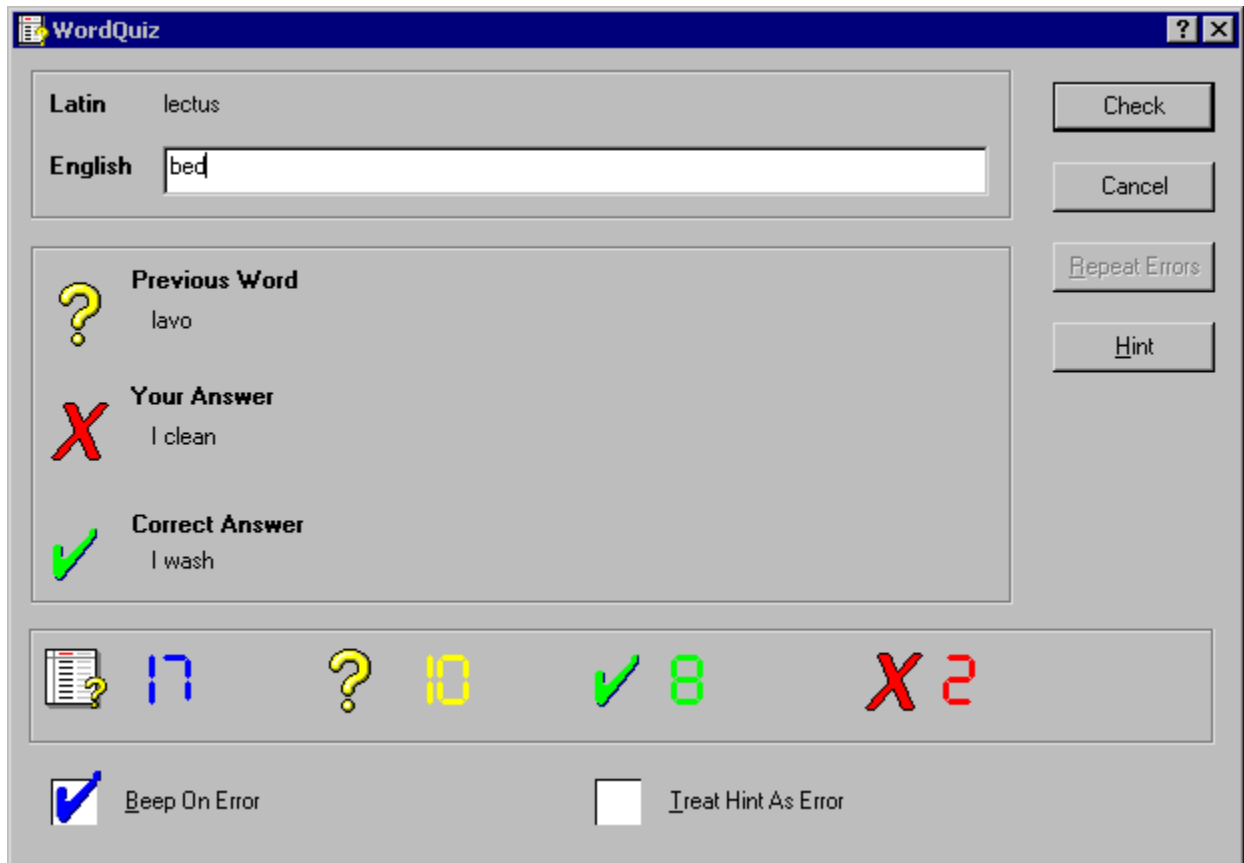


Quiz Dialog

This dialog is used to perform a quiz on the entries of the active document window. The mode selected in the [Mode menu](#) will be used. To properly keep track of the quiz the mode can only be changed before you start the quiz.

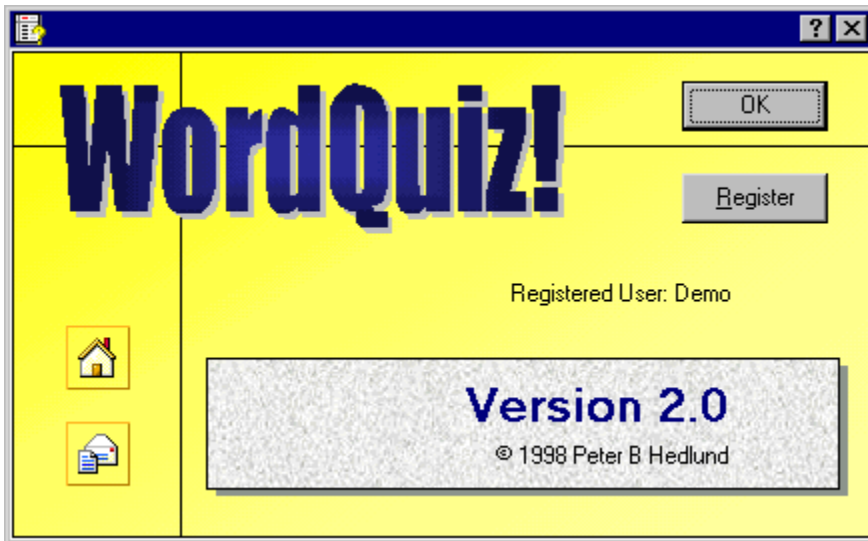
In the example below the user gave an incorrect answer to the previous question. He/she has now entered an answer to the next question and is about to click the Check button (or press Return).

Click on the part of the dialog you want to know more about.



About Dialog

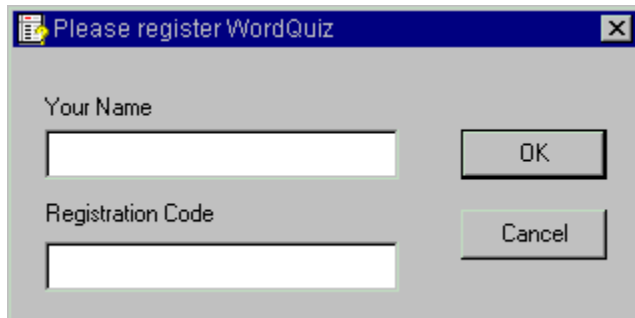
Click on the part of the dialog that you want to know more about.



This dialog displays information about the version of WordQuiz you are using and who the registered user is.

Register Dialog

Click on the part of the dialog that you want to know more about.



Please register WordQuiz

Your Name

Registration Code

OK

Cancel

Upgrades and Feedback

If you have comments, questions or find any bugs in WordQuiz please feel free to contact me .

Peter Hedlund

E-mail: phedlund@geocities.com

Web Site: <http://www.geocities.com/SiliconValley/Lakes/9010>

Visit the web site on the Internet to download the latest version of WordQuiz

WordQuiz Release History

v1.0 May 1998

The first public release of WordQuiz as a stand-alone application for Windows 95.

v2.0 June 1998

New features

The vocabulary document now has a fully editable grid. All typing and editing can be done directly in the individual cells.

When doing a quiz you can get a hint to the correct answer. Clicking a button will give you the first letter of the answer. Another click will give you the next letter and so on. You have the option whether answers were you use the hint functions should be counted as correct or always be counted as errors.

A new cool design of the toolbar buttons.

Bug fixes

Corrected a bug where documents dropped on the application window where not always correctly opened.

Registry entries should now be properly removed if you uninstall WordQuiz.

Minor bug fixes and code refinement.

Plans for future releases:

Add ability to select different fonts in the vocabulary document.

Add sorting capabilities to the document window.

Add Find and Replace functions.

Please let me know what you think can be improved in WordQuiz.

Removing WordQuiz

WordQuiz has full uninstall support. Open Add/Remove Programs in the Control Panel, select WordQuiz from the list and click the Add/Remove... button.

This will remove all installed components. If you have created any extra shortcuts pointing to WordQuiz, you have to remove these separately.

WordQuiz is Shareware

WordQuiz is distributed as shareware. The author of Shareware retains all rights to the software under the copyright laws while still allowing free distribution. This gives the user the chance to freely obtain and try out software to see if it fits their needs. Shareware should not be confused with Public Domain software even though they are often obtained from the same sources.

If you continue to use Shareware after trying it out, you are expected to register your use with the author and pay a registration fee. By paying the fee you usually obtain support and free upgrades as they become available. Only by paying for the Shareware you use do you enable the Shareware author to continue to support his software and create new programs. Considering that the Shareware registration fees are almost always far less than the purchase price of comparable commercial software it's obvious that Shareware is a good deal for everyone.

There are real advantages to you in the Shareware system. You get to try out software to make sure it is compatible with your hardware and that it fits your needs before you "buy" it with your registration. The author saves the expense of advertising, packaging and distribution and passes the savings on to you. Plus, most Shareware authors are much more accessible than commercial software sources so that your questions and suggestions are much more likely to be responded to.

Thank you for your support.

Registering WordQuiz

WordQuiz is distributed as [shareware](#). You may evaluate it free of charge for 30 days. After 30 days if you continue to use WordQuiz you are required to register it. If after evaluating WordQuiz for 30 days you decide not to register it you are required to [remove](#) it from your computer.

Registration entitles you to unlimited free updates and support.

You can register WordQuiz by mailing the [Order Form](#) provided with this software. When you register WordQuiz you will receive your registration code by e-mail, or optionally you may request that your registration code be mailed to you.

The software you are currently using is a fully functioning program. There are no time limitations built into the software to restrict its continued use and no program features have been disabled. The only difference compared to the registered version is that a vocabulary document can only contain ten (10) entries.

To register your copy of WordQuiz select the Help/About menu command and click on the Register button. The [Register dialog](#) will be displayed. Use this window to fill in the following entry fields:

User Name

Enter the user name you originally specified when you ordered WordQuiz.

Registration Code

Enter the registration code that was provided to you. Enter your registration code exactly as provided. Do not include spaces when entering your registration code.

Note The registration code was provided to you when you registered WordQuiz. Refer to the notification letter that was mailed to you or the e-mail message you received for your personal shareware registration code.

Registration Fee Information

WordQuiz is distributed as [shareware](#). You may evaluate it free of charge for 30 days. After 30 days if you continue to use WordQuiz you are required to register it. If after evaluating WordQuiz for 30 days you decide not to register it you are required to [remove](#) it from your computer.

Registration entitles you to unlimited free updates and support.

You can register WordQuiz by mailing the [Order Form](#) provided with this software. When you register WordQuiz you will receive your registration code by e-mail, or optionally you may request that your registration code be mailed to you.

The software you are currently using is a fully functioning program. There are no time limitations built into the software to restrict its continued use and no program features have been disabled. The only difference compared to the registered version is that a vocabulary document can only contain ten (10) entries.

Single User Registration

Individual users can register WordQuiz for \$20.00 dollars. If you would also like a 3 ½" floppy disk sent to you please add an additional \$5.00 dollars. Registration entitles you to unlimited free updates and support. You can always download the latest release of WordQuiz directly from the [WordQuiz web site](#) on the Internet. Print the [WordQuiz Order Form](#) and mail it with your check to become a registered user of WordQuiz.

Multiple User Registration

If you would like to register WordQuiz for use on several computers, please contact the author for licensing information.

License Agreement

You should carefully read the following terms and conditions before using this software. Your use of this software indicates your acceptance of this license agreement and warranty.

Registered Version

One registered copy of WordQuiz may either be used by a single person who uses the software personally on one or more computers, or installed on a single workstation used nonsimultaneously by multiple people, but not both.

Software Updates

Registered users of WordQuiz are entitled to unlimited free program updates. Software updates can be downloaded directly from the WordQuiz web site on the Internet.

Disclaimer of Warranty

THIS SOFTWARE AND THE ACCOMPANYING FILES ARE LICENSED "AS IS" AND WITHOUT WARRANTIES AS TO PERFORMANCE OR ANY OTHER WARRANTIES WHETHER EXPRESSED OR IMPLIED. NO WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE IS OFFERED.

Good data processing procedure dictates that any program be thoroughly tested with non-critical data before relying on it. The user must assume the entire risk of using the program. ANY LIABILITY OF THE AUTHOR WILL BE LIMITED EXCLUSIVELY TO PRODUCT REPLACEMENT OR REFUND OF PURCHASE PRICE.

This is the Language dialog. Click directly on the item you want to know more about.

Enter language or other identifier you want to appear in the header of the first column.

Enter language or other identifier you want to appear in the header of the second column.

Click this button to apply your changes to the two language edit boxes.

Click this button to discard your changes to the two language edit boxes.

This is the About dialog. Click on the part that you want to know more about.

Clicking this link will automatically take you to the WordQuiz web site on the Internet so that you can see if there is an update available.

This link will start your e-mail program so that you can send support questions or give feedback.

Click this button to close the dialog. Pressing Return or Esc on the keyboard will have the same effect.

Click this button to enter your user name and the registration code you received when registering WordQuiz. Once you have registered this button will not be shown.

This is the Register dialog. Click on the part that you want to know more about.

Enter your name exactly as it appears on your registration confirmation.

Enter the registration code provided on your registration confirmation. No spaces.

Click this button to enter your registration information.

Click this button to cancel changes to the registration information.

This is the Quiz dialog. Click on the part you want to know more about.

This is your question, i. e. the word or expression you should give the corresponding entry to. The language of the word is to the left.

Enter your answer to the question in this box, i. e. the entry in the document that you think corresponds to the word or expression above. Your answer should be in the language to the left.

Here you can see the word or expression in the previous question.

Here you can see what you answered to the previous question. Correct answers will be indicated by a green check mark, and incorrect answers by a red X.

Here you can see the correct answer to the previous question. It will only be displayed if your answer was incorrect.

This is the total number of questions in the quiz.

This is the number of question you have already answered.

This is the number of correct answers you have given so far.

This is the number of incorrect answers you have given so far.

If you check this box you will hear a beep if your answer is incorrect. It can be toggled by clicking or by pressing Alt+B.

If some of your answers were incorrect this button will be enabled when you have answered all the questions. You will then be asked these questions again. Click or press Alt+R.

This button will close the quiz dialog immediately and return you to the document window. Click or press Esc.

This button will check if your answer is correct. When you have answered all the questions the name of the button will change to Done and it will then close the dialog. Click or press Return.

This button will give you the first letter of the answer. If you click it again the next letter will be given. If you have started to type an answer, all correct letters will remain and one additional letter will be given. Click or press Alt+H.

If you check this box questions where you use the hint function will always be counted as errors. The question will then also be included if you repeat errors. In that way you can make sure you learn the answer properly. Click or press Alt+T.

This is the Document window. Click on the part you want to know more about.

Language 1 header. You can change this header by selecting Languages... either from the Quiz menu or from the popup menu that appears if you right-click on the document window.

Language 2 header. You can change this header by selecting Languages... either from the Quiz menu or from the popup menu that appears if you right-click on the document window.

Document grid. Enter words or expressions pair-wise in the cells. Type directly into the active cell or edit a cell entry. Double click a cell to edit its content.

Creates a new blank vocabulary document. The **Ctrl+N** shortcut can be used for this command.

Opens an existing vocabulary , and loads it for viewing. When this item is selected the standard Windows Explorer File dialog will be displayed, use it to select the vocabulary file you wish to work with. The **Ctrl+O** shortcut can be used for this command.

Saves the currently active vocabulary document. If it has not previously been saved, the Save As... command will be invoked. The **Ctrl+S** shortcut can be used for this command.

Prints the currently active vocabulary document. First the standard Windows Print dialog is shown where you can select if all or a specified range of pages should be printed. The **Ctrl+P** shortcut can be used for this command.

Displays a preview of the currently active vocabulary document as it will appear on a printed page.

Cut will remove the current selection and place it on the Clipboard. The selection can be either in the editbar or in the document grid. The **Ctrl+X** shortcut can be used for this command.

Copy will place a copy of the current selection on the Clipboard. The selection can be either in the editbar or in the document grid. The **Ctrl+C** shortcut can be used for this command.

Paste will paste the content of the Clipboard into the current selection. The selection can be either in the editbar or in the document grid. The **Ctrl+V** shortcut can be used for this command.

A quiz will be started using the currently active vocabulary document and the mode selected in the Mode menu. The quiz will be performed in the Quiz dialog shown by this command. The **Ctrl+R** shortcut can be used for this command.

By clicking on this button the mouse pointer will change to an arrow-questionmark and you can click on a window item you want to know more about.

Will display the previous printed page in the document.

Will display the next printed page in the document.

Displays a standard dialog for changing printer settings.

Prints the currently displayed vocabulary document. First the standard Windows Print dialog is shown where you can select if all or a specified range of pages should be printed. The **Ctrl+P** shortcut can be used for this command.

Will close the preview window and return you to the main document window.

By clicking on this button the mouse pointer will change to an arrow-questionmark and you can click on a window item you want to know more about.

Click on this button to close (cancel) the dialog.

Click on this button to activate dialog specific help.

