

# Welcome to Magic Menu

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# Configure Magic Menu

To open up the Configure window, select the Configure menu item from the main pop-up menu of Magic Menu.

The Configure window is divided into two regions:

## Configure Menu Section

Here you assign upto 30 menu items. When you first use Magic Menu, preview the contents of this table - the entries will serve as good examples for you to follow.

- The first column is the menu number.
- The second column has the command actually executed by the menu when you select it. The commands take the form of keystrokes that you would normally type in. There are some variations though and you should consult the Command Set for rules on how to define these commands.
- Click here to view [Command Set](#)

In the third column you enter the caption of the menu item. This will be the text that will appear when the menu pops up. Enter a word or a short descriptive title as to the function of the command in the first column.

### Notes on Menu Caption entry:

1. To assign a shortcut key, enter an ampersand character ( & ) prior to the letter destined to provide the shortcut e.g.,  
Copy command: Copy. You enter &Copy.  
Exit command: Exit. You enter E&xit.

2. To put a separator bar to subdivide the menu categories within the menu, enter a dash ( - ) in the first *and* second columns.

## Activation Section

Here you assign the hotkey or mouse click combinations to bring up Magic Menu into the foreground of all running applications. Select from the drop down list provided.

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# Overview

Magic Menu is a utility that enhances the way you work with Windows applications. In essence, it is an intelligent menu which allows you to access commonly used commands. Many windows applications already come with menu bars, so you may wonder why the necessity for Magic Menu. Well, the menus defined with the applications are usually determined by the team who programmed the application in the first place. Magic Menu allows enables you to bypass this restriction and program your own commands. This menu then pops up when via a predefined hotkey or mouse click.

In addition to being able to assign and program menu commands, Magic Menu has a few features which puts it in a class of its own:

- send menu command keystrokes
- insert text e.g., frequently used words/phrases into any document
- run files or applications
- insert real date and time in any format into any document
- show message boxes
- sound warning 'beeps'
- introduce a pause before executing commands
- the ability to run files means you can assign different macros to each button (derived from Windows built in Macro Recorder) thus giving you even more power.

# Using Magic Menu

## USING MAGIC MENU FOR THE FIRST TIME

When you first start Magic Menu, we have pre-configured a set of commands widely used amongst Windows applications. These are:

- Copy
- Paste
- Cut
- Delete
- Save
- Exit

In addition, you will find a Configure, Help and Quit menu commands.

- **Configure** - Click here to configure the menu.
- **Help** - Brings up this help file.
- **Quit** - Quits Magic Menu application.

### A mini tutorial

1. To start Magic Menu, click the Magic Menu icon within Program Manager.
2. Then start Notepad.
3. Write any text and highlight it.
4. Click the right mouse button and the Magic Menu application becomes activated displaying the above commands.
5. Choose Copy. Advance the cursor to another point in the text and right click with the mouse button. Choose Paste. The text will be inserted at a new position.

Once you understand how Magic Menu operates you can begin to configure it to your own needs. This is really where the power behind this program lies.

Click below on a Help topic.

### How to ...

- [Configure Magic Menu](#)
- [Running Macros from Magic Menu](#)



# Command Set

## ENTERING TEXT

To specify a single keyboard character, use the character itself. For example, to represent the letter A, use "A". If you want to represent more than one character, append each additional character to the one preceding it. To represent the letters A, B, and C, use "ABC".

## SPECIAL CHARACTERS

To specify characters that aren't displayed when you press a key (such as Enter or Tab) and keys that represent actions rather than characters, use the codes shown below:

Key	Code
Backspace	{BKSP}
Break	{BREAK}
Caps Lock	{CAPS}
Clear	{CLEAR}
Del	{DEL}
Down Arrow	{DOWN}
End	{END}
Enter	{ENTER}
Esc	{ESC}
Help	{HELP}
Home	{HOME}
Insert	{INS}
Left Arrow	{LEFT}
Num Lock	{NUM}
Page Down	{PGDN}
Page Up	{PGUP}
Print Screen	{PRTSC}
Right Arrow	{RIGHT}
Scroll Lock	{SCR}
Tab	{TAB}
Up Arrow	{UP}
F1	{F1}
F2	{F2}
F3	{F3}
F4	{F4}
F5	{F5}
F6	{F6}
F7	{F7}
F8	{F8}
F9	{F9}
F10	{F10}
F11	{F11}
F12	{F12}
F13	{F13}
F14	{F14}
F15	{F15}
F16	{F16}

## KEYBOARD MODIFIERS

To specify keys combined with any combination of Shift, Ctrl, and Alt keys, precede the regular key code with one or more of the following codes:

Key	Code
Shift	{SHIFT}
Control	{CTRL}
Alt	{ALT}

To specify that Shift, Ctrl, and/or Alt should be held down while several other keys are pressed, enclose the keys' code in parentheses. For example, to have the Shift key held down while E and C are pressed, use "{SHIFT}(EC)". To have Shift held down while E is pressed, followed by C being pressed without Shift, use "{SHIFT}EC".

Note: You cannot send keystrokes to an application that is not designed to run in Microsoft Windows.

### MENU COMMANDS

To specify menu commands, you use the menu shortcut keys.

eg.

Typically, to open a file in a windows application, you employ the keystrokes: Alt, F, O {alt, File and Open).

This can be invoked by entering the following:

{ALT}FO

Similarly, to save a file in a windows application, you employ the keystrokes: Alt, F, S {alt, File and Save).

This can be invoked by entering the following:

{ALT}FS

### ADDITIONAL COMMANDS

In addition to the above, the following commands are available:

{BEEP} This sounds a beep from the PC's internal speaker.  
eg. To output the word **HELLO** and then sounds a beep enter:

Hello{BEEP}

{TIME hh:mm:ss} This enters the current system time using the format provided.

To enter the hours use h or hh (adds a zero prefix if necessary).

To enter the minutes use m or mm (adds a zero prefix if necessary).

To enter the seconds use s or ss (adds a zero prefix if necessary).

eg. To output **The time is** and the current system time enter:

The time is {TIME hh:mm:ss}

{DATE dd:mm:yy} This enters the current system time using the format provided.

To output the days use:

d - for the numeric date

dd - for the numeric date, appending a zero prefix if necessary.

ddd - for abbreviated day, eg. Mon, Tue etc.

dddd - for the full day eg. Monday, Tuesday etc.

To output the month use:

m - for the numeric month

mm - for the numeric month, appending a zero prefix if necessary.

mmm - for abbreviated month, eg. Jan, Feb etc.

mmmm - for the full month eg. January, February etc..

To output the year use:

yy- for the numeric year eg. 97

yyyy - for the full numeric year eg. 1997.

eg., the following will output the date in its entirety into your document:

{DATE dd-dddd-mmmm-yyyy}

{PAUSE *x*} This introduces a pause specified by a the *x* component.  
eg., to introduce a pause of 10 seconds to before executing a command, type:

{PAUSE 10}

{MSG *x*} This shows a message box containing a sentence specified by the *x* component.  
e.g., to show a simple message box that display 'Hello' :

{MSG Hello}

{RUN *x*} This runs the file specified by the *x* component.  
e.g., to run a notepad, type:

{RUN C:\WINDOWS\notepad.exe}

NOTE:the commands you enter using the command set can be appended to each other. Eg. to open notepad, enter the date & time and the sentence 'This document refers to the meeting between: ' type:

{RUN C:\WINDOWS\notepad.exe}{DATE dd/mm/yy} - {TIME hh:mm} {ENTER}This document refers  
the the meeting between: }

# Running Macros

To incorporate macros you have created using Windows Macro Recorder is easy. All you need to do is:

1. Record the macro.
2. Save it - note the filename. ( e.g., **c:\mymacro.rec.** )
3. Run Magic Menu. Activate Magic Menu using the current hotkey setup or mouse click and select the Configure menu command.

Follow the instructions in [Configure Magic Menu](#) - but when you assign the commands in the first column, use Magic Menu's RUN keyword form the [Command Set](#) and the macro name viz:

`{RUN C:\MYMACRO.REC}`

In this way, you can assign any macro to a a menu item.



