

# *The* **Newsws**

User Guide

Wordcraft Generic



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## **Quick start**

To just watch web pages:

Open Microsoft™ Windows Internet Explorer

Browse to your web page.

Click **Tools, Just watch in *The Newwws***

Start *The Newwws*

That's all. *The Newwws* will run and tell you when the web page has changed. Click on the notification window to see the changed page. If you don't have **Microsoft™ Windows Internet Explorer**, then either use the built in sources, download new sources from *The Newwws Exchange*, or run *The Newwws Editor* (**Start, Programs, *The Newwws***) and create your own.

To use the built in sources:

Start *The Newwws*

Right click on *The Newwws* icon in the system tray (usually at the bottom right hand corner of your screen).

Select **Manage sources**.

Choose the sources you want, and click **OK**, or go to *The Newwws Exchange* to choose more sources.

That's all. *The Newwws* will run and tell you when the web page has changed. Click on the notification window to see the changed page.

If you want to show headlines in *The Newwws*, see Using *The Newwws* for the first time.

## **Overview**

Information Delivery Made Simple

*The Newwws* delivers real-time, tailored information. Tell it what you want, sit back and wait for the data to flow – straight to your desktop or your printer.

No more manual browsing of endless websites, wasting valuable time repeatedly searching for the information you need. Wordcraft's unique **Net Distiller Technology (NDT)** allows **you** control of your information resources: you see only what you need to see. *The Newwws* brings huge power and productivity gains to your desktop in one simple application.

Unlike many products, *The Newwws* allows you to setup headlines from almost any web site, and is available in English, French, German, Dutch, Spanish, Italian and Swedish.

*The Newwws* automates web site checking.

If you regularly check a web site for news, new products, competitors information, school alumni, stock prices, weather, software updates, lesson plans, house lettings or ANYTHING then *The Newwws* is for you. Depending on your version you can:

Automate and schedule checking.

Display or sound an alert when things change.

View the changes on screen in a scrolling or static display.

Automatically print changes.

Preview and print your emails.

\*Compose and automatically publish reports.

and so much more.

\*Available end 2002

How does *The Newwwws* find information from the web?

*The Newwwws* is a web agent. It uses “sources” that tell it what and where to check and then how to extract and display the information. A source is a list of instructions for *The Newwwws*, and uses style (formatting) information from your target web page to choose headlines to display. *The Newwwws Editor* takes you step by step through the source creation process, so you can monitor your favourite web sites quickly and easily.

Headlines are text extracted from a web page by a source. If you click on a headline, then *The Newwwws* will open the web page in your browser or **if the headline contains a link** it will open the link in your browser.

Check for changes, or display headlines

If all you want to do is check to see if a page has changed, then you can just “watch” the page by adding it from right click in **Microsoft™ Windows Internet Explorer** and select **Just watch in The Newwwws**. The site will be added to your **Manage sources** list in the **Watch** library.

If you want to display headlines, then you can set them up using *The Newwwws Editor* by right clicking in **Microsoft™ Windows Internet Explorer** and select **Add to The Newwwws**, and following the instructions, or you can check *The Newwwws Exchange* and see if there is a pre-defined source available for that web page.

Note:

\* *The Newwwws* can't extract headlines from every web site, if you have trouble building your own, try *The Newwwws Exchange*, or just watch the site for changes. If you've tried everything and still it doesn't work, check the KnownProblems.txt file installed in *The Newwwws* program folder. Still no luck, try the FAQ (frequently asked questions) on <http://www.TheNewwwws.com>. Otherwise, Wordcraft are continually improving **Net Distiller Technology (NDT)**, so check our web site for updates or email [support@TheNewwwws.com](mailto:support@TheNewwwws.com).

\* *The Newwwws* will work with other browsers, with some small restrictions. The latest version of **Microsoft™ Windows Internet Explorer** can be downloaded from <http://www.microsoft.com/windows/ie/downloads/default.asp>.

\* *The Newwwws* regularly checks our authentication server to make sure that it is a legally valid copy. If it is unable to check for a period of time or if it is an invalid installation *The Newwwws* may deactivate itself. If this happens, please follow the instructions, if unsuccessful, please email us on [support@TheNewwwws.com](mailto:support@TheNewwwws.com) with the registration key from the **About The Newwwws** screen accessible by the right click on the system tray icon.

## **Display modes**

Depending on the features supported, *The Newwwws* can display information from your source in two different ways:

*The Newwwws Ticker*,

a scrolling display, showing all headlines from a source, useful for news sites.

Or

*The Newwws Watch*,  
a static display, showing only new headlines in the order they were updated.

## **Notifications**

New headlines in *The Newwws Ticker* are indicated with a “+” mark. You can choose what action *The Newwws Watch* should take when it detects a new headline or a change to a watched page. Choose from any or all of the following **Watch Notification** methods:

**Show a list of new headlines in *The Newwws Story alert***

**Show a list of changed sources:**

A window in the bottom right hand corner lists the names of the sources that have changed. Click on the window to show *The Newwws*.

**Show *The Newwws Watch***

**Flash the system tray icon**

**Play a sound**

If your copy doesn't support these features, why not upgrade, see the next section.

Read through the rest of the documentation for more ideas about *The Newwws*' advanced capabilities and how it can automate your use of Internet information sources.

## **The Newwws Versions and Upgrading**

*The Newwws* is a family of products that can be easily upgraded when you need more features.

When you first install *The Newwws* you will have one of the following:

***The Newwws - tailored***

A limited feature, unlimited life version

***The Newwws - limited life***

A limited feature, limited life version

Some versions can be upgraded for a limited period to *The Newwws - Try Before You Buy* that has the same features as *The Newwws - full*.

To use new features you will need to enter a registration key, either supplied with *The Newwws*, or purchased from our upgrade server.

That can be upgraded to enhanced versions including:

***The Newwws- full***

With automatic printing

Unlimited life

Submit and download sources to and from *The Newwws Exchange*

Email preview

File and folder monitor.

**Web<sup>2</sup>Press \***

Automatic NewwwsPaper publishing using *The Newwws* engine.

\*Available end 2002

For more details of your upgrade options, go to <http://www.TheNewwws.com>.

When you upgrade, you will receive a registration key to add to your copy of *The Newwws*. *The Newwws* will regularly check <http://www.TheNewwws.com> to make sure your installation is still valid. If you have an invalid copy of *The Newwws* your feature set will be reduced to your original version.

In case of difficulty email [support@TheNewwws.com](mailto:support@TheNewwws.com).

## **System requirements**

Before you install *The Newwws*, you must make sure that you have an IBM compatible PC running **Microsoft™ Windows 95 (see notes), 98, 98SE, Me, NT4, 2000, XP** or above, with **Microsoft™ Windows Internet Explorer** version 5.0 or above and a connection to the Internet. The following minimum specification is required:

Pentium 120MHz, 16 MB RAM when running Microsoft™ Windows 95 or 98 First Edition.  
Pentium 120MHz, 32 MB RAM when running Microsoft™ Windows NT4, Me or 98 SE.  
Pentium 133MHz, 64 MB RAM when running Microsoft™ Windows 2000 Professional.  
Pentium 300MHz, 128 MB RAM when running Microsoft™ Windows XP

Please note that though *The Newwws* will operate on the above specification PC, this is a minimum. As with most **Microsoft™ Windows** applications, *The Newwws* will run faster when used on a PC with a faster processor or with more RAM. If you are using other applications on your PC at the same time as *The Newwws*, a faster processor and additional RAM are highly recommended.

Note:

- \* **Microsoft™ Windows 95** is supported with some specification restrictions. **Microsoft™ Windows 95 OSR1** is not recommended.
- \* 500 MB free hard disk space is recommended.
- \* When using **Microsoft™ Windows NT4** please ensure that Service Pack 4 or later is installed.
- \* A 24-Bit colour video card and driver is recommended.
- \* *The Newwws* will work with other non-Microsoft browsers, with some small restrictions, but *The Newwws* will **not** install unless you have already installed **Microsoft™ Windows Internet Explorer** version 5.0 or higher. The latest version of **Microsoft™ Windows Internet Explorer** can be downloaded from <http://http://www.microsoft.com/windows/ie/downloads/default.asp>.

## **Before installing *The Newwws***

After checking that your PC meets the minimum system requirements, you should take a few minutes to ensure that all necessary preparatory steps have been taken for your installation:

If using **Microsoft™ Windows NT4, 2000 or XP**, make sure you have Administrator access rights – this is necessary as *The Newwws* needs to:

Register the location of some of its components.

Install any **Microsoft™ Windows** updates that are required to use *The Newwws*.

Close all applications that are running to avoid any conflicts during installation, especially **Microsoft™ Outlook or Exchange**.

If installing from CD, make sure you have a working Internet connection setup on the computer.

## **Installing *The Newwwws***

### **From a downloaded version:**

If using **Microsoft™ Windows 95 or 98, 98SE or NT4**, you should download and install *The Newwwws Primer*, **NewwwwsPrimer.exe**, before you install *The Newwwws*. *The Newwwws Primer* installs required files and updates that were not originally included in these operating systems. *The Newwwws Primer* is **not** required for **Microsoft™ Windows Me, 2000 or XP**.

If you have not requested the installation to run automatically, then locate the program file, **NewwwwsSetupV1.0.exe** (you can do this using find or search from **Microsoft™ Windows Explorer**). Double click on **NewwwwsSetupV1.0.exe** to start *The Newwwws* installation then follow the instructions on screen.

### **From a CD:**

Put the *The Newwwws* CD-ROM in your CD drive.

If the CD does not auto-run, select **Start, Run** and in the dialog box type:

D:\SETUP (where "D" is your CD drive).

Press **Enter** to run the file

*The Newwwws* auto installer screen will be displayed. To select an option either double click it or use cursor up/down to select it then press **Enter**.

Please follow the on-screen prompts to:

Select a language.

View any on-line documentation that may be included

Install *The Newwwws Primer* (**must** be installed before *The Newwwws* on **Microsoft™ Windows 95 or 98, 98SE and NT4**.)

Install *The Newwwws*.

When *The Newwwws* has finished installing, it will create a shortcut called *The Newwwws* on your desktop and two shortcuts in the **Start** menu in a new shortcut folder called *The Newwwws* (unless you changed the location during the installation):

*The Newwwws*, use this shortcut to start *The Newwwws*

*The Newwwws Editor*, use this shortcut to start *The Newwwws Editor* and define sources for new web sites that *The Newwwws* will use to extract headlines.

Note:

\* Documentation may be provided in Adobe® Acrobat™ format. A copy of the Adobe® Acrobat™ Reader is supplied on the CD in case you do not already have it. If you have downloaded your copy of *The Newwwws*, you can download Adobe® Acrobat™ from <http://www.adobe.com>.

\* You can upgrade your *The Newwwws* configuration later, for more information see **Upgrading *The Newwwws***.

## **Removing *The Newwws***

Close *The Newwws* if it is already running then select **Start, Control Panel, Add/Remove Programs** select *The Newwws* and click the **Add/remove** button and follow the prompts. Make sure to restart your computer after removing *The Newwws*.

## **Using *The Newwws* for the first time**

To run *The Newwws*

If you have asked *The Newwws* to start automatically, then it will start when **Microsoft™ Windows** starts. Otherwise you can start *The Newwws* from **Start, Programs, *The Newwws*** (as long as you installed into the default folder) or from the shortcut on your desktop. *The Newwws Welcome page* will become visible. Choose modes from the **Welcome page** and then click **Start *The Newwws***. An icon will be added to the system tray, usually at the bottom right hand corner of your screen.

Some sources are pre-installed, use **Choose sources** to display their headlines. You can configure more sources from **Manage sources**. Click on the tick mark, the speech mark or the printer to activate the source and add it to the **Choose sources** list in *The Newwws Ticker*, *The Newwws Watch* or automatically print your story on your default printer. *The Newwws* will start checking for headlines immediately.

Hovering the mouse over *The Newwws*' system tray icon, will display a hint that will tell you the next scheduled check. Right click on the system tray icon will allow you to open the different views of *The Newwws*, or to set global options.

Note:

- \* When activating automatic printing for a Source, it will print out a story for EACH new headline. The first time you check that Source there maybe many new headlines and many pages. We recommend activating automatic printing AFTER first checking headlines.

## **Getting help**

*The Newwws* has detailed help files to provide help on specific parts of the program. You can display help at any time by pressing F1 on your keyboard, by clicking **Hints and Tips** links or any help buttons.

If you need advice on advanced operation please check the knowledge base on <http://www.TheNewwws.com>.

## **Starting to use *The Newwws***

If this is the first time you have run *The Newwws*, you will be presented with the **Welcome page**. Here you can configure how you would like *The Newwws* to run.

If your version of *The Newwws* is a limited life version it will stop working when indicated. If you would like to continue using *The Newwws* then click on the upgrade link to go to <http://www.TheNewwws.com> and upgrade your version and, if you wish, add new features to your software.

Click on **Start *The Newwws*** to start using *The Newwws*.

Note:

- \* If you turn off this screen you can turn it back on again from right click on system tray icon, **Options, Startup**.
- \* If you choose to start *The Newwws* automatically when starting **Microsoft™ Windows**, you can change the setting from right click on system tray icon, **Options, Startup**.



## Using *The Newwws*

On starting *The Newwws* you will see either the scrolling display of *The Newwws Ticker* or the non-scrolling display of *The Newwws Watch* (or both if you wish). Generally, click on an item in these windows to activate it, right click on an item for options. Hot keys are also active on many screens, to help with navigation.

### *The Newwws Ticker*

*The Newwws Ticker* is a scrolling display, showing all headlines from a source, useful for news sites.

*The Newwws Ticker* will show a source followed by the headlines it generates. Updated headlines are shown with a cross against them. The cross will be removed when you have read the story associated with the headline, or according to your choice in **Source options**. If this is a limited life version then the expiry time will be displayed too.

Click on a headline to read the story behind the headline.

You can halt scrolling by hovering the mouse pointer over the window, and you can move the headlines up or down by holding down the left mouse button while the mouse is over the scrolling display and dragging the mouse or with your mouse wheel.

You can dock *The Newwws Ticker* to any edge of your screen by dragging its title bar to the edge. To undock *The Newwws Ticker*, click on it and drag it away from the edge.

Note:

- \* Don't forget, any changes you make in *The Newwws Ticker* will scroll up from the bottom of the display (or from the right if you have resized the window into a horizontal strip or docked at the top or bottom of the screen).
- \* If *The Newwws* can't connect to a source, it will display an exclamation mark in a yellow triangle to the left of the source. Right click on it and select **Check now** to check again, or **Goto this source ...** to view the source in your browser. If you can't resolve the problem, try **Open in *The Newwws Editor* ...** to edit and correct the error.
- \* You can run *The Newwws Ticker* side by side with *The Newwws Watch* if you wish, by selecting both modes on the **Welcome page** or on the system tray right click menu.
- \* Sources provided that provide a long list of old or infrequently updated headlines, or produce large headlines are not usefully displayed in *The Newwws Ticker*, and are better displayed in *The Newwws Watch*. Wordcraft produced sources of this kind are marked **[WR]**, to indicate **W**atch mode is **R**ecommended.

### *The Newwws Watch*

*The Newwws Watch* is a static display, showing only new headlines in the order they were updated, useful for sites that don't change often. Sources provided that provide a long list of old or infrequently updated headlines, or produce large headlines are not usefully displayed in *The Newwws Ticker*, and are better displayed in *The Newwws Watch*. Wordcraft produced sources of this kind are marked **[WR]**, to indicate **W**atch mode is **R**ecommended.

Depending on how you have configured your notifications, the watching display will pop up on your screen when *The Newwws* detects a change in your source.

*The Newwwws Watch* will show the source followed by new headlines generated from the source. New headlines are displayed at the top. You can scroll down to see older headlines and use the + or – buttons to show or hide headlines from each source. Only updated headlines are shown. To add the old headlines, right click on the source in **Choose sources** and choose **Show all headlines from this source**.

Click on a headline to read the story behind the headline. If there is a snippet (or summary) associated with the story, *The Newwwws* will indicate this by adding three dots (...) to the right of the story (also known as an ellipsis). Hovering over the headlines will display the snippet in a speech bubble.

If this is a limited life version then the expiry time will also be displayed.

You can't dock *The Newwwws Watch*.

Note:

\* You can run *The Newwwws Watch* side by side with *The Newwwws Ticker* if you wish, by selecting both modes on the **Welcome page** or on the system tray right click menu.

### **Activating sources**

Click on **Choose sources** to show a list of sources available in that display mode. These sources are **active** sources. Click on the circle at the left of a source if you want headlines from that source to be displayed. All active sources will be checked, even if they aren't selected for display. If a source hasn't been ticked, but *The Newwwws* has detected new headlines, a "+" will be displayed in the circle. Click on the circle at the left of a source to show the headlines.

If you want to make more sources available click on **Manage sources** to take you to the source management screen. Sources are shown in groups, called libraries. Use the + and – buttons to show or hide sources within each library. You can move around the screen using cursor, tab and initial letter keys. Select the icons to the left of each source name to activate a source. Click on the tick mark, the speech mark or the printer to activate the source and add it to the **Choose sources** list in *The Newwwws Ticker*, *The Newwwws Watch* or automatically print your story on your default printer. *The Newwwws* will start checking for headlines immediately.

If you have many sources, then you may find **Search** useful for locating key words in source names.

**More** will provide more options:

**Libraries** will allow you to setup libraries and organise your sources.

**Exchange** will take you to *The Newwwws Exchange* to download additional sources. You may need to upgrade to use sources downloaded from *The Newwwws Exchange*.

**Clear all** will clear all your settings. Be careful!

**Search** will toggle on or off the **Search** part of the dialog.

### **Building a new source**

*The Newwwws Editor* will help you create sources. *The Newwwws* uses sources, a set of instructions that tell it where to look on the web, and, if you wish to display headlines, how to display them.

If you have **Microsoft™ Windows Internet Explorer** version 5.0 or above simply browse to the web page that you want to check, right click on text or in a blank area (not on a link or an image) or select the **Tools** menu then select:

**Just watch in *The Newwwws*** to just check it for changes.

**Add to *The Newwws*** to open *The Newwws Editor* and set up a source displaying headlines.

Note:

- \* If you can't see **Add to *The Newwws*** or **Just watch in *The Newwws***, then try clicking in different parts of the browser window, links and graphics have different right click menu options.
- \* If you aren't using **Microsoft™ Windows Internet Explorer**, then run *The Newwws Editor* from **Start, Programs, Newwws, *The Newwws Editor***.

If launched from **Microsoft™ Windows Internet Explorer**, *The Newwws Editor* will load with your page visible. Otherwise type the web address into *The Newwws Editor* **Address** bar and follow the instructions in the left pane. Navigate to another page with the controls at the top right of the window if you wish.

When you are on the page you want to check, click on **Next**. (Or, if you want to watch the whole page, click **Just watch this page**.) You can't browse further from this page.

On this screen you will tell *The Newwws* the key text to check and display as headlines. *The Newwws* can either check the whole page (useful for *The Newwws Watch*), or you can highlight specific styles of text you would like to be checked. If you want to watch the whole page, click on **Next** without highlighting any text and follow the prompts, otherwise highlight your target text and then click **Add headline**. Matching headlines are displayed in the left column. You can add headlines as many times as you wish. Try different methods of highlighting the text as results may vary.

Click on the headline column heading to see the **Refine headlines ...** pane to the right. Here you can modify and filter the data used to generate the headlines. Changing settings here will automatically preview on the left, so you can easily see the result of changing settings.

Note:

- \* Click on **Hints and tips ...** for more information.
- \* The headlines you are seeing will be updated, deleted or changed by the creators of the web page, so when customising consider possible future headlines too.
- \* The headlines that you can extract depend on the design of the web site. You may not be able to extract headlines from some sites. Use **Just watch this page** to monitor these pages for changes.

Hints and tips

- \* For your first source, try a straightforward site, such as <http://news.bbc.co.uk/>.
- \* Holding down the control key while clicking on headline text usually produces good results.
- \* Headlines may contain a mixture of text and links. The text you highlight will be displayed in *The Newwws*. When you click on the headline, *The Newwws* will open the first link highlighted.
- \* *The Newwws* can't distinguish between different types of links, so please avoid including audio, video, download, email or similar links, otherwise when you open the story it will activate these links.
- \* You may find that the headline you have highlighted produces many unwanted headlines. If you highlight additionally a little if the item above or below the headline, then *The Newwws* will have more style information to use when producing headlines. You will often find this will filter out many unwanted headlines.

\* *The Newwws* makes its best effort to clean up unwanted data from headlines. If they don't look quite right, try **Refine headlines in the style of ..., Options**.

\* If there is a text only or a "without graphics" version of the page it should produce results more easily.

\* Don't forget, *The Newwws* can't work with every site (see Working with JavaScript sources). If you can set up your source easily, try **Just watch this page**, check for a source on *The Newwws Exchange* or email [support@TheNewwws.com](mailto:support@TheNewwws.com).

\* Be sure to test your sources before using them, to see how they work. If your target site contains no links, or perhaps contains JavaScript, *The Newwws* will take you to the source when you click on a headline. Be careful, all headlines will take you to the same page, and if you configure *The Newwws* to print automatically, you will get one copy of the same page printed for each headline.

To add more headlines from the same page, highlight the next headline and then click **Add headline**. You may need to do this if a page contains headlines in a number of different styles. Remove headlines by selecting the headline in the left pane then clicking **Delete** in the **Refine headlines ...** pane to the right.

If the current page is the result of a search, it may have generated multiple pages, in this case, once you are satisfied with the headlines displayed, click **Next**, and you will be prompted to click on the "go to next page" link, if there is one, in the browser pane. This will tell *The Newwws* how to check the next and subsequent pages for headlines. You don't need to check next pages if you don't wish to. In this case just click next.

*The Newwws* can only guess if a search engine is being used. If has guessed incorrectly or you simply don't want to treat the results as a search engine, then tick **Don't treat as search results**.

Note:

\* Make sure to click the link to go to the next page, **not** on a link to the next numbered page. For example, a typical search result will display:

Previous 1 2 3 4 5 6 7 8 9 10 Next

In this example, click on **Next** and not **Previous 1 2 3 4 5 6 7 8 9** or **10**.

\* *The Newwws* treats sources containing the results of a search engines differently from other sources. It creates a **search template**, shown in *italics* in **Manage sources**. Activating a search template allows you to change search criteria.

When finished, click **Next**. Here you can preview the headlines you have created in *The Newwws* by clicking **Test now** (wait until the **Checking** message has gone to see all headlines). If it isn't right, click **Back** and change your settings until everything is perfect.

Click **Next** to save your source for use in *The Newwws*. Here you can choose a name (that will appear in *The Newwws*) and a library in which to store the source.

Click on **Manage libraries** to add a new library.

**Options** will allow you to set the default source checking interval.

**Send the source by email** will let you email the source to another user of *The Newwws* or to yourself so you have a backup in your email application (requires a MAPI email application).

When finished, click **Next** to activate the source and tell *The Newwws* how it should display the results. You can select more than one option. When finished, click **Finish**.

Note:

\* You can change options for sources or edit them again in *The Newwws Editor* by right clicking on the source at any time.

\* *The Newwws* will work with other browsers, with some small restrictions. The latest version of **Microsoft™ Windows Internet Explorer** can be downloaded from <http://www.microsoft.com/windows/ie/downloads/default.asp>.

\* If you are using a dial up connection you will need to close it manually after using *The Newwws Editor*.

## **How Do I**

### **How does *The Newwws* work?**

*The Newwws* uses sources to check web pages on the Internet or Intranet. Upgraded versions can also check email, or even files or directories on your network. A source contains directions about how to get to your web page, and instructions about how to find headlines on that page. Headlines are extracted using style information from the web page. That is, a source indicates to *The Newwws* the style of the headlines in which you are interested, *The Newwws* searches out all the headlines on that page using the same style and show them to you. You can adjust the style information so that the headlines look the way you want. Unchanging items you might find on a page, such as “Next”, “Copyright” and so on, can be filtered out.

That’s it, all you need to do is to add a source to *The Newwws Watch* or *The Newwws Ticker* and tell *The Newwws* when you want to check the page.

If you don’t want to bother with headlines, you can setup the page without them, and just watch the page, *The Newwws Watch* will then tell you if the page has changed.

Note:

\* Don't forget, pages with counters, or time will **always** change every time you check them. Either watch a different page or set up headlines and filter out “always changing data”.

### **I've made a source, but I'm not happy with it, how can I improve the way my headlines look?**

Once a source has been created, you can add keywords from the source options dialog (right click on the source and choose **Source options ...**). You can either add text to be excluded, headlines from that source containing these words will not be displayed, or text to be included, only headlines containing these words will be displayed. You can use quotation (speech) marks “” to add phrases that include spaces. The quotation marks themselves will be ignored. For example, if you add the words “Bill Clinton” to the **Include ...** field, then only headlines that include this phrase will be shown. Similarly, if you add these words to the **Exclude ...** field, you will never see headlines from that source containing “Bill Clinton”.

If, after creating a source, you need to carry out more editing, for example if a web site has been redesigned, right click on the source and select **Open in *The Newwws Editor* ...**. This will launch *The Newwws Editor* and allow you to reconfigure the headlines.

### **I get the same headline repeated**

Many sites update their stories but keep the same headlines. *The Newwws* will repeat the headlines to tell you that the story has been updated. Other sites may change the location or address of the story. In

this case, to prevent repeatedly showing the same headline, right click on the source, select **Source options ...**, and change the setting on the **Headlines** tab.

### **How do I work with web pages that change regularly?**

Many sites update the address of their web pages regularly, for example, a site with latest movie releases might add a web page with new movie releases every month. Normally *The Newwwws* would go directly to the page you specify in the source (NOT the new page), so that a source made in July will continue to show release for July even in August.

To avoid this problem, when browsing to the page in *The Newwwws Editor*, on the page BEFORE the headlines hold down the **Ctrl** key when clicking on the link to get to the headline page (in our example, the link might be called "New Movie Releases"). The source will then remember the earlier page and the link, rather than the page itself. This way you can always see the latest movie releases.

### **How do I add a source I received by email?**

Just open the email, double click on it and *The Newwwws Editor* will run. Follow the instructions.

### **How do I use *The Newwwws* with my modem?**

*The Newwwws* will use the standard Internet connection method you have selected (**Start, Settings, Control Panel, Internet Options, Connections**) and will connect according to the settings you have made by right clicking on *The Newwwws* icon in the system tray and selecting **Options, Connection**. Please also make sure that **Microsoft™ Windows Internet Explorer** is **NOT** set to work in offline mode.

If you use non- Microsoft™ Windows dial up connections (for example AOL\*) then *The Newwwws* will not be able to close the connection when it has finished updating headlines. You will need to manually close the Internet connection. With these clients we recommend that you choose the **Update if already on line** connection option and when you are connected to the Internet right click on *The Newwwws* icon in the system tray and select **Check all sources**.

\* Trademark America Online, Inc

### **What do I do if I get the yellow or red triangle?**

The yellow triangle means that *The Newwwws* has been unable to connect to your source for some time. Sources marked with a yellow triangle will be marked with a red triangle in **Manage sources**. **Options, Connections, Always check, ignore connection status** will force *The Newwwws* always to check headlines. If there is no connection to the Internet, then this will cause the yellow triangles to be displayed. Please only select this setting if you are sure you are connected to the Internet, but *The Newwwws* doesn't check headlines and indicates **Waiting to go on-line....** If this happens, please select another setting.

If your Internet connection is good then it is likely that the web site has been re-designed, moved, or that you have an expired password or deleted cookie.

### **How do I tell if a source is still working?**

From time to time, web sites are re-designed and you may have to edit the source or even make a new one. Generally, the first sign that there is a problem is the presence of the yellow or red triangles, a warning message from *The Newwwws* that it is no longer receiving new headlines, or headlines that haven't changed for a long time.

Check the web site by right clicking on the source and select **Goto this source ...**, your browser will open and you can check that the page is still as expected. Right click on the source and select **Open in The Newwwws Editor ...** if you need to update the source.

### How do I deal with sites that need passwords and secure sites?

In general, if you can browse to the site without entering a password, then the site will work in *The Newwwws*. This will include many password protected sites as your browser will often automatically provide the password when needed.

Be aware, that these passwords are supplied by your browser and **not** by *The Newwwws*. If you use a source created on a computer where the passwords are required, and subsequently delete the password (perhaps by deleting cookies), or use a different browser or use the source on another computer, then it will fail with the yellow triangle.

*The Newwwws* makes no attempt to access secure sites, as that would invalidate your security.

### How do I deal with a search engine?

Search results are best viewed in *The Newwwws Watch*, so that you can spot new entries more easily. *The Newwwws* will automatically detect pages generated by most search engines. After you have added the first headline it will ask you to click on the “go to next page” link, if there is one. This will tell *The Newwwws* how to check the next and subsequent pages for headlines.

Note:

\* Make sure to click the link to go to the next page, **not** on a link to the next numbered page.

For example, a typical search result will display:

Previous 1 2 3 4 5 6 7 8 9 10 Next

In this example, click on **Next** and not **Previous 1 2 3 4 5 6 7 8 9** or **10**.

*The Newwwws* treats sources containing the results of a search engines differently from other sources. It creates a **search template**, shown in *italics* in **Manage sources**. Activating a search template allows you to change search criteria. When you activate the source in **Manage sources**, *The Newwwws* will automatically make and activate a **copy** of the source to preserve the original. You will also be presented with the **Source options ...**, **Display** dialog, so that you can edit the search criteria, if you wish. *The Newwwws* can't tell the exact data that the source is searching for, so please be careful to change the right data. If you aren't sure use the **On-line configuration ...**.

If you later want to change the search criteria for a **search template** (shown in *italics* in **Manage sources**), just click on the template to activate it and follow the prompts. *The Newwwws* will create a source using your new search criteria.

If you later want to change the search criteria for a **source**, just right click on the source and select **Source options ...**, **Display** and change the search criteria either by editing the entries in the **Data** column directly or in a browser environment by clicking the **On-line configuration** button. If the source is active, select **Check now** to see the results immediately.

**Max pages** indicates the maximum number of pages of search results that *The Newwwws* will check. Choose a number or tick **All pages**. Search results can consist of many pages and headlines. These can take a long time to download, therefore, especially if you are only interested in changes to the results, we recommend setting this value to one page. Default is one page.

You may want to check a search engine for criteria that have no search results. For example, you might be searching your old school site for a friend who hasn't signed up yet. *The Newwwws* can tell you as soon as they have signed up. In this case, setup the source using criteria that **do** return a result (in the example, someone who has already signed up), and change the criteria after setting up the source.

### **How do I use *The Newwwws* with my web based email account?**

Web based email sites usually appear to *The Newwwws* as both secure sites and search engines, please see **How do I deal with sites that need passwords and secure sites?** and **How do I deal with a search engine?**. It is normally possible to setup sources to view your emails, but headlines and stories depend on how you have configured passwords in your **Microsoft™ Windows** and **Microsoft™ Windows Internet Explorer**. Your login and password can be changed with the **Source options ..., Display** dialog.

Some versions of *The Newwwws* may be shipped with a source specially designed for use with **Hotmail**. To configure it, use the **Source options ..., Display** dialog.

### **How do I use *The Newwwws* with my POP3 email account?**

Some versions of *The Newwwws* may be shipped with a source specially designed for use with POP3 email accounts. To configure it, select it in **Manage Sources** and use the **Source options ..., Email** dialog.

Clicking on headlines will display the top 40 lines of your email. You can also configure *The Newwwws* to automatically print the top 40 lines. If the email is HTML only then *The Newwwws* will be unable to display the message text.

### **How do I use *The Newwwws* to check if files or folders have changed?**

Some versions of *The Newwwws* may be shipped with a source specially designed for checking files and folders. To configure it, select it in **Manage Sources** and use the **Source options ..., Check file** dialog.

Changes to the file or folder will be shown as headlines. Clicking on the headlines will open the folder or run the application associated with the file if there is an association configured (for example, if you are watching a **Microsoft™ Word** file, then clicking on the headline will open the file in **Microsoft™ Word**).

### **How do I work with non-Latin character sets**

*The Newwwws* supports English, Spanish, French, German, Italian, Dutch and Swedish. However it does use the native character set supplied with the Windows. Therefore it **should** be able to support headlines from web sites using non-Latin character sets if the character set matches the default being used by Windows. For example, you will be able to see Russian headlines only if you use Russian Windows.

### **Working with JavaScript sources**

Some headlines are linked to stories using JavaScript. *The Newwwws* is not able to decode JavaScript, so if you click on these headlines you will be taken to the source so that you can navigate to the story from there.

### **I've tried everything and it still doesn't work?**

*The Newwwws* can't extract headlines from every web site, if you have trouble building your own, try *The Newwwws Exchange*, or just watch the site for changes. If you've tried everything and still it doesn't work, check the KnownProblems.txt file installed in *The Newwwws* program folder. Still no luck, try the FAQ (frequently asked questions) on <http://www.TheNewwwws.com>. Otherwise, Wordcraft are continually improving **Net Distiller Technology (NDT)**, so check our web site for updates or email [support@TheNewwwws.com](mailto:support@TheNewwwws.com).



## **Glossary**

### Active, activate

Sources become “active” when they are selected on the **Manage sources** screen. Active sources will be checked automatically by *The Newwwws* and presented in *The Newwwws Editor* or *The Newwwws Watch*, or will automatically print out (on your default printer) when a change is detected. They will not display headlines unless they are also ticked in **Choose sources**.

### Authentication Server

A location on the Internet where *The Newwwws* stores your feature set. *The Newwwws* your registration key to check on the server to see what features you can currently use. This system allows all your permitted installations to have the same features automatically.

### Black List

If your installation is illegal, we will add it to the black list on our authentication server. If you feel your installation has been unfairly black listed, please email [support@TheNewwwws.com](mailto:support@TheNewwwws.com) with the information on the black list screen and the registration key if you have it, otherwise, uninstall the software, then reinstall an evaluation build available from <http://www.TheNewwwws.com> and purchase a valid upgrade.

### Cookie

Cookies are small pieces of data entered into your computers by the web sites you have visited, so that they can identify you again. For more information, please see the help in your browser.

### Dialog, dialog box

A screen or window produced by a program (in this case *The Newwwws*) that allows you to enter or change setting for the program.

### Dock, Undock

*The Newwwws Ticker* can be docked. If you drag it to one of the sides of your screen, it will attach itself there. This function is useful if you want to keep your headlines in view. Drag *The Newwwws Ticker* away from the edge to undock it.

### Ellipsis

Literally an abbreviation. If a headline contains a snippet or summary that can be displayed when hovering over the headline, we indicate an ellipsis by adding three dots (...) at the end of the headline. See **Snippet**.

### Expiry

If you have a limited life version of *The Newwwws*, then the program will expire (that is stop working) after a time specified on the display. You will be warned before expiry. You can upgrade your software even after your software has expired. See *Upgrading The Newwwws*.

### Event

*The Newwwws* regularly checks sources for changes. An event occurs when *The Newwwws* detects a change in that source. *The Newwwws* will issue a notification to inform you that an event has taken place (e.g. there are new headlines for you to see).

### Exchange

See *The Newwwws Exchange*

### Headlines

*The Newwwws* uses sources, created using *The Newwwws Editor*, to locate a page on a web site it should check. If a source has been setup to examine specific text within a web page, the source stores the style information from that text, *The Newwwws* will use the style information to display headlines in *The Newwwws Ticker* or *The Newwwws Watch*.

If you click on the headline the link associated with the headline will be opened in your browser. This is a story.

If you click on a headline that doesn't contain a link, then the page containing the headline will be opened in your browser.

#### Hovering

To hover over an object on the screen, move the mouse pointer over it and leave it there stationary for a few seconds. **Microsoft™ Windows** will display any hints associated with that object.

#### HTML

Hyper Text Mark-up Language is the programming language used to create web pages.

#### Icon

A picture representing a link to a program or a document in **Microsoft™ Windows**. Clicking or right clicking an icon will usually show options or cause a program to run.

#### Just Watched page

The most basic setting for *The Newwws*. Watched pages will simply display a changed notification and not display headlines.

#### Keyword

Literally an "important word". *The Newwws* will use these words to filter in or out headlines.

#### Knowledge base

*The Newwws* knowledge base is an on-line database of helpful hints and experience of other users. Use it to look for assistance with tricky applications. See <http://www.TheNewwws.com>.

#### Library

A collection of sources, usually related. Use libraries to help organise sources better.

When *The Newwws* starts, it adds your **Microsoft™ Windows Internet Explorer** Favourites to the **Favourites** library. You can watch these sources if you wish. If you want to see headlines, then you will have to edit the sources in *The Newwws Editor*. This library will be refreshed on each start up, so any inactive or un-edited sources might be removed if they have been deleted from **Microsoft™ Windows Internet Explorer**. If you want to keep them, please copy them into another library.

Sources added using **Just watch in** *The Newwws* are added to the **Watch** library.

#### Limited life version

See Expiry.

#### MAPI email application

An email application (such as Outlook or Outlook Express) that can be controlled using MAPI commands. Most email applications for **Microsoft™ Windows** will be MAPI compatible. Browser based email, such as **Hotmail**, is **NOT** a MAPI email application. If in doubt, please check with your email application manufacturer or supplier.

#### Notifications

Choose how to inform you that something of interest has happened. For example, play a sound when new headlines appear.

#### POP3

Post Office Protocol. An email protocol commonly used by email packages such as **Microsoft™ Outlook** or **Microsoft™ Outlook Express**.

#### Protect

Unless you protect headlines, you will lose them when the headline is replaced on the web site. Protect them when you want to keep something interesting.

#### RAM

Random Access Memory. This is the main working memory of your computer (unlike the memory on your hard disk that is mainly used for storing things). Increasing the RAM increases the speed that your computer can carry out complicated tasks.

#### [RR]

Sources that require registration at the target web site are marked **[RR]**, to indicate **Registration Required**.

#### Search Template

If you later want to change the search criteria for a **search template** (shown in *italics* in **Manage sources**), just click on the template to activate it and follow the prompts. *The Newwww* will create a source using your new search criteria.

#### Snippet

An extract or summary of a story. Snippets may contain pictures if available.

#### Source

Defines a location you wish to monitor, usually a web page on the Internet, and optionally style information used to extract headlines.

#### [SR]

Sources that require subscription (possibly chargeable) at the target web site are marked **[SR]**, to indicate **Subscription Required**.

#### Story, Stories

The information extracted from a source. This is the information associated with a headline, and is what you see in your browser when you click on headline.

#### Style

Literally the shape of text on a web page. For example, font type, bold, italic, headline, colour etc

#### Systray, System tray

The area, usually at the bottom right hand corner of your screen, where **Microsoft™ Windows** adds icons for running programs, so that the user can interact with them.

#### Tag

Characters that web sites use to indicate the style of a character.

#### *The Newwww Editor*

Program to setup and step by step configure sources.

#### *The Newwww Exchange*

A web site where people can store and download sources. *The Newwww* contains a default source that will monitor *The Newwww Exchange* for the most popular sources. You can only upload sources if you have upgraded to the full version. For more details see <http://www.TheNewwww.com>.

#### *The Newwww Ticker*

A scrolling display of headlines from one or more sources. A scrolling display is very useful for news sources where there may be a lot of information to display.

#### *The Newwww Watch*

A static display of changed headlines from one or more sources. The static display is very useful for headlines that don't change often.

**Validate**

Check to make sure that copy of *The Newwws Watch* you are running is legal. If you have problem with validation, please see *Upgrading The Newwws* and *Limited-life expired*.

**Welcome page**

The first screen you will see when you first run *The Newwws*. It explains some of the options you have and how to get started. You can turn this screen on or off.

**[WR]**

Sources provided that provide a long list of old or infrequently updated headlines, or produce large headlines are not usefully displayed in *The Newwws Ticker*, and are better displayed in *The Newwws Watch*. Wordcraft produced sources of this kind are marked **[WR]**, to indicate Watch mode is **Recommended**.

## **Manage sources**

This is a list of sources organised into libraries. Click on the plus sign on a library to expand it and show the sources. Libraries with active sources are already expanded. You can contract them by clicking on the minus sign, and move around the screen using cursor, tab and initial letter keys. Click on the tick mark, the speech mark or the printer to activate the source and add it to the **Choose sources** list in *The Newwws Ticker*, *The Newwws Watch* or automatically print your story on your default printer. *The Newwws* will start checking for headlines immediately.

*The Newwws* treats sources containing the results of a search engines differently from other sources. It creates a **search template**, shown in *italics* in **Manage sources**. Activating a search template allows you to change search criteria. When activating a source that shows search results in **Manage sources**, *The Newwws* will automatically make and activate a **copy** of the source to preserve the original. You will also be presented with the **Source options ...**, **Display** dialog, so that you can edit the search criteria, if you wish. *The Newwws* can't tell the exact data that the source is searching for, so please be careful to change the right data. If you aren't sure use the **On-line configuration ...**

**Search**

Locate key words in source names to find sources.

**OK**

Exits, saving all changes.

**Cancel**

Exits, without saving changes.

**More**

Provides more options:

**Libraries**

Organise your sources and libraries.

**Exchange**

Go to *The Newwws Exchange* on <http://www.TheNewwws.com>. Here you can download additional sources added by other users of *The Newwws* and (after upgrading) submit your own sources for others to use.

**Clear all**

Deselect or deactivate all sources (removes them from all **Choose sources** lists, and stop them printing automatically).

**Search**

Toggle on or off the **Search** part of the dialog.

If *The Newwws* is unable to extract any headlines from the source, it will display a red triangle by it.

## **Manage libraries**

You may have many thousands of sources to manage. This screen allows you to group and organise them more efficiently.

When *The Newwws* starts, it adds your **Microsoft™ Windows Internet Explorer** Favourites to the **Favourites** library. You can watch these sources if you wish. If you want to see headlines, then you will have to edit the sources in *The Newwws Editor*. This library will be refreshed on each start up, so any inactive or un-edited sources might be removed if they have been deleted from **Microsoft™ Windows Internet Explorer**. If you want to keep them, please copy them into another library.

Sources added using **Just watch in** *The Newwws* are added to the **Watch** library.

### **New Library**

Create a new library and enter a meaningful name.

### **Delete Library**

Removes a library. Be careful, this will delete all that library's contents!!! **IE Favourites** and **Watch** are system libraries and will be recreated the next time you start *The Newwws* or use the **Just watch this page** options in *The Newwws Editor* or **Microsoft™ Windows Internet Explorer** with updated contents.

### **Sources**

Shows a list of sources in the selected library. You can delete a source, or drag it into other libraries. Hold down the CTRL key while dragging to copy a source. Use CTRL, SHIFT or highlight multiple sources with the mouse, to drag more than one source.

### **OK**

Exits, saving all changes.

### **Cancel**

Exits, without saving change.

## **The Newwws program options**

This set of options controls the look and feel of *The Newwws*, and how it connects to the Internet. These options will be applied to **all** sources. You can change options source by source if you wish, see **Source options**.

### **Appearance**

Choose a **Theme**. Select **Custom** to change *The Newwws* colours to suit your taste. Default theme is Lilac.

### **New headlines**

Choose how you want to be notified of changes and view headlines, in *The Newwws Ticker* or *The Newwws Watch*, or just print out new stories on your default printer.

### **Ticker**

Change the properties of the scrolling view.

## Startup

Decide to show the **Welcome page** at startup or not, whether to run *The Newwwws* automatically when **Microsoft™ Windows** starts, or which language *The Newwwws* should use.

Defaults are

Show **Welcome page** at startup

Don't run *The Newwwws* on starting **Microsoft™ Windows**

## Connection

Change how you would like *The Newwwws* to connect to the Internet when you have a dial up connection.

**Always check, ignore connection status** will force *The Newwwws* always to check headlines. If there is no connection to the Internet, then this will cause the yellow triangles to be displayed. Please only select this setting if you are sure you are connected to the Internet, but *The Newwwws* doesn't check headlines and indicates **Waiting to go on-line....**

Choose the maximum time you would like to go without checking a source. This setting is valid when you have selected **Connect if no check has been made for a specific period of time** and if you are using a dial up connection and there is a source configured to check during this period.

Choose the look ahead time. If *The Newwwws* makes a connection then it will "look ahead" and check to see if any sources need checking soon (within the time you set here), and check them too. This will save using the dial up unnecessarily.

Defaults are

Update if already on-line.

Maximum time without checking: 60 minutes

Look ahead time: 0 minutes

## Source options

This set of options controls how *The Newwwws* deals with the source. **These settings override global settings but are only valid while a source is active.** That is, once a source is deactivated, it will return to its default settings.

### General

Choose how you want to be notified of changes and view headlines, in *The Newwwws Ticker* or *The Newwwws Watch*, or just print out new stories on your default printer.

Note:

\* When activating automatic printing for a source, it will print out a story for EACH new headline. The first time you check that source there maybe many new headlines and many pages. We recommend activating automatic printing AFTER first checking headlines.

### Updates

Schedule when updates are performed.

Default is

Update at regular intervals, Every 1 hours.

### Keywords

Add keywords here to control what will and what will not be displayed.

You can either add text to be excluded, headlines from that source containing these words will not be displayed, or text to be included, only headlines containing these

words will be displayed. You can use quotation (speech) marks "" to add phrases that include spaces. The quotation marks themselves will be ignored. For example, if you add the words "Bill Clinton" to the **Include ...** field, then only headlines that include this phrase will be shown. Similarly, if you add these words to the **Exclude ...** field, you will never see headlines from that source containing "Bill Clinton".

### **Headlines**

Choose when you want headlines to be treated as new. You may get duplicate headlines when the story hasn't changed. Adjust setting here to prevent that.

Some **Source options** depend on special functions that the source may have:

### **Display**

This tab is only shown if *The Newwws* detects the results of a search engine (or web email). You can add text to appear at the top of the list of results.

Use **On-line configuration** to re-run your search and automatically change the search criteria for a source.

You can also manually edit the search criteria that *The Newwws* is using. Take care only to change the data you recognise. If you aren't sure, make a copy of the source (see Manage libraries) before editing, or use **On-line configuration**.

**Max pages** indicates the maximum number of pages of search results that *The Newwws* will check. Choose a number or tick **All pages**. Search results can consist of many pages and headlines. These can take a long time to download, therefore, especially if you are only interested in changes to the results, we recommend setting this value to one page. Default is one page.

This source is used to configure checking for changes to specific files or folders.

Choose whether you want to check for changes to a file or to any files in a folder, then enter the file or folder name (including path) or click the **Browse** button to browse to the file or folder. Although you can detect changes to any folders immediately below the folder you are checking, you will normally need to setup a source for each folder you wish to check.

### **Email**

This source is used to configure checking for new messages in POP3 email mailboxes.

Enter your POP3 mail server address, POP3 mailbox user name and POP3 mailbox password so that *The Newwws* can access your mailbox and check for new messages. These are the same as you have set inside your email application (such as **Microsoft™ Outlook**). If in doubt, please contact your email service provider for help.

## **Watch Notifications**

Configure how *The Newwws Watch* reports events on active sources.

### **Show a list of new headlines**

New headlines will be displayed in *The Newwws Story alert* window. Click on a headline to show the story, close it to clear headlines.

### **Show a list of changed sources**

Click the **Changed sources** window that will appear in the bottom right hand corner of your screen, to see *The Newwws Watch* listing detailed changes.

**Maximum display time**

The **Changed sources** window will disappear after this time.

**Show *The Newwws Watch***

Show *The Newwws Watch* listing detailed changes.

**Flash the system tray icon**

**Play a sound**

Browse to the sound file you wish to play when new headlines are found

For each source you can choose to use default notifications or not.

Default notification options can be changed from right click on *The Newwws*' system tray icon, **Options, New headlines, Watch Notifications**. Tick **Apply to all sources** to change notifications on ALL sources, even those not using the default.

Default notification settings can be overridden for each source. In *The Newwws* window click **Choose sources**. Right click on your chosen source, select **Source options ...**. Click the **Watch Notification** button. Tick **Use default notification options** to change back to the default.

## **Welcome page**

If this is the first time you have run *The Newwws*, you will be presented with a number of options depending on the features supported by your copy, similar to:

What would you like to do?

Show *The Newwws Ticker*

Watch selected sources

View headlines either in *The Newwws Ticker*'s scrolling display, or new headlines in *The Newwws Watch*.

**Options**

Show this screen on starting *The Newwws*

Run *The Newwws* on starting Microsoft™ Windows

More options ...

Manage source ...

Choose to show this **Welcome page** when starting *The Newwws* or immediately show headlines.

Choose to run *The Newwws* automatically when starting **Microsoft™ Windows**.

Choose **More options** to configure *The Newwws*' global settings.

Choose **Manage sources** to activate, deactivate and otherwise manage available sources.

**Quick start help**

Click to go to “get off the ground quickly” instructions and *The Newwws*' comprehensive on-line manual.

This is a limited life copy of *The Newwws*

There are XX days left

Your version of *The Newwws* is a limited life version and will stop working when indicated. If you would like to continue using *The Newwws* then click on the upgrade link to go to



<http://www.TheNewwws.com> and upgrade your version and, if you wish, add new features to your software.

### **Start *The Newwws***

Click here to start using *The Newwws*.

Note:

\* If you turn off the **Welcome page** you can turn it back on again from right click on system tray icon, **Options, Startup**.

\* If you choose to start *The Newwws* automatically when starting **Microsoft™ Windows**, you can change the setting from right click on system tray icon, **Options, Startup**.

## **The Newwws Ticker**

*The Newwws Ticker* is a scrolling display, showing all headlines from a source, useful for news sites. Click on the headline to read the story behind the headline.

*The Newwws Ticker* will show a source followed by the headlines it generates. Updated headlines are shown with a cross against them. The cross will be removed when you have read the story associated with the headline, or according to your choice in **Source options**. If this is a limited life version then the expiry time will be displayed too.

Click on a headline to read the story behind the headline. If there is a snippet (or summary) associated with the story, *The Newwws* will indicate this by adding three dots (...) to the right of the story (also known as an ellipsis). Hovering over the headlines will display the snippet in a speech bubble.

You can halt scrolling by hovering the mouse pointer over the window, and you can move the headlines up or down by holding down the left mouse button while the mouse is over the scrolling display and dragging the mouse.

You can dock *The Newwws Ticker* to any edge of your screen by dragging its title bar to the edge. To undock *The Newwws Ticker*, click on it and drag it away from the edge.

Click on:

Headlines or source to open them in your browser.

### **Choose sources**

Choose the sources whose headlines you would like to display by clicking in the circle to the left of each source, or on the source itself to choose options for the source. If there are many sources in the list, you can scroll left and right by clicking on the arrows.

If a source hasn't been selected, but *The Newwws* has detected new headlines, a "+" will be displayed in the circle. Click on the circle at the left of a source to show the headlines.

### **Manage sources**

Choose from more sources.

Right click on:

Scrolling sources and entries in **Choose sources**

### **Source options ...**

Configure the source.

### **Send via email ...**

Send the source by email (requires a MAPI email application).

### **Goto this source ...**

Open the web page from which the source generates its headlines.

**Open in *The Newwws Editor ...***

Open the web page from which the source generates its headlines in *The Newwws Editor* for editing.

**Remove from *The Newwws Ticker***

Remove the source and its headlines from *The Newwws Ticker* **Choose sources** list.

**Check now**

Get new headlines now.

Headlines to:

**View this story**

Open the story behind the headline in your browser

**Protect this headline**

Prevent the headline (and the web page link it contains) being removed when the source is updated.

**Check now**

Get new headlines now.

Note:

\* Don't forget, any changes you make in *The Newwws Ticker* will scroll up from the bottom of the display (or from the right if you have resized the ticker window into a horizontal strip or docked at the top or bottom of the screen).

\* If *The Newwws* can't connect to a source, it will display an exclamation mark in a yellow triangle to the left of the source. Right click on it and select **Check now** to check again, or **Goto this source ...** to view the source in your browser. If you can't resolve the problem, try **Open in *The Newwws Editor ...*** to edit and correct the error.

\* You can run *The Newwws Ticker* side by side with *The Newwws Watch* if you wish, by selecting both modes on the **Welcome page** or on the system tray right click menu.

\* Sources provided that provide a long list of old or infrequently updated headlines, or produce large headlines are not usefully displayed in *The Newwws Ticker*, and are better displayed in *The Newwws Watch*. Wordcraft produced sources of this kind are marked **[WR]**, to indicate Watch mode is Recommended.

## ***The Newwws Watch***

*The Newwws Watch* is a static display, showing only new headlines in the order they were updated, useful for sites that don't change often.

Depending on how you have configured your notifications, the watching display will pop up on your screen when *The Newwws* detects a change in your source.

*The Newwws Watch* will show the source followed by new headlines generated from the source. New headlines are displayed at the top. You can scroll down to see older headlines and use the + or – buttons to show or hide headlines from each source. Only updated headlines are shown. To add the old headlines, right click on the source in **Choose sources** and choose **Show all headlines from this source**.

Click on a headline to read the story behind the headline. If there is a snippet (or summary) associated with the story, *The Newwws* will indicate this by adding three dots (...) to the right of the story (also known as an ellipsis). Hovering over the headlines will display the snippet in a speech bubble.

If this is a limited life version then the expiry time will also be displayed.

You can't dock *The Newwws Watch*.

Click on:

The headlines or sources to open them in your browser.

+ or – sign to expand or collapse the headline list.

**Choose sources**

Choose which sources to make active. Select the tick box before each source to have it displayed in *The Newwws Watch* or on the source itself to choose options for the source. If there are many sources in the list you can scroll left and right by clicking on the arrows.

If a source hasn't been ticked, but *The Newwws* has detected new headlines, a “+” will be displayed in the circle. Click on the circle at the left of a source to show the headlines.

**Manage sources**

Choose from more sources.

Right click on:

Watch window entries to show (expand) or hide (collapse) all headlines:

Entries in **Choose sources**

**Source options ...**

Configure the source.

**Send via email ...**

Send the source by email (requires a MAPI email application).

**Goto this source ...**

Open the web page from which the source generates its headlines.

**Open in *The Newwws Editor* ...**

Open the web page from which the source generates its headlines in *The Newwws Editor* for editing.

**Remove from *The Newwws Watch***

Remove the source and its headlines from *The Newwws Watch* **Choose sources** list.

**Check now**

Get new headlines now.

**Show all headlines from this source**

Shows **all** headlines from the source (not just the new ones).

Note:

\* You can run *The Newwws Watch* side by side with *The Newwws Ticker* if you wish, by selecting both modes on the **Welcome page** or on the system tray right click menu.

\* Sources provided that provide a long list of old or infrequently updated headlines, or produce large headlines are not usefully displayed in *The Newwws Ticker*, and are better displayed in *The Newwws Watch*. Wordcraft produced sources of this kind are marked **[WR]**, to indicate Watch mode is Recommended.

## ***The Newwws Editor***

*The Newwws Editor* will take you step by step through the process of setting up a source to use in *The Newwws*.

You can choose simply to “watch” a page, by clicking the **Just watch this page** button, or by following through the step by step procedure and **not** setting any headlines. *The Newwws* will tell you when watched pages have changed once the source has been activated. Just watched sites are added to the **Watch** library.

If you want to extract headlines to display, then follow the procedure step by step, to first locate the page, define and setup your headlines, then save and configure your source.

#### **Locate page**

Enter the address (e.g. <http://www.TheNewwws.com>) in the field on the right and press **Enter** or click **Go**. Follow links on the web page until you see the headlines you want. You won't be able to browse further after the next step.

If you want to **Just watch this page** then click the button.

If you want to setup headlines click **Next** at the bottom right of the left hand pane.

#### **Choose first headline**

Highlight a typical headline on this page. *The Newwws* will use the style of this headline to extract and show you current and future headlines from this page.

Try different methods of highlighting the text as results may vary:

Click **Add headline** to add the headline and go to the next step.

If you don't choose any headlines, *The Newwws* will assume you want to **Just watch this page** and inform you when changes to the page have been made. Click **Next** at the bottom right of the left hand pane.

#### Hints and tips

- \* For your first source, try a straightforward site, such as <http://news.bbc.co.uk/>.
- \* Holding down the control key while clicking on headline text usually produces good results.
- \* Headlines may contain a mixture of text and links. The text you highlight will be displayed in *The Newwws*. When you click on the headline, *The Newwws* will open the first link highlighted.
- \* *The Newwws* can't distinguish between different types of links, so please avoid including audio, video, download, email or similar links, otherwise when you open the story it will activate these links.
- \* You may find that the headline you have highlighted produces many unwanted headlines. If you highlight additionally a little if the item above or below the headline, then *The Newwws* will have more style information to use when producing headlines. You will often find this will filter out many unwanted headlines.
- \* *The Newwws* makes its best effort to clean up unwanted data from headlines. If they don't look quite right, try **Refine headlines in the style of ..., Options**.
- \* If there is a text only or a “without graphics” version of the page it should produce results more easily.
- \* Don't forget, *The Newwws* can't work with every site (see Working with JavaScript sources). If you can set up your source easily, try **Just watch this page**, check for a source on *The Newwws Exchange* or email [support@TheNewwws.com](mailto:support@TheNewwws.com).

\* Be sure to test your sources before using them, to see how they work. If your target site contains no links, or perhaps contains JavaScript, *The Newwwws* will take you to the source when you click on a headline. Be careful, all headlines will take you to the same page, and if you configure *The Newwwws* to print automatically, you will get one copy of the same page printed for each headline.

### **Choose and refine headlines**

A list of headlines with styles matching the one you highlighted is shown in the left pane. To refine the list, click on **Headlines in the style of ...** and choose options in the **Refine headlines in the style of ...** pane to the right.

### **Start/end text**

*The Newwwws* will pick headlines from below the first occurrence of the **Start text** on a page.

*The Newwwws* will **not** pick headlines from below the first occurrence of **End text** on a page **after** the **Start text**.

You can pull down and use examples of text from the page to make your choice easier. The examples are shown in the order they occur on the page.

### **Exclusions**

Choose headlines you do not want displayed.

*The Newwwws* refreshes headlines regularly. If you select headlines that are later refreshed, then the exclusion will no longer be relevant. You should choose to exclude headlines that will not be refreshed. You can use these settings to remove page numbers, copyright message, and so forth, from your headlines.

### **Best results**

All the valid style combinations (a style is set by a **Tag**) that can be derived from your selected headlines are listed. In the **Number of headlines** column is the number of headlines that can be found in the document using each combination of tags. Choose one in the list by clicking on in the **Index** number of the **Tag combination**, and the headlines with that tag combination will be displayed in the left pane. Please choose the one that suits you best.

### **Options**

Discard items with no links

If this is ticked, then the source will pick only headlines that have links to other web pages.

Default is off, it will not pick items with links.

Do not show the text that has the link

If this is set off, then *The Newwwws* will show the text in the link.

Default on, it will not show the text that has the link.

Tidy up headlines

If this is on then *The Newwwws* will attempt to tidy matching headlines extracted from the page by removing empty headlines and any enclosure characters.

Default is on, it will tidy headlines.

### **Delete**

Removes headlines with this style from the list of headlines retrieved.

If there are more headlines, add them now using the **Add headline** button.

If you are happy with your headline and are ready to proceed click **Next** at the bottom right of the left hand pane.

Choose the link to more headlines

*The Newwws* can operate with search engines. If it detects that this page maybe the first page of search results, you will need to indicate how to get to the next page. *The Newwws* will then search all pages for headlines to display.

If the page wasn't a multiple page search result, or you can't see a next page link or you want the source only to use the first page of results, then just click **Next** at the bottom right of the left hand pane.

*The Newwws* can only guess if a search engine is being used. If has guessed incorrectly or you simply don't want to treat the results as a search engine, then tick **Don't treat as search results**.

Make sure to click the link to go to the next page, **not** on a link to the next numbered page. For example, a typical search result will display:

Previous 1 2 3 4 5 6 7 8 9 10 Next

In this example, click on **Next** and not **Previous 1 2 3 4 5 6 7 8 9** or **10**.

*The Newwws* treats sources containing the results of a search engines differently from other sources. It creates a **search template**, shown in *italics* in **Manage sources**. Activating a search template allows you to change search criteria.

#### Testing your new source

You can test you new source in *The Newwws* to see how it displays.

If you don't like it, please click **Previous** at the bottom right of the left hand pane and change the source.

If you are happy with your headline and are ready to proceed click **Next** at the bottom right of the left hand pane.

#### Saving your new source

Please pick a name for your source and a library in which to store it. **Manage libraries** will let you setup a new library if you need one. **Options** will allow you to change the **default** source checking interval (default is 60 minutes). **Send the source by email** will allow you to send the source by email (requires a MAPI email application).

#### Using your new source

On this page you can choose (depending on the features supported by your version of *The Newwws*) whether you want the source to output to *The Newwws Watch*, *The Newwws Ticker* or automatically print out stories, on your default printer, when new headlines are found.

Generally the scrolling display of *The Newwws Ticker* is good for often updated news sites. The static display of *The Newwws Watch* is better for headlines that don't change often.

You can change these settings at any time later, so there is no need to set anything at this stage if you don't wish to.

Click **Finish** to finish, and your source is ready to start producing headlines.

Note:

\* If you are using a dial up connection you will need to close it manually after using *The Newwws Editor*.

## Closing *The Newwws*

You can close *The Newwwws* by clicking the cross at the top right corner of the window. It will continue working in the background. To exit and stop *The Newwwws* working, right click on *The Newwwws* ' icon in the system tray and select **Exit**.

### **Configure input values**

Use this screen to re-enter your search data. Re-run the search and when the first page of results is displayed, click **OK** and your source will be updated with the new data.

### **Limited-life expired**

Unfortunately the life of your copy of *The Newwwws* is over.

If you would like to continue using *The Newwwws*, you will need to upgrade to a full copy. Please click the **Upgrade now** button and follow the instructions.

If you don't wish to upgrade, we hope you have enjoyed using *The Newwwws*. We welcome any comment you would like to make, please email us on **suggestions@TheNewwwws.com**.

If you would like to see the other our other products, please visit <http://www.wordcraft.co.uk>.

*The Newwwws* regularly checks our authentication server to make sure that it is a legally valid copy. If it is unable to check for a period of time or if it is an invalid installation *The Newwwws* may deactivate itself. If this happens, please follow the instructions, if unsuccessful, please email us on support@TheNewwwws.com with the registration key from the **About *The Newwwws*** screen accessible by the right click on the system tray icon.

### **Purchase features for *The Newwwws***

Please fill in the information requested on the upgrade web site. You will be given a 16 digit registration key, please enter it in the in the space provided, click **OK**. *The Newwwws* will enable the new features next time it checks our server. To check the server now, right-click on *The Newwwws* icon in the system tray, select **About *The Newwwws*** and click **Confirm features now**.

*The Newwwws* regularly checks our authentication server to make sure that it is a legally valid copy. If it is unable to check for a period of time or if it is an invalid installation *The Newwwws* may deactivate itself. If this happens, please follow the instructions, if unsuccessful, please email us on support@TheNewwwws.com with the registration key from the **About *The Newwwws*** screen accessible by the right click on the system tray icon.

### **Ticker Headlines**

New headlines in *The Newwwws Ticker* are indicated with a "+" mark. Configure how they are cleared.

#### **Clear after a fixed time**

Set a fixed time to clear the new headline cross.  
Default is not set.

#### **Clear when the story is viewed**

Clear the new headline cross when you view the story behind the headline.  
Default is set.

#### **Clear after checking for new headlines**

Clear the new headline cross after checking for headlines a fixed number of times.  
Default is not set.

#### **Clear when starting *The Newwwws***

Clear the new headline cross when *The Newwwws* is started.  
Default is set.

## **Save Source**

Choose where to save your source and how to configure it.

### **New Library**

Create a new library and enter a meaningful name.

### **Options**

Choose whether to display headlines in *The Newwwws Ticker*, *The Newwwws Watch* or automatically print out new stories on your default printer.

Note:

\* If you are using a dial up connection you will need to close it manually after using *The Newwwws Editor*.

## **Templates**

You have attempted to activate a **Template**.

If you later want to change the search criteria for a **search template** (shown in *italics* in **Manage sources**), just click on the template to activate it and follow the prompts. *The Newwwws* will create a source using your new search criteria.

## **Mail Message**

*The Newwwws* displays the top 40 lines of the plain text from an email and indicates if there is an attachment. Emails written with no plain text (some emails are all HTML) won't display any message. To download your email or to see the message use your MAPI email client by clicking the **Open mail client** button.

*The Newwwws* treats your emails as headlines and will keep them or delete them according to the normal headline rules.

## **Your features have been upgraded**

*The Newwwws* has checked the authentication server and found that you have new features available to you. The features are listed here.

Please refer to the **Manual** for more information about how to use your new features.

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