

THE PERFECTO MACRO VERSION 1.2

PERFECTO (PERFECTO.WPM) is a spacing/punctuation correction macro for use with current DOS versions of the WordPerfect word processor. PERFECTO automatically eliminates most incorrect character spacing and multiple punctuation within WordPerfect text.

Perfecto utilizes WordPerfect's search-and-replace function to accomplish its tasks. The result is replacement of multiple spaces between words with single spaces and replacement of most multiple punctuation (e.g., &&) with single characters. The macro corrects spacing surrounding standard punctuation marks (e.g., single spaces after semicolons and double spaces after colons and terminal punctuation). PERFECTO also eliminates spaces preceding or following hard returns.

PERFECTO pays particular attention to spacing following the period character. Consequently, as terminal punctuation, a period placed at the end of a sentence will be followed by two spaces; whereas, a period following a digit, an upper-case letter (e.g., initials), or a common abbreviation (e.g., Mr., or Ms.) will be followed by only a single space. However, PERFECTO cannot distinguish the period character following digits, upper-case letters, or abbreviations that fall at the end of sentences from terminal punctuation. In these infrequent instances, after using PERFECTO, only a single space will be left following the period character.

PERFECTO is not recommended for use with highly formatted text, such as tables or outlines. Moreover, be on the lookout--PERFECTO does not replace spell checking, grammar checking, or careful proofreading.

After copying PERFECTO.WPM to your WORDPERFECT macro subdirectory, use PERFECTO by calling the macro (i.e., ALT-F10, PERFECTO). The macro will then scan and correct the text from beginning to end, beeping while it works and, when finished, placing the cursor at the end of the document.

PERFECTO (Copyright 1992, 1993) is a shareware product of ADAPT Associates. If you are a satisfied user of PERFECTO, you are asked to register a one-time, standard, limited, user license by sending your name and address and \$5.00 to ADAPT Associates, 36 Laurelwood Dr., Stoughton MA 02072. Thanks.