

**MOUNTAIN HOME PUBLIC SCHOOLS
VOLUNTEER APPLICATION**

Thank you for expressing an interest in volunteering for Mountain Home Public Schools MHPS. Please print legibly and complete the entire form. After completion of the application, please return to the MHPS Administrative Office at 2465 Rodeo Drive, Mountain Home, AR 72653.

Legal Full Name _____

Driver's License No. _____ **State** _____

Maiden Name _____ **Gender: Male Female**

Physical Address _____

City _____ **State** _____ **Zip** _____

Mailing Address _____
(If different)

E-Mail: _____

Home Phone _____ **Cell Phone** _____

Date of Birth _____

Have you lived outside Baxter County within the last five years? Y N

Where are you requesting volunteer assignments? ____no preference
Specific buildings/organizations:

Do you wish to volunteer as a tutor or chaperone for a field trip or overnight trip? ___Yes ___No

Please list your children and which schools they attend: _____

Current Employer: _____

Emergency Contact _____

Please list any medical conditions you have that we need to be aware of: _____

**Days & Times Available to
Volunteer** _____

MHPS SECURITY BACKGROUND INFORMATION

1. Have you ever been arrested or convicted of an offense other than a minor traffic violation? _____
2. Have you ever been found guilty of a criminal offense? _____
3. Have you ever been confirmed as a child abuser by any agency? _____
4. Are there criminal charges currently pending against you? _____

BY MY SIGNATURE, I CERTIFY THAT I KNOW, UNDERSTAND, AND AGREE THAT ANY FALSE STATEMENT OR OMISSION OF INFORMATION REQUESTED WILL RESULT IN MY TERMINATION AS A SCHOOL VOLUNTEER.

SIGNATURE

(PRINTED NAME)

DATE

Procedure for completing a criminal background check screening:

- Turn in completed **MOUNTAIN HOME PUBLIC SCHOOLS (MHPS) VOLUNTEER APPLICATION** to Mountain Home Public Schools Administration Building, 2465 Rodeo Drive, Mtn. Home, AR 72653.
- If you do not have access to a computer, you can visit the Central Office at 2465 Rodeo Drive, or any school office. If you do not have an e-mail address, please contact Dr. Gigliotti, Assistant Superintendent.
- Complete the information in the link provided. Raptor Trace/First Advantage conducts the screening. Once information is entered hit "submit".
- Once the screening is approved, you will be automatically notified through e-mail from Raptor Trace/First Advantage. It will take approx. 72 hours for the official status of "approved" to be e-mailed to you. Keep your approval e-mail for your records.
- If a background check is in question, you will receive an e-mail notification stating the screening is under further review. If your background check is under further review, a School Resource Officer will be in contact with you. Raptor Trace and First Advantage **DO NOT** release confidential information to any school personnel. If a screening needs further review, a School Resource Police Officer has the authority to review records.

To volunteer you must first complete a background check through Raptor Trace/First Advantage.

**Please return completed form to:
Mountain Home Public Schools
Volunteer Application
Administration Building**

**2465 Rodeo Drive
Mountain Home, AR 72653**