

This window shows the name of the current backup job being run or updated.

This box allows you to assign a description to each backup job that will help you keep track of which of your jobs contain what stuff.

This is a listing of all the drives connected to your system that 1-Step Backup is able to backup your job too.

The data compression option is set to "On" by default. If you do not want your data compressed with a specific backup job, simply click the box, removing the "X" from the button. Data compression will drastically decrease the number of disks needed to complete a large backup job. Under normal circumstances large backup jobs should fit on a single Zip, Jaz, or Bernoulli disk if the backup job is performed with compression "On."

The "Backup History" text box provides you with a brief description of your most recent backup jobs, including the date and time they were last updated.

This listing tree is similar to the Windows 95 Explorer and shows you what files are located on each of your drives.

This drive listing tree is similar to the Windows 95 Explorer and allows you to select specific files within each drive.

This listing of file types allows you to select from the standard file extensions included in the Windows 95 recognized file set. As you select a file type it will be listed in the window provided, with each file extension shown separated by a comma. You can remove a file extension from the window at any time before you begin your backup job by simply highlighting and deleting.

This box shows you a listing of the standard file extensions included in the Windows 95 recognized file set. You can select any file extension listed in this box by double-clicking on it. As you select a file type it will be listed in the window provided, with each file extension shown separated by a comma.

This box allows you to type any file extension, both included in the Windows 95 recognized file set, as well as any file extension you know exists on your local drives, that is not included in the provided list under **Registered File Types**. As you type each extension you must separate each file extension with a comma. You can remove a file extension from the window at any time before you begin your backup job by simply highlighting and deleting.

This is a box selection option that will allow you to include CD-ROMs in your backup job. This option is not selected by default because of the considerable time it may take to include CD-ROM data in a backup job.

This button will automatically return 1-Step Backup to its original default settings.

Clicking on this icon allows you to specify where your backup job is restored. By default 1-Step Backup will restore your files to their original locations. If you want to restore files to a different drive this tool will allow you to select the target location.

To select previous files versions for restoration, “As of” allows you to view the dates and times for the backup job on the disk you have inserted. This option is especially important if you want to restore specific files or previous file versions.

This button allows you to customize your restore overwrite options.

This button ejects the restore disk you are currently looking at, allowing you to insert another for review. This tool is especially useful if you are not sure which backup disk contains the files you want to restore.

