

Label Ease

Version 3.1B

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Copyright Information

Label Ease is provided as is. I am not responsible for any damage caused by the program.

SHAREWARE. Label Ease is not free, it is shareware. If you like the program please send \$15 to the address below. I will send you the latest version of the program and one future update.

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Introduction

Welcome to Label Ease. This program is designed to print labels from within the Microsoft Windows 3.1 environment(if you're still using Windows 3.0, register and I'll send you a version that works in that environment). The user interface features a label form and a listbox. A toolbar of the most commonly used actions is provided and consists of the following buttons:

NEW
OPEN
SAVE
PRINT
EXIT
CUT
COPY
PASTE
REFRESH
UPDATE

The program begins with a blank form. I have tried to make the program as user-friendly as possible.

Program Instructions

CREATING RECORDS: The form consists of four edit fields. These fields are used to enter up to four lines of text for the label. Complete the label form to create a record. Use TAB or ENTER keys to navigate between fields. After you have created a record, press the UPDATE button(it looks like a label) on the toolbar. This clears the form, updates the database and places the data in the listbox. NOTE: A record can't print or be saved unless it has been updated.

SAVING RECORDS: When you have finished creating records, press the SAVE button on the toolbar to save them to disk. A dialog box will prompt for a filename if it's a new file. The default extension is LBL. After entering the filename, press the OK button to save the file.

EDITING RECORDS: Double click on any record in the listbox to edit it. The record is displayed in the form. After editing is complete, press the UPDATE button to update the database.

OPENING A FILE: To open a file click on the OPEN button(looks like a folder). Double click on one of the files in the listbox to open the file.

PRINTING RECORDS: Double click on the desired record in the listbox and press the PRINT button(looks like a printer). A dialog box will prompt for the number of copies to print.

HELP: General Help is available from the menu. The Help button (looks like a question mark) provides help on getting started.

EXITING THE PROGRAM: Press the EXIT button(looks like an open door) to exit the program.

MENUS: The top level menus can be used in lieu of the toolbar. However, I think you'll find the toolbar faster and easier.

NOTE: Label Ease uses standard Windows fonts for printing. The program may not work correctly if you have font generation programs such as Adobe Type Manager (tm) installed. If you experience printing problems , temporarily disable the font generation program.