


### **To enable others to see resource use on your computer**

- 1 Click here  to display Passwords properties.
- 2 Click the Remote Administration tab, and then click Enable Remote Administration Of This Server.
- 3 If your computer is set up with user-level access control, click Add. Then, in the list on the left, click the person or group who you want to be able to view the resource use on your computer, and then click Add.  
If your computer is set up with share-level access control, type the password you want to assign to your computer in the Password box. Then type it again in the Confirm Password box.

**To see resource use on another computer**

- 1 Double-click Network Neighborhood.
- 2 Click the name of the computer on which you'd like to view shared resources.
- 3 On the File menu, click Properties.
- 4 Click the Tools tab, and then click Net Watcher.
- 5 On the View menu, click the type of information you want to see.

**Tip**

- Before you can see resource use on another computer, it must first be set up for Remote Administration.


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{button ,AL("a-remote-admin")} [Related Topics](#)

### **To share a folder with other people**

- 1 In My Computer, click the folder you want to share.
- 2 On the File menu, click Properties.
- 3 Click the Sharing tab, and then click Shared As. If the Sharing tab is not visible, you need to enable file and print sharing services. For more information, click Related Topics below.

#### **Tips**

- For Help on an item, click  at the top of the dialog box, and then click the item.
- You can also share disk drives by using the method described above.
- For information about limiting access to the folder you have shared, click Related Topics below.


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{button ,AL("a-secur-user-list;a-secur-password;folders,sharing")} [Related Topics](#)

**To stop sharing a folder**

- 1 In My Computer, click the folder you want to stop sharing.
- 2 On the File menu, click Properties.
- 3 Click the Sharing tab, and then click Not Shared.


### **To control access by using passwords**

- 1 Click here  to display Network properties.
- 2 On the Access Control tab, click Share-Level Access Control.

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{button ,AL("a-secur-user-list;a-controlaccess")} [Related Topics](#)

### To control access by using a list of names

- 1 Click here  to display Network properties.
- 2 On the Access Control tab, click User-Level Access Control.
- 3 In the box, type the name of a computer where the list of names is stored. For example, if the name list is stored on a computer called Marketing, you would type **marketing**.

#### Tip

- User-level access control is available only if your network is set up for it. If you're not sure whether your network is set up for user-level access control, contact your network administrator.

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{button ,AL("a-secur-password;a-controlaccess")} [Related Topics](#)

### **To control access to a folder or printer**

- 1 In My Computer, click the shared folder or printer you want to limit access to.
- 2 On the File menu, click Properties.
- 3 Click Sharing.
- 4 If you are using user-level access control, click Add to specify the people you want to be able to use your resources.

If you are using share-level access control, type the password you want to use for the folder or printer.


#### **Tip**

- You can control access to your folders or printers by using passwords or by listing names of people you want to have access to these resources. For more information, click [Related Topics](#) below.


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{button ,AL("a-secur-user-list;a-secur-password;folders,sharing")} [Related Topics](#)

## To share your printer with other people

- 1 Click here  to open the Printers folder.
- 2 Click the icon for the printer you want to share.
- 3 On the File menu, click Properties.
- 4 Click the Sharing tab, and then click Shared As. If the Sharing tab is not visible, you need to enable file and print sharing services. For more information, click Related Topics below.

### Tips


- For Help on an item, click  at the top of the dialog box, and then click the item.
- You can only share a printer that is connected to your computer.
- For information about limiting access to the printer you have shared, click Related Topics below.

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{button ,AL("a-secur-user-list;a-secur-password;folders,sharing")} [Related Topics](#)



**To stop sharing your printer**

- 1 Click here  to open the Printers folder.
- 2 Click the icon for the printer you want to stop sharing.
- 3 On the File menu, click Properties.
- 4 Click the Sharing tab, and then click Not Shared.

**To change the password for a shared resource**

- 1 In My Computer, click the folder you want to share.
- 2 On the File menu, click Properties.
- 3 Click the Sharing tab, and then change the password.

Click [Help Topics](#) to return to the list of topics.

