

# Pedigree for Windows 2.0 Help Unregistered Version Contents

Pedigree For Windows is an integrated Database Manager designed to help commercial and hobby breeders keep track of their breeding programs. It offers features such as Pedigree Charting, Veterinary Records, Vaccination Scheduling and Show Results Tracking allowing comprehensive data to be kept on each individual animal. It allows the breeder to retrieve this information easily, and to display and document the effectiveness of their breeding program. Pedigree uses Drag and Drop capabilites to facilitate data entry. It has a user-friendly, intuitive interface that will appeal to most Windows users. Pedigree also has on-line context-sensitive help. To access the help file for a specific topic, simply press F1, and help regarding that form or function will appear.

The Registered version of Pedigree prints elegant, easy to understand reports. Registration of Pedigree 2.0 is \$29.95 (includes S&H). When you register, you will receive full Registered version disks, technical support through CompuServe, a manual and automatic notification of upgrades. This shareware version may be used for 30 days, after which time, you must register the program. Pedigree is protected by copyright. Only the shareware version may be distributed, the registered version can not.

## **Pedigree for Windows Functions**

Index
Form Selection
Animal Naming Conventions
Entering Information
Drag and Drop
Adding New Records
Deleting Records
Updating Records
Printing Reports
Copyright Information
Registration

#### Form Selection

Pedigree is an event-driven application, which means it works by responding to the work flow of the user. The forms are all clearly labeled as to their function.

To get more information about a particular form -- Click on the icon next to the topic name



Animal List - Lists all the animals presently entered in the system. Use this list for Drag and Drop entry with all other forms, except Animal Information.



Animal Information -The first form for entering data. You must enter the animal's data here, or the other forms won't allow you to enter and save any data.



Pedigree Chart - This form show the complete ancestry of each animals. The form allows you to input 63 ancestors per animal. The name of the animal appears in the text box that is furthest left. The next two boxes show the Sire and Dam, followed by the rest of the pairings. The Print button allows you to print the Pedigree, but only in the Registered edition.



Show Tracker - Keeps track of shows attended, results, awards and placements. The click boxes under the text boxes are to make selecting placements easier. Simply click on either the Best of Breed, Best of Group, etc.. if the animal was awarded these finishes. The database does the rest. The Selection criteria boxes on the right side of the form allow users to query the database and select only those records which satisfy the selection.



Veterinary Records - Serves two main functions: Veterinary data and Vaccination data. The click boxes query the database for records which satisfy the date ranges. The Vaccination query works by looking at the vaccination date, then adding 1 year to that date. Since most vaccinations are given yearly, only those records will be selected. The module also makes scheduling annual vet appointments easy.



Kennel Information - Adds the Breeder(s) Name and Kennel name to the Pedigree Chart.



#### **Animal Information Form**

This form is the "Gateway" for information input. As the name implies, this form stores data on Registration Number, Breed, Gender, Breeder info, Color, and Date of Birth. Begin by entering the Animal's Name and proceed through the other fields. Please be aware that you are not required to enter data in all the fields in order to save the record. You may want to just get the names of all your animals in first, then go back and fill in the data on each later. As stated in other help topics, before being able to store any Pedigree, Veterinary or Show Data on an animal, a record of that animal must exist in the Animal Information database table. The Drag and Drop feature is not available in this form, since you are creating the animal's record for the first time.

Add New Button
Delete Button
Print Button
For more Information

See:

Entering Information
Form Selection
Naming Conventions
Adding Records
Printing Reports

# **Copyright Notice**

Pedigree for Windows 2.0 is protected by copyright laws. Any unlawful duplication, distribution, uncompiling, reverse engineering or other method of product alteration or duplication is prohibited. This shareware version of Pedigree may be transmitted electronically to other BBS. The Registered version may not be transmitted or duplicated and may be used solely by the licensed owner of the program. Failure to abide by the license agreement set forth, will result in prosecution of copyright infringement laws.

Please note: Any of the licensed distribution files that come with the Registered version of Pedigree are also covered under Copyright laws from Microsoft and Crystal Services. Unlawful distribution of these files is subject to criminal and civil prosecution.

All rights reserved -- Dan DiLello

### **Entering Data**

The first information that must be entered is the Animal Information Form. From it all the other tables key off the Animal's Name.

- 1. Click the 'Add New Record' button before attempting to enter a new animal. All fields will be blank.
- 2. Type the Animal's Name (Hint: Never start the Name with titles such as Ch, since this will cause you to enter more characters than you need to for Name Searches. The Name Field holds a maximum of 50 characters. If you attempt to save records in any name field that exceeds 50 characters, a message will tell you the information can't be saved. Most official names for dogs are long, that's why 50 characters were provided. Abbreviate if necessary to meet the size requirement, then try saving again.
- 3. After you have entered all the data, click the |< or < button on the Data scroll bar to save the New record. This is also the way to update changes made to an existing record or to correct mistakes to previously saved records.
- 4. You may now use the other forms to enter the Pedigree, Vet Records and Show results. REMEMBER: You must enter the Animal Name EXACTLY as it appears in the Information record. Otherwise an error message will occur. Using the Drag & Drop feature will insure consistency.

#### For more Information on How to use the forms

See:

Adding New Records
Form Selection
Naming Conventions

### **Printing Reports**

One of the best capabilities of Pedigree is its report generating capabilities. For the commercial breeder, the tedious and confusing system of tracking animal's health, ancestry, and medical information may be a nightmare. With Pedigree, you can generate beautiful Pedigree charts for Prospective buyers. In addition, detailed Show and Title results can also be generated. You can select the scope of your reports by using the query functions, allowing you to print only those specific records you are interested in. And, best of all, you can search the data for all the vaccinations and examinations due within a given time period, to help you plan ahead.

- 1. Choose the search selection by clicking on one of the option buttons. This performs a query on the database and selects those records meeting the criteria
- 2. You can browse through the records using the Data Scroll Bar. When you're ready, click the 'Print Selected Records' button.
- 3. A 'Print Preview' of the form will be displayed. You will be given the choice of printing a page range or to print all pages. Clicking on the printer icon will print the records. Pedigree for Windows allows you to see the form on screen before committing it to the printer. That way you can select specific pages to print, or escape without printing.
- 4. There are several Report Controls the arrows work much the same as the Database Scroll Bar, allowing you to scroll to the first, last, next or previous records. The Magnifying Glass will show the Full Page view of the Report, so you can see what it will look like before it's printed.
- 5. Finally the printer button, will print the document, after first prompting you for All Pages or Pages \_ through \_. This will give you the option of only printing selected pages or the entire report.

#### For more Information

See:

Entering Information
Form Selection
Adding Records
Data Scroll Bar

# **Updating Information**

The need to Update Records will become apparent when you use the Veterinary Module in Pedigree. As animals are administered vaccinations or examined by the Veterinarian, you will want to use the new date to update the old. Simply find the animal, go to the appropriate field and enter the appropriate new date. Remember, any changed information is not saved till you move off the record using the Data Scroll Bar, or the Save button is clicked. The functions of the scroll bar are described in more detail under that topic.

### For more Information

See:

Adding Records
Deleting Records
Scroll Bar

# **Adding Information**

Because Pedigree is a Relational Database, it uses the Animal's Name field in the Animal Information table as a unique value. This is to prevent duplicate records from being generated. Therefore, you must always enter information for a new dog in the Animal Information Form first. After you save the new dog record, the name will appear in the Animal List Form. Then you can use any of the other forms to enter additional information for that particular dog. Once the name appears in the Animal List, you can employ the Drag and Drop feature to simplify data entry.

### For more information on this topic

See:

Databases
Deleting Records
Drag and Drop Feature
Form Selection

### **Animal Naming Conventions**

In order to eliminate duplicate records for the same animal, the database uses the Animal's Name as a unique way of identifying individual records. This means that the Animal Name on the Animal Information, Pedigree, Show Tracker and Veterinary Record forms MUST ALL BE IDENTICAL.

The easy drag and drop feature that's incorporated into Pedigree, insures consistent naming. Of course the name of the animal must exist first in Animal Information in order to take advantage of drag and drop. You will always know if an animal is in the system because the name is automatically added to the Dog Index List on the left side of the screen. But remember, it's not necessary to enter all the information on an animal right away, just the name. You are also free to type in a animal 's name directly, if you would rather not enter him into the system. Either way, Pedigree will allow the data to be saved from either drag and drop or directly typing the name. You will also see that the Edit dropdown menu will support Copy, Cut and Paste. So to avoid having to retype a 'copied name', you can use the paste feature to copy the data to multiple text boxes. If you are not familiar with this technique, more information is in the Windows Help File under the Copy|Paste or Clipboard functions.

One way to insure that all names will have some consistency is to use the Name. Any Titles (such as Ch.) should be placed at the end. For example:

#### Harvey's Openfield of Kendall, Ch., UDX, CD

The reason for this becomes clear when you're asked to enter an Animal's Name to search. If you enter Ch. Har you typed 7 characters, when you could have only typed 3. The situation becomes more time consuming if you had entered the kennel name after Ch. You are free to use whatever system you'd like, these are just suggestions.

#### For more Information

See:

Entering Data

Databases

Adding New Records

Deleting Records

Updating Records

### **Deleting Records**

In the course of transacting your kennel, certain animals may no longer need to have records kept. As you have seen from the Add New Record function, animals must first be entered in the Animals Information form . The reverse is true when deleting an animal record. You MUST remove all Pedigree, Veterinary and Show records before the database will allow a deletion from Animal Info. The order of the deletion from the other 3 modules is not important. The database will not allow the Animal Information record to be deleted while there are still links to that animal's name. Attempting to delete an animal in Animal Information with links to other modules will result in error message boxes. This will alert you to the presence of records that still exist in one or more of the other modules. As you delete animal records, the names will be removed from the the Animal List.

### For more information

See:

Adding Records
Databases
Form Selection

### **Understanding Databases**

The following overview on Databases, and how they work, is meant solely for those who have had limited experience in using them. The Database -- pedigree.mdb -- holds all the tables, queries and your Kennel information. Pedigree.mdb should never be deleted or moved from its directory, otherwise the program will not be able to access it, or your data. You should never attempt to delete or move the file -- pedigree.ldb -- while Pedigree is open. Doing so will destroy the linking ability of the database.

The database holds all the information much like a library. It uses tables as a means of organizing the data into fields, which make up the column headings. The rows are made up of recordsets. Each row starts with at least one field name that is unique, which relates all the others. Each form in Pedigree is connected to a Table. Data gets entered into the table through the form. The database sorts the information by field names. The real work of the database is performed by the Query. A query is a set of conditions or parameters, that test the information in the associated table. The query then chooses and returns only those records which satisfy the requirements of the conditions, and excludes the others. An example of the queries in Pedigree would be the Vaccination Records. It looks for records that fall within the date range and only selects those animal names. From there the reports are generated based on that selection. Now wasn't that easy?

#### For more Information

See:

Adding New Records
Deleting Records
Updating Records



#### **Kennel Information**

This form can only be accessed while on the Pedigree Form. It provides documentation about the Kennel and Breeders that were involved for a specific animal. A saved Pedigree record must exist in the Pedigree database before you are able to save info about the breeder and kennel.

When you have entered the breeder name and kennel name information, press the Save button. The information you entered will now appear on the printed Pedigree Report for that animal.

#### For more information

See:

Pedigree Chart Form Form Selection

- when pressed, the database prepares to receive information on the newly entered animal information and add it to the database. If you change your mind, just double click on the top left corner of the form. This will close the form.				

- when pressed, will delete this animal's information. If any information on this animal exists in the Pedigree, Show Tracker or Vet Record tables, a message will appear stating that the record could not be deleted.

- Saves new or updated info to the database. Please remember, an animal name can only be 50 characters long, or the database will refuse to save the info.

- when pressed, a report will be generated not be able to generate any reports.	. If you are using	the shareware	version, y	ou will

#### **Database Scroll Bar**

This control is found on all the forms, with the exception of the Main Menu. The Arrows on the OUTER part of the control move to the FIRST and LAST records, while the two INNER Arrows control movement to the NEXT or PREVIOUS records. When you click on a query button, try scrolling with the Data Bar and you'll see only the records that the query selected. Press 'View All Records' and you'll be able to scroll through all the records.

Records that are CHANGED haven't actually been SAVED until the scroll bar is clicked to either the First, Last, Next or Previous record. When you are adding a animal record, you are actually on the last record. So to save the info click the |< or < arrow on the scroll bar. If you are editing the first animal in the database, simply press the > button to move to the next record.

#### For more information

See:

**Databases** 



### **Pedigree Chart Form**

This form allows the breeder to document the breeding partners that went into producing a specific animal. The entry of data for this form is straightforward. You can use the Drag and Drop feature to expedite your data input. You do not need to use all the ancestral relatives of the animal. You may only want to enter 4 or 5 generations, the database does not require entry of all fields to save a pedigree record. I mention this because the Report only prints the 4 previous generations (31 dogs). In designing the program, I was unable to fit all 63 animal names on a single report form and not cut off part of the names.

One other important piece of information is the Kennel Info form. This allows the user to input information. You can only enter and save information with this form AFTER you have saved a pedigree record. So save the pedigree record first then press the Kennel info button. This was a request by one of the beta testers, who pointed out that not all their animals were bred solely by them. I'm sure this is the case with a number of other breeders. This information appears in a framed box on the Pedigree Report when printed.

Add New Button
Delete Button
Save Button
Print Button
Kennel Button

#### For additional information

See:

Entering Information
Form Selection
Adding Records

- when pressed, the current animal's Pedigree will be PERMANENTLY removed from the database. You are prompted once before the record is deleted, after that - it's history.	

- as explained, the Pedigree must be saved before you can modify the info on the Kennel Name and Breeder(s) fields. Use the Database Scroll Bar to position the animal name to the record you want to modify. Actually, this was the easiest way to go in and Copy and Paste your info for all the animals at one time.



#### **Show Tracker Form**

This form allows entry of Dog Show data for each animal, the event it competed in, and the results. You are free to enter as much or as little data as you want. The important fields to mention are the Name of Show, Number Entered and Place Finished. The Name of Show is a scrolling text box that can identify a Show Name, City or place the show was held, or any identifying information you wish to provide. The Number Entered refers to the number of animals that entered, or that competed in the event. The Place Finished refers to the order of finish for the event. Values of 1, 2, 3, or 4 can be entered, or the field can be left blank. The 'Awards' check boxes allow you to select finish results and save them. Just click on the appropriate box and when the record is saved, you will be able to query the database for all animals that were awarded Best of Breed, Best in Show, and so forth. Remember, you must save the record BEFORE using the guery selection buttons, or the information will not be saved. The Sort by Placements click boxes allow you to select all animals that were awarded these finishes. By clicking on Best of Breed, only the animals whose click box was saved with this result will be available. Use the Scroll bar to view these animals, when you're finished, you can either select another sort or press the View All button. You can also print the results of particular queries by clicking on the button, then selecting the Print button. If Best of Breed is selected as the sort, then only those animals who were Best of Breed will be in the report. All others will be excluded.

These Reports can be used with prospective buyers to demonstrate the results of your breeding program. For example, you could print the Pedigree for the offspring, then print the Show results for the Sire and Dam or any other animals in the line. Now try doing that with a manual system, and you'll see why Pedigree is the best way to organize your kennel!

#### For more Information

See:

Entering Information
Form Selection
Adding Records
Printing Reports



### **Veterinary Records Form**

The Veterinary Records form serves two functions: Vaccinations and Veterinary Appointment tracking. You enter the data on each animal regarding their most recent vaccinations and/or Vet appointments. If you perform your own exams, you may want to leave the appointment data empty. After saving the data, you can select records using the criteria check boxes on the right side of the form.

The Appointment notes text box allows you to maintain detailed notes regarding the specific appointments. You'll note that multiple Veterinary records can exist for the same animal. This can cause confusion if you re-vaccinate the animal, and the old record is not deleted. What will happen is the query will pull the vaccinations due and the old vaccination date will appear, indicating its time for re-vaccination or it's Past Due for that animal. Two options to deal with this situation are available. The simplest is to merely update the OLD date with the NEW date. Place the cursor in the Vaccination Date field, and change the contents to the new date. The other option is to delete the old record and create a new one. Either way, you won't be clogging the database with misleading and outdated information. The one exception to this would be if the Appointment note field contained valuable medical information. In this case, deletion would not be the answer. You could merely update the old Vaccination Date with the new one, and you would create a new record with the same date. This won't happen very often, so duplicate records will be kept to a minimum. Cutting and Pasting the old Appointment Note data to the new record is another option. You could then delete the old record entirely. In this case, the Appointment Notes text box could be used like the example below:

2/1/90

Discovered ovarian growth, scheduled hysterectomy.

2/1/91

Revax Parvo, no evidence of prior tumor

2/1/92

Revax Parvo; lost some weight, check stool for occult parasites.

2/1/93

Revax Parvo; NR (Nothing Remarkable)

#### For more information

See:

Entering Information
Form Selection
Adding Records
Printing Reports
Updating Data

# Index

	-A-
<u>Add</u>	
Add New Button	
<u>Animal Information</u>	
	-C-
Contents	
<u>Copyright</u>	_
Database	-D-
<u>Database</u> <u>Database Scroll Bar</u>	
Delete	
Delete Button	
Drag and Drop	
<u> </u>	-E-
Entering Information	_
	-F-
Form Selection	
	-K-
Kennel Info Button	
Kennel Information Form	
	-N-
Naming Conventions	
	-Р-
Pedigree Chart	
Printing	
Print Record Button	_
Baulaturation	-R-
Registration	-S-
Save Button	-5-
Show Tracker	
SHOW Tracker	-U-
Updating Records	-0-
spanning (1998) Ma	-V-
Veterinary Records	<u>-</u>

### **Drag and Drop Feature**

One of the great features built into Pedigree for Windows is Drag and Drop. Once you have entered an animal into the system using the Dog Information Form, the name of that animal is added to the Animal List Box. When you double-click on the Animal Name in the list box, that animal's name is inserted into the Drag and Drop Box. You can then open the Pedigree, Show or Veterinary forms and drag that name to the appropriate list box. You'll notice that the mouse cursor will change to different shapes once you have clicked on the drag and drop box. As you drag the box, the cursor will change to the universal 'prohibited' symbol (i.e. a circle with a diagonal line through it). This indicates that dropping the box on the area the mouse is currently over will not effect any change. When you drag the mouse (and box) over a text box the cursor changes to a rectangle. This indicates the box CAN be dropped successfully on that area. If you drop the box on an unacceptable area nothing happens, but you'll have to start dragging the box again. You'll notice that the cursor returns to the default shape when this occurs.

#### For more information

See:

Adding Information
Naming Conventions



#### **Animal List Form**

The Animal List form appears on the left side of the Main form. It displays the names of all the animals that exist in the Animal Information table of the database. The Animal List allows you to drag and drop the animal name to other fields on the Pedigree, Veterinary and Show Tracker modules. Please note, you cannot drag and drop an existing name onto the Animal Information form. When you add or delete animals from the Animal Information Form, the changes are reflected in the Animal List Form. When you double-click on the List box the name of the animal is sent to the Drag and Drop box above. The box background turns yellow indicating that you can begin dragging and dropping. You can also directly type information instead of dragging and dropping. Obviously, the advantage of drag and drop is to save you typing and effort. Once you've entered the animal in the Animal Information Module, you can drag it to multiple boxes.

#### For more Information

See:

Drag and Drop Adding Information Form Selection

### **Registering Pedigree**

This is a shareware version of Pedigree, and as such, may be used for 30 days. The cost for registering Pedigree is \$29.95. The Registered version will allow you to print forms for all the modules and includes a manual. You will also receive support through CompuServe, should you encounter any problems with the program. Lastly, you will be notified by mail of future upgrades, when they become available.

Shareware allows developers to reach a potentially large market, while allowing you to "try before you buy". If you feel that Pedigree is beneficial to your kennel operations or breeding program, please become a Registered owner.

Thank you for trying Pedigree. I hope you find it useful in managing your kennel.

Send your check or money order: \$29.95 for Continental U.S. \$39.95 INT'L to:

Dan DiLello 1861 Rambling Ridge Lane Jacksonville, FL 32225

### Please send me the following information with your order:

Name:			
Address:			
City:	_State	Zip	_
Phone:()			
Kennel Name:			_
Animal Type:			_
Breed:			
How did you obtain your	shareware	version ?	