# **Overview for the Mail Redirector Client**

Mail Redirector Client is an utility that allows you to create and send instructions for MailRed in a simple way.

After chosing your selections in the tabs that are described later, you can send your instructions by choosing the pushbutton "Send".

You can always cancel any action by pressing the pushutton "Cancel".

You will find the following tabs to adjust your instructions:

<u>MailRed</u> <u>Redirection</u> <u>Absent</u> <u>Status</u> <u>Sender</u> <u>Install</u>

## MailRed

### Address of MailRed

Define the address of MailRed by choosing the pushbutton "Address" and selecting an address out of your address directory.

If you can not find the address of MailRed ask your system administrator.

It is likely that this address will be already defined and that there will be no necessity of changing anything.

#### Show MAPI Dialog

If this checkbox is marked, you will see the MAPI dialog before sending your instruction, so that there is the possibility of controling it before sending. It is recommended to do so, if you suspect your instruction to be flawed.

#### Save address for prospective instructions

If this checkbox is marked, the address of MailRed will be saved in MRCLIENT.INI after sending the instruction.

# Redirection

#### **Redirect messages to**

Select the address to where you would like messages be redirected to by choosing the pushbutton "Address" and selecting an address out of your address directory.

### Start

If this checkbox is marked, you can enter date and time for the start of redirection.

#### Stop

If this checkbox is marked, you can enter date and time for the end of redirection.

### Keep messages

If this checkbox is marked, a copy of every redirected message will be kept in the postbox.

If this checkbox is not marked, all messages will be deleted after beeing redirected.

# Absent

### Absent notification

This text box allows you to type the text that is sent as absent notification.

## Activ

If this checkbox is marked, a absent notification is sent to everyone that send you a message.

#### Start

If this checkbox is marked, you can enter date and time for the start of the absent notification.

#### Stop

If this checkbox is marked, you can enter date and time for the end of absent notification.

## Status

#### Require status sheet about the state of single redirections

If this checkbox is marked, you will get a status sheet about the redirection state of your own address, or of those address that is selected on the tab "Sender".

### Require status sheet about the state of all redirections

If this checkbox is marked, you will get a status sheet about the state of all redirections.

# Sender

#### In the name of

Press the pushbutton "Address" and choose in whose name you would like to send an instruction.

#### Password

Enter the password that is likely to be needed to have the right of operating in the choosen name.

If the password is no valid, MailRed will not initiate any action.

Please heed that you can only enter a password if there is a valid address selected in the field "In the name of".

### **Delete an address**

If this checkbox is marked and the field "Name" shows a valid address, this address will be deleted from MailRed's database.

If this checkbox is marked and the field "Name" is empty, your own address will be deleted from MailRed's database.

# Installation

## Install as an menu item of MSMail

You can install the Mail Redirector Client as a menu item of MSMail in order to be able to start Mail Redirector Client right out of MSMail. To do so, press the pushbotton "Installation".

### Install as advanced version.

If this checkbox is marked, Mail Redirector Client will be installed as advanced version.