

**OFFICIAL MINUTES OF THE REGULAR MEETING
OF THE MOUNTAIN HOME BOARD OF EDUCATION**

June 18, 2013

The following members of the Board were present for the meeting: Robert Nelson, Jason Schmeski, Lisa House, Ben Strider, Neal Pendergrass and Steve Bergman. Administrators, media and other guests were also present. Mr. Schmeski called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Schmeski led the group in the pledge of the allegiance to the flag.

APPROVAL OF AGENDA

Mr. Strider made a motion to approve the agenda. The motion was seconded by Mr. Bergman.

The motion was unanimously approved.

APPROVAL OF THE MINUTES

Mr. Bergman made a motion to approve the minutes of the May 16, 2013 and the May 28, 2013 meetings. The motion was seconded by Mr. Nelson.

The motion was unanimously approved.

POSITIVE NOTES- as read

REPORTS:

Financial Reports– Ann Harned

Ms. Ann Harned, Business Manager, referred Board members to page IIA for the Statement of Changes in Fund Balance ending May 31, 2013. We ended the month with total fund balances of \$5,053,549.76.

Ms. Harned went over the page on Statement of Revenues, Expenditures and Changes in Fund Balance for the month ended May 31, 2013, with total current expenditures and outgoing transfers of \$10,455,660.58

Ms. Harned went over the Changes in Activity Funds and the Summary of Bond Issue Activity.

Enrollment Report

Enrollment report as printed.

BOARD ACTION ITEMS

Recommendation to accept meal price increase- Debbie Braunagel

Ms. Braunagel explained the rationale behind the meal increase and recommended a \$.15 increase to the regular meal for the 2013-2014 school year, so that the full price of a K-7 meal will be \$2.00 and for grades 8-12 it will be \$2.25 per meal.

Motion to Accept Recommendation for meal price increase

Ms. House made the motion, seconded by Mr. Bergman, to accept the meal price increase of \$.15 to the regular meal for the 2013-2014 school year.

The motion carried unanimously.

Minimum Wage Requirements to Classified Salary Schedules – Ann Harned

Ms. Harned stated that Arkansas Code requires school districts to increase the minimum hourly rate paid to full-time classified school employees by a percentage equal to the percentage increase of the consumer price index. The result is the new minimum hourly rate to be paid to all full-time classified school employees. The new required rate for 2013-2014 is \$8.15, per Commissioner's Memo FIN-13-079. Mountain Home currently pays \$8.05 per hour for substitute employees.

Ms. Harned recommended to the Board that they approve an increase of \$.10 per hour to the district minimum hourly wage, to \$8.15 per hour for all classified employees effective for the school year July 1, 2013 through June 30, 2014.

Motion to Accept Minimum Hourly Wage Increase

Mr. Pendergrass made the motion, seconded by Mr. Nelson, to approve an increase of \$.10 per hour to the district minimum hourly wage to \$8.15 per hour for all classified employees effective July 1, 2013.

The motion passed unanimously.

Proposed Budget of Expenditures for 2013-2014 – Ann Harned

Ms. Harned stated that the state requires publication of annual proposed school expenditure budgets, together with tax rates. Such publication, in nine general categories, is required at least 60 days prior to the school board election. This year our school board election is scheduled for Tuesday, September 17, 2013.

Ms. Harned recommended that the Board approve the adoption of the proposed budget of expenditures with tax levy for the fiscal year ended June 30, 2015.

Motion to Accept the Proposed Budget of Expenditures for 2013-2014

Mr. Bergman made the motion, seconded by Mr. Strider to approve the adoption of the proposed budget of expenditures with tax levy for the fiscal year ended June 30, 2015.

The motion carried unanimously.

Proposed salary schedule raises- Ann Harned, Dr. Myers

Ms. Ann Harned went over the rationale of the proposed salary schedule raise, and recommended a raise of \$340.00 or 1% of the 191-day beginning wage base for licensed personnel and a 1% raise of the respective beginning wage bases for classified personnel, for the 2013-2014 school year. This proposed raise is addition to the step raises already in the schedules.

Motion to Accept the Proposed salary schedule raise for 2013-2014 school year

Mr. Strider made the motion, seconded by Ms. House to approve the raise of \$340.00 or 1% of the beginning wage base for certified personnel and a 1% raise of the respective beginning wage bases for classified personnel, for the 2013-2014 school year.

The motion carried unanimously.

Recommendation to approve Gas Testing Bid – Mike Walker

Mr. Walker addressed the Board and said that Arkansas State law requires that the gas lines in all buildings throughout the District be tested each year. Two bids were received; Mr. Walker recommended that the Board approve the low bid of \$15,995.00 for this procedure.

Motion to Accept the Lowest Bidder for Gas Testing

Mr. Nelson made the motion, seconded by Mr. Pendergrass, to accept the low bid of \$15,995.00 to perform Gas Testing as required by State law.

The motion passed unanimously.

Recommendation to approve the amendments to Section 3 Licensed Personnel and Section 8 Classified Personnel Policies- Dr. Leigh Anne Gigliotti

Dr. Gigliotti went over the background and rationale on the proposed amendments to the following policies: 3.1, 3.30, 3.34, 3.44, 3.9, 3.20, 3.10, 3.8 and 8.5. She introduced Becca Martin who spoke of the changes proposed to the section 3 policies. Dr. Gigliotti then introduced David Hirsh who explained the proposed change to classified policy 8.5.

Motion to approve the amendments to Personnel policies

Mr. Pendergrass made the motion to accept the changes to the following policies: 3.1, 3.30, 3.34, 3.44, 3.9, 3.20, 3.10, 3.8 and 8.5, seconded by Ms. House.

The motion passed unanimously.

Recommendation to approve Student Handbook revisions – K-2 and Hackler Handbooks

Dr. Gigliotti went over the background and rationale behind the proposed changes to the comprehensive and K-5 handbooks. Dr. Gigliotti then introduced Ms. Rita Persons, who went over the proposed changes to the K-2 handbooks and Ms. Cassy Fowler who went over the Hackler student handbooks for 2013-2014. She noted that Hackler will now have a separate handbook.

Motion to accept the revisions of the K-2 and Hackler Student Handbooks

Mr. Pendergrass made the motion, seconded by Mr. Nelson, to approve proposed changes and corrections to the comprehensive, K-2 and Hackler student handbooks for 2013-2014.

Motion carried unanimously.

A break was taken at 7:00 p.m.

Executive Session Results– 8:50 p.m.

Recommendation on Certified Staff – Dr. Lonnie Myers

Dr. Myers asked that the Board approve certified staff recommendations as noted on the Certified Staff Sheet.

Motion on Certified Staff Recommendations

Mr. Strider made the motion, seconded by Mr. Bergman to accept the recommendations on the Certified Staff Sheet as presented.

The motion carried unanimously.

Recommendation on Classified Staff – Dr. Lonnie Myers

Dr. Myers asked that the Board approve classified staff recommendations as noted on the Classified Staff Sheet.

Motion on Classified Staff

Ms. House made the motion, seconded by Mr. Pendergrass to accept the recommendations on the Classified Staff Sheet as presented.

The motion carried unanimously.

Motion on Stipends/Activity changes

Mr. Nelson made the motion, seconded by Mr. Bergman, to accept the recommendation of stipends/activity changes as noted on the stipend recommendation list.

The motion carried unanimously.

ADJOURNMENT

The motion was made by Mr. Strider and seconded Mr. Nelson to adjourn the meeting.

The meeting was adjourned at 8:52 p.m.

Jason Schmeski, President

Lisa House, Secretary