Trailer Life RV Campground Finder™ version 3.0

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Introduction to Trailer Life RV Campground Finder™

Welcome to *Trailer Life RV Campground Finder*™ by <u>Affinity Group, Inc.</u> Based on our top-selling Campground Directory, this software is an electronic version containing similar information. This program provides you with an alternative way of planning your vacations, weekend getaways, retirement plans or other RV/campground planning efforts. We hope you enjoy this software and find benefit in the information it delivers.

Menu Commands

Options in the *Trailer Life RV Campground Finder*TM are accessed by pressing the underlined letter of the corresponding command, while holding down the Alt key, or by highlighting the command and pressing (ENTER), or by placing the mouse pointer on the desired command (or corresponding icon) and pressing the left mouse button.

When a main command is selected from the top line, a menu box will appear containing all the sub-commands. These may also be invoked using the methods described above. When the menu box appears, if a marker is to the right of a command, it indicates there are more options specific to that command.

Trailer Life RV Campground Finder's™ pull-down menus give you easy access to groups of related commands. The menu headers (**File, View, Search,** and **Help**) are located at the top of the main window, underneath the title bar.

To open a menu, click on its header. To select an item from the menu, move the cursor down the menu until the item you wish to select is highlighted, then click.

File Menu View Menu Search Menu Help Menu

File Menu

These selections allow you to set the Configuration, Print Maps, Set Printer Options and Exit the program.

Note: You can also execute this command by pressing the "ALT" and "F" keys.

Configuration Print Setup Exit

View Menu

These selections allow you to change the screen reference. Establish greater or lesser detail on the map screen. It is possible to reverse a previous map screen or start again at the USA overview. Specific views can be saved for future reference.

Note: You can also execute this command by pressing "ALT" and "V" keys.

Zoom In Zoom Out Zoom USA Zoom Last User View

Search Menu

The Search Menu contains commands that permit you to relocate the map window to any specific point on the map by searching a specific topic (e.g. address, town, etc.).

Note: You can also execute this command by pressing "ALT" and "S" keys.

Street Address
City Search
Area Code
Zip Code
Lon/Lat Search
Location Name

Help Menu

Choose the Help Menu from the Windows desktop menu to open the Microsoft Windows $^{\text{TM}}$ Help system contents screen.

The About Box provides access to system information and current version data on the software.

Note: You can also execute this command by pressing "ALT" and "H" keys.

Using The Program

The directions listed below will help guide you through the general features and functions of the *Trailer Life RV Campground Finder*™ program. These include opening and closing the program, instructions on the use of the mouse, keyboard and menu commands.

Starting and Quitting Trailer Life RV Campground Finder™
Keyboard Control
Mouse Operation
Changing Program Settings (Configuration)
Recommended System Requirements

Starting and Exiting Trailer Life RV Campground Finder™

Start The Program

Menu Bar To open the program, click on the "Start" button on the Windows™ taskbar.

Click "Program" on the Start Menu. Highlight the *Trailer Life RV Campground*

Finder™ program group and click on the selected program icon.

Icon To start *Trailer Life RV Campground Finder™* double click on the *Trailer Life*

RV Campground Finder™ icon that is located on the desktop.

Exit Program

To quit at any time, select Exit from the File Menu in the main window. This will return you to the desktop.

Keyboard Control

Although *Trailer Life RV Campground Finder™* is primarily a mouse-based application, in order to make it easier for the user, certain icon and menu based operations and actions are also available through select keystrokes.

Program features that can be enabled from the keyboard are:

Key	<u>Function</u>
F1	Zoom In
F2	Zoom Out
F3	Zoom USA
F5	Search City
F6	Search Street Address
F7	Search Area Code
F8	Search Zip Code
F9	Search Location Name
F11	Search by Longitude/Latitude
Ctrl F	File Menu
Ctrl V	View Menu
Ctrl S	Search Menu
Ctrl H	Help Menu

Mouse Operation

Commands that use the mouse buttons operate as follows:

Left Button: In many respects it works the same as the ENTER key.

- (1) With the mouse pointer on a feature and clicking the button, it selects the command.
- (2) With the mouse pointer in the map window, clicking the left mouse button once re-centers the map on the point where the pointer was located.
- (3) With the mouse pointer in the map window, it can be used to create a dynamic rectangle used as the Zoom window. Holding the left button while expanding the rectangle and then releasing it at the desired point, zooms in to the selected area.

Right Button: In many respects it works like the ESC key.

- (1) While a menu has been selected, clicking the right mouse will cancel the feature.
- (2) With the mouse pointer in the map window, pressing the right mouse button performs a Zoom-Out.

Changing Program Settings (Configuration)

The configuration settings create or modify the *Trailer Life RV Campground Finder*™ map data path settings. Click on File, Configure and choose the Map Data Drive and click on the drive where the where the data files are located.

By selecting the Auto Detect, when the program *Trailer Life RV Campground Finder*™ CD-ROM disk is in the CD-drive, the program will automatically determine the correct path to the CD-ROM disk.

Recommended System Requirements

<u>Computer Requirements</u> - While any current PC system is capable of running the *Trailer Life RV*<u>Campground Finder™</u>, some older systems will struggle with processing and displaying map data.

Note below guidelines:

Operating System

Windows 95 or higher.

CPU

While the program will run on a system with a 486-50 CPU, a Pentium CPU running 200MHz or faster is recommended.

Memory

Memory is a key in performance, due to the amount of memory *Trailer Life RV Campground Finder*™ requires to load and display map data.

While the program will run on a system with 16 MB of RAM, performance may be sluggish, especially when in large metropolitan areas due to the amount of RAM used by the map data.

For best performance, at least 32 MB of RAM is recommended.

Display

The program was designed for use on a 256-color display at a screen resolution of 800 by 600 pixels. For optimum display, a system capable of running a 24-bit true color palette is recommended.

Map View

The features listed below allow you to reposition the map image to correspond to the desired map viewing. Access to these features is found on the menu bar, Map Tab and within the mouse movement.

Zoom In Zoom Out Zoom Last Zoom USA Panning



Clicking on the Zoom In feature, located in the View Menu, decreases the viewed portion of the drawing to HALF its size, showing less of the map but in more detail. The same effect may be achieved by clicking on the Zoom In Icon on the Map Tab. Also refer to mouse operation for zooming features.

Note: You can also execute this command by pressing the "F1" key.

Mouse Operation

Zoom Out



Clicking on the Zoom Out feature, located in the View Menu, increases the viewed portion of the drawing to DOUBLE its size, showing more of the map but in less detail. The same effect may be achieved by clicking on the Zoom Out Icon on the Map Tab.

Note: You can also execute this command by pressing the "F2" key.

Mouse Operation

Zoom Last



Cycles current and previous views. For example, if you have just zoomed in from the complete US outline to a small section of New York state, then you could cycle between the US outline and the detailed zoom view by selection this feature or icon. Select the Zoom Last feature from the View Menu. The same effect may be achieved by clicking on the Zoom Last Icon on the Map Tab.

Zoom USA



Displays the entire USA Outline Map on the screen. Select the Zoom USA feature from the View Menu. The command may also be invoked by clicking on the Zoom USA Icon on the Map Tab.

Note: You can also execute this command by pressing the "F3" key.











Panning is a feature to reposition the map view. Usually the reference is to move the map center along a compass heading (e.g. Pan North, Pan East, etc.). The map is always oriented with North being along the top of the map. Using the mouse, place the cursor somewhere on the map. Click the left mouse and the map will re-center (pan) on that point.

This feature can also be accessed by clicking on the directional pan arrows located on the Map Tab. Select the arrow pointing in the desired direction to pan and click the left mouse button.

Printing

In the *Trailer Life RV Campground Finder*™ program, there is one print option. This will allow you to print the map screen and a hard copy output of the selected (highlighted) location (campground, service center, and attractions) fact sheet.

To select the printer or modify printer options, select Print Setup.

Print Setup

Print Setup Fact Sheet

Opens a dialog box allowing the user to change the printer selection and modify printer options.

Searching

The Search Menu commands allow you to relocate the map center to a specific area that is chosen by the Search criteria.

Street Address Search
City/County Search
Area Code Search
Zip Code Search
Lon/Lat Search
Location Name Search

Street Address Search



Search for a user specified Street and address. The command may be invoked by clicking on the Street Search Icon on the Map Tab. Search strings entered by the user are used as sub-strings occurring anywhere in the Street address database.

For example, if looking for a street West Fifth Avenue, specifying West will find EVERYTHING within the search area that has West in its name, i.e. West Street, West Avenue, West Fifth Ave., West 5th Ave., 18th Street West, etc. If, on the other hand, you specify W 5th, then none of the above streets would be found. Only if a W 5th string had been coded by USGS for the street, exactly as such in the database, would a match be found.

It should be mentioned that there are cases where a requested street address may not be located (zero hits), because the data is not available in the TIGER database. It should also be noted that the search operation is confined to the data currently loaded in memory. Depending on the area of the US currently being viewed and the current magnification, the search area is 100-400 square miles centered around the viewport centerpoint (or 5-10 mi radius).

The feature can also be accessed by selecting the Street Address feature in the Search Menu. The same dialog box will appear.

Note: You can also execute this command by pressing the "**F6**" key.

City Search



Search and reposition the map on a specific city. The command may be invoked by clicking on the City Search Icon on the Map Tab. Type in either the city name only or include the two-letter abbreviation of the state (e.g. CA, GA, IL, etc.) after the city name. Use a comma to separate the city name and the state abbreviation (e.g. Los Angeles, CA).

The feature can also be accessed by selecting the city feature in the Search Menu. The same dialog box will appear.

Note: You can also execute this command by pressing the "F5" key.

Area Code Search

Search for a specific telephone Area Code location. The command may be invoked by selecting Area Code Search in the Search Menu. Enter the area code. You may also enter the Zoom (magnification) factor and the local exchange. Click on find and the program will search and present you a list of locations meeting the Area Code and exchange criteria you specified.

Note: You can also execute this command by pressing the "F7" key.

Zip Code Search



Go to a Specific Zip Code. The command may be invoked by clicking on the Zip Code Search Icon on the Map Tab. Type in the five-digit zip code. After a match is found, select Goto to reposition the map. If the specified Zip Code is already on the screen, nothing happens. If not, then the viewing window is updated so that the found Zip Code area centroid is in the map center.

The feature can also be accessed by selecting the Zip Code feature in the Search Menu. The same dialog box will appear.

Note: You can also execute this command by pressing the "F8" key.

Location Name Search



Search and reposition the map image on a location based on the site name. The command may be selected by clicking on the Trailer Life Directory button on the Map Tab. Type the facility name (e.g., Jellystone Park) in the dialog box window. The program will also accept a portion of the name (e.g., Yellow for Yellowstone). The program will instantly search its database and present the matching results. Scroll and select the desired site by clicking on the name using the left mouse button and the cursor icon. Selecting Goto location will update the map screen and the Info window on the Location Info Tab.

The feature can also be accessed by selecting Location Name feature on the Search Menu. The same dialog box will appear.

Note: You can also execute this command by pressing the "F9" key.

Map | Location Info | Products |

To quickly alter the map view or locate information on a site location, a series of tabs can be used that appear on the right side of the program screen. The user can switch between the various tabs to select or reference different elements of the program. The different tabs are:

Map Tab Location Info Tab Products Tab

Map Tab

Map | Location Info | Products |

Many of the options available within the *Trailer Life RV Campground Finder*™ menus are also available with a single mouse click on an icon in the map tab. Trailer Life RV Campground Finder™ incorporates flyover hinting, i.e., when the mouse pointer is placed on a toolbox icon for more than a second, a message box explaining the function of that icon appears on the screen.



Pan North

Move the Viewing port one quadrant North.



Move the Viewing port one quadrant Northeast.



Move the Viewing port one quadrant East.



Pan Southeast Move the Viewing port on quadrant Southeast.



Move the Viewing port one quadrant South.



Pan Southwest Move the Viewing port one quadrant Southwest.



Move the Viewing port one quadrant West.



Pan Northwest Move the Viewing port one quadrant Northwest.

Zoom USA Displays the entire USA Outline Map on the screen. The command may also be invoked by clicking on the Zoom USA feature.

Decreases the viewed portion of the drawing to HALF its size, effectively zooming into an area to view it at greater detail. The same effect may be achieved by clicking on the Zoom In Feature.

Last View Returns to the LAST (previous) magnification scale and view. Using the command you may alternate between two different views (e.g. an overview and a close-up view). This command may also be invoked by clicking on the Last Scale Icon.

Zoom Out Increases the viewed portion of the drawing to DOUBLE its size, effectively zooming away from an area to view more of it, but in less detail. The same effect may be achieved by clicking on the Zoom Out feature.

Zip Code Search Search for a user specified Zip Code. The command may also be invoked by clicking on the Search Zip Code Feature in the Search Menu.

City Search Search for a user specified city. The command may also be invoked by clicking on the Search City feature in the Search Menu.

Street Search

Search for a user specified Street and address. Search strings entered
by the user are used as sub-strings occurring anywhere in the City/Place database. For example, if
looking for a street West Fifth Avenue, specifying West will find EVERYTHING within the search area that
has West in its name, i.e. West Street, West Avenue, West Fifth Ave., West 5th Ave., 18th Street West,
etc. If, on the other hand, you specify W 5th, then none of the above streets would be found. Only if a
W 5th string had been coded by USGS for the street, exactly as such in the database would be found.

Once a list of matching street blocks has been compiled, it's presented in a dialog box. You may sort the displayed data either alphabetically by name, or by distance from the viewport centerpoint, by clicking on the appropriate button at the bottom of the dialog box.

It should be mentioned that there are cases where a requested street block may not be located (zero hits), because the data is not available in the TIGER database. It should also be noted that the search operation is confined to the data currently loaded in memory. Depending on the area of the US currently being viewed and the current magnification, the search area is 100-400 square miles centered around the viewport centerpoint (or 5-10 mi radius).

The command may also be invoked by clicking on the Search Street feature in the Search Menu.

Location Search
Search and reposition the map image on a location based on the site's name. The command may also be invoked by clicking on the Search Location Name in the Search Menu.

Products Tab Map Location Info Products

<u>Affinity Group, Inc.</u> offers a wide selection of high quality products specifically for the RV/ Campground market. These products offer assistance, information and support to help make your RV experience more enjoyable. Detailed information for some of these products is delivered by clicking on the corresponding button.

Site Scroll Buttons •



By choosing one of the buttons located on the Site Scroll Icon, you can sort through the various sites that are viewable on the map screen in either an increasing or decreasing order. The icon will also indicate the total number of viewable sites on the screen.

Select Location Icon



Clicking on the Select Location Icon enables the mouse cursor to highlight a specific site within the map window. Place the cursor on the desired <u>Site icon</u> and click with the left mouse button.

The icon representing the selected location will be highlighted and location information will appear in the <u>Info Tab</u>.



Goto Current Location 🛤



Selecting this feature will immediately reposition the map centered on the highlighted site. map will automatically select the highest zoom level.

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Info Tab (Location Info Tab)



Detailed site information appears in the Info Tab.

Only one of the available sites can be highlighted at a time. It is highlighted with a red, white and blue

Site info provides detailed information, including driving directions and facilities info as shown below. This information can be printed using the <u>Print Map</u> feature.



Filter Tab (Location Info Tab)



The filter feature limits the on screen display of sites to those selected by the user. There are two types of filters: **Category of Sites** and **Facilities**.

<u>Category of Sites</u> - View only the types of sites that have been selected. This will allow you to more quickly locate those locations that you are researching. The site types which are available are:

- · Good Sam's Discount Sites Only
- Campgrounds (Parks) Only
- Service Centers Only
- Attractions Only

To unselect your filters, click on the item using the mouse and cursor.

<u>Facilities</u> - Limit your on-screen locations to those facilities that provide the services that you require. The facilities filter applies to <u>campground sites only</u>. Select any one, or as many of the facilities filter options as desired. To unselect an option, click on the item using the mouse and cursor.

Legend (Location Info Tab)

This is a legend of the site icons that can be viewed on the map. They include:

- Good Sam Discount Parks
- Sites Honoring the Good Sam Discount
- Good Sam Discount Service Centers
- ▲ Good Sam Discount Tourist Attractions
- P Non-Discount Parks
- S Non-Discount Service Centers
- Non-Discount Tourist Attractions

User View

The User View command permits you to access user-defined views menu in order to define new custom user views, recall stored views, etc.

This option is very useful for storing view information that you can recall later. It quickly goes to the desired viewport center coordinates at the desired magnification factor (which is the information saved with each user-defined view). You may also assign a name to each view that facilitates recalling it later on. The information for each defined view is automatically stored when leaving the program. Up to 100 user-defined views can be accommodated.

To name the current view, select Add View and type in the desired name and then press ENTER or click OK. The typed view name should be added to the scrollable list.

The Delete View option operates on the currently highlighted User View.

Affinity Group, Inc.

Affinity Group, Inc. is pleased that you have purchased *Trailer Life RV Campground Finder™* program. If there is a need to contact Affinity Group, Inc., choose the appropriate selection below.

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Affinity Group, Inc. 2575 Vista Del Mar Drive Ventura, California 93001-2575

Web Site: www.tldirectory.com

e-mail: directory@tl.com

Phone: 800-285-4783

This number will not be able to supply you with <u>technical support</u>.

Technical Support

If you encounter problems or have questions regarding the installation or operation of *Trailer Life RV Campground Finder*TM, please review the listing of Frequently Asked Questions (\underline{FAQ}) and the sections of the <u>tutorial</u> for possible solutions.

If you still have unanswerd questions, please contact Technical Support by:

Telephone

Technical Support is available for registered users by calling **978-738-9806** Technical Support hours are 8:00 A.M. to 5:00 P.M. ET, Monday through Friday Prior to placing a call, please be at your computer.

Fax

Fax your technical support questions to 978-682-3077

E-mail

E-mail your technical support questions to: techsupport@chicagomap.com

Updated Frequently Asked Questions on *Trailer Life RV Campground Finder*TM are maintained on the Chicago Map web site, <u>www.chicagomap.com</u>.

Database Support

The USGS Tiger Files, the primary database used by Affinity Group, Inc. map products, undergo constant revisions, of the local street segments within cities and towns across the nation. Revisions include the addition of new local roads, roadway upgrades and the expansion of the US highway network.

Affinity Group, Inc. is dedicated to maintaining a database of the highest quality and welcomes user input and comments. Please send your written comments, for improving map data only, to:

<u>Mail</u>

Affinity Group, Inc. 2575 Vista Del Mar Drive Ventura, California 93001-2575

E-mail

directory@tl.com

Product Registration

If you send in your registration card, you're entitled to technical support and discounts on future updates.

Send to:

TL RV Campground Finder 2575 Vista Del Mar Ventura, CA 93001

E-mail to:

directory@tl.com

Check out our Web Site at: www.tldirectory.com

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Trailer Life RV Campground Finder™

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Optimize Program Speed

The installation program copies only a small portion of the files from the CD-ROM disk to your computer. The state and associated data files, which total about 600 MB, are contained on the *Trailer Life RV Campground Finder™* CD-ROM. Therefore, it is necessary to always have the CD in the proper drive and to have the data paths set properly in order for the program to access this data. Refer to Data (Configurations) for more information on setting paths to the data files.

If you have sufficient free space on your hard drive, it is possible to copy these files to the hard drive and reset the path so this data can be accessed from the hard drive without using the CD-ROM disk.

The following provides step-by-step instructions for copying all program and all state data files from the CD-ROM disk to your hard drive, and requires about 600 MB.

- 1. Make sure the Trailer Life CD-ROM disk is inside the drive, and the **Trailer Life RV Campground Finder™** program is not running.
- 2. Double-click on 'My Computer'.
- 3. Double-click on your CD-ROM drive icon.
- 4. Right-mouse click on the folder 'Usamaps'.
- 5. Click 'Copy' with your left mouse button.
- 6 Press the 'back space' key (left pointing arrow) on your keyboard to return to the previous window.
- 7. Now double-click on your [C:] drive icon, or the drive where you wish to install the files.
- 8. Select 'Edit', then 'Paste'. The computer will now begin to copy the following folders and their contents from the CD-ROM disk to your hard drive:

\USAMAPS\DATA1 \USAMAPS\DATA2 \USAMAPS\DATA3 \USAMAPS\STATES.

This process could take a while, depending on your system.

- 9. Once the files have been copied, close all open windows, and start the Trailer Life RV Campground Finder program.
- 10. Select 'File', 'Configure', 'Map Data Drive', and click on the [C:] drive, or drive letter where you installed the files.

The program is now configured to look for its files on your hard drive. If you receive a reminder to place the CD-ROM disk in the drive when you start the program, you may ignore it.

If you are limited by space, or need access to only a few states, it is possible to delete unnecessary states' data files from your hard drive to reduce the disk space required.

- 1. After copying the files to your hard drive, as outlined above, locate the folder \usamaps\states on your hard drive. From the following table, locate the filenames of the states you are interested in.
- 2. In the **states** folder, locate and delete all files except the files of interest.

State	File Name	State	File Name
Alabama	01.zpy	Nebraska	31.zpy
Arizona	04.zpy	Nevada	32.zpy
Arkansas	05.zpy	New Hampshire	33.zpy
California	06.zpy	New Jersey	34.zpy
Colorado	08.zpy	New Mexico	35.zpy
Connecticut	09.zpy	New York	36.zpy
Delaware	10.zpy	North Carolina	37.zpy
Washington, DC	11.zpy	North Dakota	38.zpy
Florida	12.zpy	Ohio	39.zpy
Georgia	13.zpy	Oklahoma	40.zpy
Idaho	16.zpy	Oregon	41.zpy
Illinois	17.zpy	Pennsylvania	42.zpy
Indiana	18.zpy	Rhode Island	44.zpy
Iowa	19.zpy	South Carolina	45.zpy
Kansas	20.zpy	South Dakota	46.zpy
Kentucky	21.zpy	Tennessee	47.zpy
Louisiana	22.zpy	Texas	48.zpy
Maine	23.zpy	Utah	49.zpy
Maryland	24.zpy	Vermont	50.zpy
Massachusetts	25.zpy	Virginia	51.zpy
Michigan	26.zpy	Washington	53.zpy
Minnesota	27.zpy	West Virginia	54.zpy
Mississippi	28.zpy	Wisconsin	55.zpy
Missouri	29.zpy	Wyoming	56.zpy
Montana	30.zpy		

If you are interested in only a few states, it may be easier to initially copy only those state(s) files to the states folder on your hard drive.

After resetting the data path, you will only have access to those states whose files have been copied to the hard drive.

Frequently Asked Questions and Answers

The following is a listing of Frequently Asked Questions (FAQ) and Answers on the *Trailer Life RV***Campground Finder™ program. An updated listing of FAQs is maintained on the Chicago Map web site, www.chicagomap.com.

Q. When I zoom in, the map turns yellow, and streets do not appear.

That is an indication that the program can't locate the data on the CD-ROM disk.

- 1. Make sure the CD-ROM disk is in the CD-ROM drive.
- 2. In the program, select "File", "Configure", "Map Data Drive".
- 3. Select the proper drive for the location of the map data.

It is also possible that the cursor has zoomed to areas not in the United States such as Canada or Mexico. Click the "Zoom USA" button to view the entire continent.

If, by zooming into the desired location and the specific street you are looking for does not appear, but surrounding streets do, please click <u>here</u> for more information.

Q. When I search for a street or city, I get the message "No matches found".

It is possible that the program can't locate the data on the CD-ROM disk, that the spelling is incorrect, or that the street or city isn't in the database.

- 1. Make sure the CD-ROM disk is in the CD-ROM drive.
- 2. Check the spelling of the street or place. Occasionally, unexpected spaces in words are found in the directory. For example, when looking for "DeKalb, IL", traditionally spelled as one word, the search option will only find it if a space is added (De Kalb, IL).
- 3. Simplify the search by clarifying your entries. As an example, instead of looking for "South State Street" try looking for "State".

If roads do not appear, refer to the question "When I zoom in, the map turns yellow"

Q. When I zoom in to the 3000-foot scale, I see small rectangles with numbers inside them. What are they, and what do the numbers mean?

The blocks indicate <u>landmarks</u>, and the numbers refer to a landmark type – lakes, ponds, schools, cemeteries, hills, etc. If you zoom to the 1000-foot scale or less, the landmark names and icon will replace the numbered blocks.

Q. Can I run the Program without a CD-ROM?

Yes. Look in your help files, under "Optimize Program Speed"

Q. I think I have found a database error. What should I do?

Occasionally, there may be errors or omissions in the map database we use, or roadways that have yet to be added. If you believe you found an error in the map data, we encourage you to

print a copy of the area is incorrect, mark it with the corrections, and fax it to (978) 682-3077. You may also mail the corrected map to Chicago Map Corporation, 231 Sutton Street, Suite 2D, North Andover, MA 01845.

If you have found a problem with information pertaining to a campground, service center, or amusement, please notify the Good Sam Club via e-mail at books@tl.com.

Q. Why isn't there a shortcut on my desktop?

The Trailer Life installation program does not install a desktop shortcut. You must go to Start> Programs> Trailer Life RV Campground Finder. To manually create a desktop shortcut, follow the steps below:

- 1. Double-click on 'My Computer'
- 2. Double-click on your C: drive.
- 3. Double-click on your 'Program Files' folder
- 4. Double-click on your 'Trailer Life RV Campground Finder 2001' folder.
- 5. Click on the 'TLCF' icon (it looks like the Good Sam's logo), drag it onto the desktop and release the mouse button to create the shortcut.

Q. How do I get rid of the campgrounds and parks that are displayed on the map?

On the right-hand side of the map, click the 'Location Info' tab, then click on the 'Filter' tab. If you check all of the options, the campgrounds and parks will disappear.

Q. Can I run the program off of the hard drive, without having to insert the CD-ROM disk?

Yes, copy the 'Usamaps' folder from the Trailer Life CD-ROM to the root directory of the hard drive of your choice. (note this will take up approximately 600 MB of hard drive space). Open the program and go to File> Configure> Map Data Drive. Choose the hard drive that you copied the files. Refer to the topic <u>Optimize Program Speed</u> in the Help file for more information.

Q. When I try to find a campground, all I see on the map is a bunch of red and blue P's? Where is the information?

- 1. Open 'Trailer Life RV Campground Finder.
- 2. Zoom into the city or state that you would like information on or near.
- 3. Select one of the P's (a campsite), by left-clicking on one of them.
- 4. Red, white, and blue lines will surround the selected 'P'.
- 5. Click on the 'Location Info' tab, located in the upper right.
- 6. Underneath the tab, a box will display the selected campground's information.

Q. When I open Trailer Life RV Campground Finder, it asks me if the CD-ROM disk is in the CD-ROM drive. Do I have to wait the 10 seconds every time I open the program?

If the CD-ROM disk was in the drive before that message appeared, then no you don't have to wait. But if you just put the CD-ROM disk in the drive when the program asked for it, then you should wait about 10 seconds for the CD-ROM disk to spin up to speed.

- Q. When I zoom onto a state, there are just too many campgrounds to search though. Is there a way to filter through the campgrounds for certain requirements that I need in a campsite?
 - 1. Open 'Trailer Life RV Campground Finder'.
 - 2. Zoom to the general area or state that you are interested in.
 - 3. To filter out unwanted campgrounds, click on the Location Info Tab in the upper-right corner.
 - 4. Right below that are three more tabs. Select Filter, and choose the requirements you need. The display will be filtered to show only those campgrounds that meet your requirements.
- Q. I know the red and blue P's are parks and campgrounds, but why are they different colors? Also, why are there red and blue colored symbols with S's, A's, and H's in them?

Refer to the <u>Legend Location Info Tab</u> for information on each symbol type.

Landmarks

Depending on the scale displayed, landmarks may appear as small solid rectangles, as numbers inside colored rectangles, as an icon, or as an icon with the name of the landmark.

The following is a list of all the Landmarks used and their corresponding bitmap image.



01 airports



02 arch



03 area



04 arroyo



05 bar



06 basin



07 bay



08 beach



09 bench



10 bend



11 bridge



12 building



13 canal



14 cape



15 cave



16 cemetery



17 channel



18 church



19 civil



20 cliff



21 crater22 crossing



23 dam



24 desert



25 dike



26 falls



27 flat



28 forest



29 gap



30 geyser



31 glacier



32 gut



33 harbor



34 hill



35 hospital



36 island



37 isthmus



38 lake



39 lava



40 levee



41 locale



42 march



43 meadow





44 military



45 mine



46 oilfield



47 other



48 park



49 pass



50 pillar



51 plain



52 post office



53 ppl



54 range



55 rapids



56 reserve



57 reservoir



58 ridge



59 rock



60 school



61 sea



62 slope



63 spring



64 stream



65 summit



66 swamp



67 tower



68 trail



69 tunnel



70 valley



71 well

72 woods

Location Info Tab Map Location Info Products |

The Location Info Tab will appear on the upper right side of the screen only when the zoom level is at the 20-mile scale or lower. Within this tab there is detailed information on the various site locations listed in the *Trailer Life RV Campground Finder* TM .

At the top of the tab there are navigation tools to help you select from the various sites that appear in the map view area. Sites that are outside of the map view area can not be referenced in the Location Info Tab.

The navigation tools are:



<u>Site Scroll Buttons</u> - By choosing one of the arrows located on the Site Selection Icon, you can sort through the location sequence in either an increasing or decreasing order.



<u>Select Location Icon</u> - Clicking on the Select Location Icon enables the mouse cursor to highlight a specific site within the map window. Place the cursor on the Site icon and click with the left mouse button. The site will be highlighted and the location information will appear in the Site Info Tab.



<u>Go To Current Location Icon</u> - Selecting this feature will reposition the map centered on the highlighted location. The map will automatically select the highest zoom level.

There are additional tabs within the Location Info Tab. These provide information on the highlighted site or help to filter specific types of sites that can be viewed in the map screen. These tabs are:



Info Tab Filter Tab Legend Tab

Trailer Life RV Campground Finder Tutorial

Getting Started - Basics on how to use the program

<u>Searching for a Campground or Service Center</u> - How to locate a campground or facility by name or location.

Printing - How to print a map

<u>Advanced Features</u> - Creating User Views, Running the program without the CD-ROM disk, Filtering the symbol display

Getting Started

What Does Trailer Life RV Campground Finder™ Do?

How do I display campgrounds and service centers?

How do I move around the map?

What do those red and blue symbols mean?

What does the Program do?

Trailer Life RV Campground Finder™ is designed to allow the user to search for and locate campgrounds and RV service centers around the United States with ease. The database contains over 15,500 campgrounds, RV parks, and RV service centers across America.

If you know the general area where you would like to find a campground or service center, you can search by state, city, address, zip code, even area code.

Do you know the name of a campground that someone recommended last year, but can't remember where it is? Use Location Search, and enter the campground name. Perhaps you only remember part of the name - no problem. Location Search will find any campground with the word or phrase you provide as part of the name.

Looking for campgrounds near an attraction? Enter the name, such as Disneyland or Kennedy Space Center, and get a listing of campgrounds in the area.

Perhaps you're interested in campgrounds having electric and water hookups. Simply set the appropriate Filters and only those sites that meet your needs are displayed.

How do I display Campgrounds and Service Centers?

When *Trailer Life RV Campground Finder* is first launched, the screen will display a view of the continental United States. You'll notice that the map scale in the upper left corner of the screen shows 500 miles. In order for campgrounds and service center markers to be displayed, you must zoom in to at least the 20-mile scale.

At the 20-mile scale, you'll see red and blue circles, squares, and triangles that represent parks, service centers, and tourist attractions - provided there are any in the area you are looking. You'll notice that a "Location Info" tab has been added to the top right of the display.

As you zoom in to the 5-mile scale, the red and blue symbols will display a letter identifying the facility type.

At the 2-mile scale, the location names will be displayed for each facility.

blue wreath . If you click on the Location Info tab, the information for the highlighted location will appear in the Info Tab.

If red or blue symbols are displayed, one of them will be surrounded or highlighted in a red, white and

At the top of the Location Info Tab, are the **Site Scroll Buttons**. Clicking on either arrow will scroll through the onscreen locations, displaying the highlighted location's information in the Site Info Tab.

To the right of the Site Scroll buttons, is the **Select Location Icon**. Clicking on the Select Location Icon first, and then clicking on a Site icon will highlight that site and display its location information in the Site Info Tab.

To the far right, is the **GoTo Current Location Icon**. Clicking on this icon will reposition the map display so it is centered on the highlighted facility's location. The map will automatically select the highest zoom level.

Moving about the map

Two terms used by the program which describe moving about the map are **zoom** and **pan**.

Moving in closer to display a smaller area but in more detail is referred to as **Zooming In.** Likewise, moving out to display a larger area in less detail is referred to as **Zooming Out**.

Repositioning the map - moving the display up or down, left, or right - while at the same scale or level of detail is called **Panning**.

There are many ways to zoom and pan with *Trailer Life RV Campground Finder™* - by clicking on icons located on the Map tab on the right side of the screen, use of function keys, mouse buttons, and menu commands. You choose the method that is most convenient for you.



Zoom In

Zoom In decreases the viewed portion of the drawing to half its size, but displayed in greater detail. This may be accomplished by clicking on the Zoom In icon shown above, selecting the View, Zoom In menu command, or by pressing the "F1" Function Key.

The mouse can also be used to zoom in to a specific area by creating a dynamic rectangle used as the Zoom window. With the mouse pointer in the map window, holding the left button while expanding the rectangle and then releasing it at the desired point. The enclosed area is redisplayed in the map window in the largest scale possible.



Zoom Out

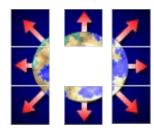
Zoom Out increases the viewed portion of the drawing to double its size, but displayed in less detail. This may be accomplished by clicking on the Zoom Out icon shown above, selecting the View, Zoom Out menu command, or by pressing the "F2" Function Key.

The mouse can also be used to Zoom Out by clicking the right mouse button in the map window.



Zoom USA

Zoom USA displays the entire USA Outline Map on the screen. This may be accomplished by clicking on the Zoom USA icon shown above, selecting the View, Zoom USA menu command, or by pressing the "F3" Function Key.



PANNING

Panning is a feature to reposition the map view. Usually the reference is to move the map center along a compass heading (e.g. Pan North, Pan East, etc.). The map is always oriented with North being along the top of the map.

This feature can also be accessed by clicking on the directional pan arrows located on the Map Tab. Select the arrow pointing in the desired direction to pan and click the left mouse button.

The mouse can also be used to pan the display. Place the mouse cursor on the map in the direction you wish to pan, e.g., at the right edge of the map. Click the left mouse button, and the map will re-center itself on that point.



Last View

The Last View cycles the display between the current and previous views. For example, if you have just zoomed in from the complete US outline to a small section of New York state, then you could cycle between the US outline and the detailed zoom view by using Last View.

Click on the Last View icon above, or select the View, Zoom Last menu command.

What do the symbols mean?

At the 20-mile scale and below, you'll see red and blue circles, squares, and triangles that represent parks, service centers, and tourist attractions as shown below.

- Good Sam Discount Parks
- Sites Honoring the Good Sam Discount
- Good Sam Discount Service Centers
- ▲ Good Sam Discount Tourist Attractions
- P Non-Discount Parks
- Non-Discount Service Centers
- A Non-Discount Tourist Attractions

One of the symbols will be surrounded or highlighted in a red, white and blue wreath on the Location Info tab, the information for the highlighted location will appear in the Info Tab.

Searching for A Campground or Service Center

Searching by Campground or Service Center Name

<u>Searching by Area</u> (Place, Zip Code, Area Code, or Map Coordinate)

Searching by Campground or Service Center Name



If you know the name - or part of the name - of a campground or service center, the Location Search is the quickest way to locate and reposition the map image to the site. This method may also be used to display facilities based on area keywords, destination location, and city.

The Location Search command may be selected by clicking on the Trailer Life Directory button (shown above) on the Map Tab, by selecting the Search, Location Name menu command, or by pressing the **F9** Function Key.

In the dialog box that is displayed, enter the facility name (e.g., Jellystone Park) in the dialog box window. The program will automatically search its database and present the matching results of its search. Scroll and select the desired site by clicking on the name using the left mouse button. Selecting the Goto Location button or simply double clicking the name will update the map screen to display the location. The location's information will display in the Info window on the Location Info Tab.

If you enter a partial name, say Sawmill, the program will return any location matches that either start with Sawmill, or contain Sawmill as a keyword.

If the location doesn't start with Sawmill, but you know Sawmill is part of the name, type Sawmill, but click on the Partial Name Search box to enable it. This time, the search will return additional locations that contain "sawmill" as any part of its name.

You can also enter a destination location or city for a match as well. If you enter "Hyannis", the search will return those facilities that are either in Hyannis (MA) or report that they are in the area of Hyannis or Cape Cod.

Lastly, you can search for locations such as "Kennedy Space Center". The program will return those facilities that are in the area of the Kennedy Space Center.

Searching For Campground or Service Center by Area

If you don't know the name of a campground or service center, or are looking for facilities in a certain area of the country, the following commands will let you searching and display a map by City, Street, Zip Code, Area Code, or Map Coordinate.

Once in the general area, remember that you'll need be at the 20-mile scale or closer to in order for the location symbols to display.

As a hint when performing any of the following searches, the common search dialog used by all searches contains an optional Zoom Factor. This is the scale factor that will be used when you tell the program to go to the selected city, address, etc.

If you are looking for a campground near a city, it is best to set the zoom scale to a value of about 5 or 10 miles. This will re-center the map and display all facilities in about a 10 to 20-mile radius of the city. You can then zoom in on the ones that interest you.

If your zoom scale is set to 0.1 mile, your map will display the downtown area in street level detail, but you likely won't find too many campgrounds in the middle of the city. You'll need to zoom out to display the facilities.



City Search

Search and reposition the map on a specific city. Type in either the city name only or include the two-letter abbreviation of the state (e.g. CA, GA, IL, etc.) after the city name. Use a comma to separate the city name and the state abbreviation (e.g. LOS ANGELES, CA).

The command may be invoked by clicking on the City Search Icon on the Map Tab, by selecting the city feature in the Search Menu, by pressing the **F5** Function Key.



Street Search

Search for a user specified street and address. When entering an address to search for, the following guides may help:

- Enter street number, street name, city, state, zipcode separated by commas
- Abbreviate street as st, avenue as ave, road as rd, etc. Don't use period after abbreviation
- Use two-letter state abbreviations. Don't include period after abbreviation

If you are unsuccessful in performing a street search, try omitting the street number, or north, south, east, west from the street name. You can choose the appropriate location from the list of matches.

The command may be invoked by clicking on the Street Search Icon shown above. The feature can also be accessed by selecting the Street Address command in the Search Menu, or by pressing the "**F6**" key.

Area Code Search

Search for a specific telephone Area Code location. Enter the area code and optionally enter the local exchange. Click on find and the program will search and present you a list of locations meeting the Area Code and exchange criteria you specified.

The command may be invoked by selecting Area Code Search in the Search Menu, or by pressing the **F7** Function Key.



Zip Code Search

Go to a specific Zip Code. Type in the five-digit zip code. After a match is found, select Goto to reposition the map. If the specified Zip Code is already on the screen, nothing happens. If not, then the viewing window is updated so that the found Zip Code area centroid is in the map center.

The command may be invoked by clicking on the Zip Code Search Icon above. The command can also be accessed by selecting the Zip Code feature in the Search Menu or by pressing the **F8** Function Key.

Lon/Lat Search

This feature repositions the map view based upon a specific Longitude/Latitude coordinate. The user is presented with a dialog box where the desired longitude and latitude, separated by a comma, may be entered. There are three different longitude/latitude formats that can be input. An improper format will result in an incorrect placement.

Longitude/Latitude Coordinate Format Examples:

-87.66342,41.99654 DEG.DDD -87:35.22,41:59.332 DEG:MIN.MM -87:35:13,41:59:18 DEG:MIN:SEC

Lon/Lat Search

This feature repositions the map view based upon a specific Longitude/Latitude coordinate. The user is presented with a dialog box where the desired longitude and latitude, separated by a comma, may be entered.

There are three different longitude/latitude formats that can be input: Degrees.Decimal Degrees (DEG.DDD), Degrees:Minutes.Decimal Minutes (DEG:MIN.MM), and Degrees:Minutes:Seconds (DEG:MIN:SEC).

An improperly formatted coordinate will result in an incorrect placement. Exmaples of valid Longitude/Latitude coordinate formats are:

-87.66342,41.99654 DEG.DDD -87:35.22,41:59.332 DEG:MIN.MM -87:35:13,41:59:18 DEG:MIN:SEC

Advanced Tutorial Topics

<u>User Views</u> - What are they and how do I use them?

No CD-ROM Disk - Can I run the program without the CD-ROM disk?

<u>Using Filter Option</u> - Display only campgrounds or facilities that meet your needs.

Creating and Using "User Views"

The User View command permits the user to define and save maps views that you would like to be able to recall and view in the future.

You assign your own name to each view that facilitates recalling it later on, such as a campground or attraction name. The information for each defined view is automatically stored when leaving the program. Up to 100 user-defined views can be accommodated.

To **create a user view** that you would like to be able to quickly access in the future, first set the map display that you want to save. Click on 'View' then click on 'User View' then click on 'Add View'.

A box will appear asking you to select a name for the view you want to save, just type in a name and click 'Ok'.

Now, any time you open the program you can quickly access the view you saved by clicking on 'View' then click on 'User View' then click on the named view that you created.

To **delete a user view**, first open and display the view to be deleted. Then reselect 'View' then click on 'User View' then click on 'Delete Viewname'.

Can I run the program without the CD-ROM disk?

The setup program only installs a small portion of the data files necessary to run *Trailer Life RV*Campground Finder™ onto your hard drive. There is about 600 MB worth of data and index files on the CD-ROM disk that are not installed, but are required to run the program, which is why you are prompted to have the CD-ROM disk in the CD-ROM drive when you start the program.

With larger hard drives becoming more commonplace, installing an additional 600 MB is no longer a concern for many. It may be a desirable option for laptop/notebook PC users who are on the go, and don't want to have to carry the CD-ROM with them.

If you are limited by space, or need access to only a few states, instructions for copying the necessary program and **selected states'** data files to your hard drive are provided in the Help file, under the topic Optimize Program Speed.

The following provides step-by-step instructions for copying all program and **all state** data files from the CD-ROM disk to your hard drive, and requires about 600 MB.

- 1. Make sure the Trailer Life CD-ROM disk is inside the drive, and the **Trailer Life RV Campground Finder™** program is not running.
- 2. Double-click on 'My Computer'.
- 3. Double-click on your CD-ROM drive icon.
- 4. Right-mouse click on the folder 'Usamaps'.
- 5. Click 'Copy' with your left mouse button.
- 6. Press the 'back space' key (left pointing arrow) on your keyboard to return to the previous window.
- 7. Now double-click on your [C:] drive icon, or the drive where you wish to install the files.
- 8. Go to 'Edit', then to 'Paste'. The computer will now begin to copy the files to the hard drive. This process could take a while, depending on your system.
- 9. Once the files have been copied, close all open windows, and start the Trailer Life RV Campground Finder program.
- 10. Select 'File', 'Configure', 'Map Data Drive', and click on the [C:] drive, or drive letter where you installed the files.

The program is now configured to look for its files on your hard drive. You will still receive the reminder to place the CD-ROM disk in the drive each time you start the program, however, you may ignore it.

Using the Filter Options

Display only the campgrounds or facilities that meet your needs.

Sometimes if you go to an area of the map, there might be symbols representing tens of campgrounds or facilities that may be interesting. But you need water and electric hookups. How do you know which ones meet your needs without having to search the description of each facility? Or, perhaps you want to see only service centers or attractions. There must be a way to limit the display to only those facilities that are of interest.

The <u>filter feature</u> limits the on screen display of sites to those matching search criteria selected by the user. There are two types of filters - Category of Sites, and Facilities.

<u>Category of Sites</u> - View only the **type of sites** that have been selected: Good Sam's Discount Sites and/or Campgrounds (Parks); Service Centers; or Attractions only.

<u>Facilities</u> -View only the **campground sites** that provide the services you require. Select one or several service options as desired.

How to Print out a Map

Printing a map of the currently displayed screen is accomplished by the File, Print Map command. The map will be printed according to the current printer option settings.

To change the orientation of the map, either landscape or portrait, select a different printer or modify printer options, use the File, Print Setup command.

If there is a selected (highlighted) facility displayed on screen (campground, service center, attractions), the fact sheet for that facility will also be printed on the map.