

# Getting Started

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This file should give you the information necessary to get up and running with Trakker in the shortest time possible. Please follow these simple guidelines to use Trakker for the first time. This will help you realize what a time saver Trakker can be.

## 1. Opening a Trakker database.

Included in the TRKDMO.ZIP file is a sample database. It is of the entire PRACTICE forum on CompuServe. This file is located in the \DATABASE sub-directory off the main \TRAKKER2 directory. It is called PRACTICE.TRK

1. Start Trakker.
2. Click on "File" from the menu.
3. Click on "Open"
4. Locate the file PRACTICE.TRK.
5. Select this file the press OK.

You will immediately see a file list displayed in the large box on the bottom of the main Trakker screen. These are all the files contained in the Practice Forum. Clicking on any of these filenames will display other information pertaining to the selected file.

## 2. Creating a New Trakker Database

1. Start Trakker
2. From the "File" menu, select "Database"
3. In the box that pops up, name your new database (i.e. "PRACTICE"), then select OK.
4. On the next screen, "Database Maintenance," select the forum from the drop-down listbox. In the above example, you would select "The Practice Forum". Leaving "0" in the "Last Days" box will retrieve ALL file descriptions. Use "10" or "30" to retrieve the last 10 days or 30 days worth of uploads to a given forum.
5. Press the "Go" button.
6. Trakker will take over from here. It will call CompuServe, grab the file data, log off and build the new database.
7. You can then open and interact with this database as you have the PRACTICE.TRK in example #1, above.

## 3. Searching for and Downloading files from a Trakker Database

In this example let's say you wish to search for the keyword "DOWNLOAD" from the PRACTICE.TRK database found in example #1, above.

1. Start Trakker
2. Open the Practice Trakker file.
3. From the "Search" menu, choose "Find."
4. Type "DOWNLOAD" in the "search for" box.
5. Click on the "Keywords" option contained in the "Search Fields" section. This will limit the search to only the "Keywords" field, Later you can search all fields.
6. You will get 1 file found, "DOWHLP.TXT."
7. To download this file, from the "Options" menu, select "Download Selected."
8. Trakker will go on-line, download the file and return.

This very brief list is only a fraction of what Trakker is capable of. It is meant only to get a first time user familiar with the basics. For more details, please see the accompanying Trakker help file.

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