

Software Sharing Ministries  
2020 North Fremont Street  
Tacoma, Washington 98406  
206-756-7980

Dear Colleague:

This is your opportunity to become acquainted with our low cost church management and Christian school software products to help make your work easier and more productive. You need the best tools for ministry available, but with a limited budget you don't have a lot of money to use. You will find these programs to be inexpensive, yet of the highest quality to enhance your ministry. Thank you for considering us as a part of your ministry...

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| Church And Christian School Management Software Programs |  
For Apple II and IBM Compatible Computers

Apple IIc, IIe, IIgs General Hardware Requirements:

===== 80 column card, 128 Kb RAM, printer,  
two disk drives; others as noted below

Church & School Finance Program: (ProDOS)

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A finance system that makes bookkeeping and information retrieval simple and easy. Open accounts as you need, track income and expenses, generate reports. A double entry bookkeeping process so that entries are posted to two accounts. Able to handle up to 49 accounts of your choice. Menu options by mouse or keyboard.  
Price: \$ 30.00 Catalog No. CFPA-10 (churches)  
SFPA-10 (schools)

ChurchWorks III: (for AppleWorks)

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A major upgrade of our highly acclaimed collection of over 95 different church management application templates that include such files as accounting and budgeting, attendance, contributions, goals and evaluation, leader and teacher development, music, stewardship commitments, office management, simulation games, worship, etc. Many new features added. Some application files submitted by ChurchWorks users. AppleWorks 2.0/2.1/3.0 patches and other utilities included.  
Price: \$ 40.00 Catalog No. CW3A-10

(\$25.00- upgrade only, for registered ChurchWorks users: CW3A-UG)

Ecclesia I: (ProDOS)

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An Office Management System that includes Ecclesia.Base, Ecclesia.Writer, and Spelling Checker, as described below.  
Special price as a set: \$ 55.00 Catalog No: EC1A-10 (churches)  
EC2A-10 (schools)

Ecclesia.Base (ProDOS)

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A relational data base manager that out performs AppleWorks by far. Pull down menus, mouse or keyboard compatible, can import graphics when used on the Apple IIgs. Each church database file can handle up to 250 fields and over 60,000 records. Data fields can hold formulas, link with other fields in other files, launch another program, show a graphic file, etc. You have lots of freedom in creating reports, and can be configured to merge with the word processing files of Ecclesia.Writer. Church version comes with over

25 specially designed church management templates for you to use in your church: Tracking of attendance, budget, contributions, events, church goals, visitors, stewardship commitment records, teach and leader profiles, etc. School version comes with over 25 specially designed, office management templates for you to use in your school: Tracking of attendance, budget, student and faculty information, tuition accounting, evaluation, health records, etc. Can import AppleWorks data base files automatically. Mouse recommended.  
Price: \$ 35.00 Catalog No: EB1A-10 (churches)  
EB2A-10 (schools)

Ecclesia.Writer (ProDOS)

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Similar in operation to Ecclesia.Base: Pull down menus, keyboard or mouse compatible. Shows on screen the way your printout will appear. Easy to set tab stops, margins, paragraph indentations. Page breaks are recalculated automatically. Different font sizes and line spacings; and you can directly control draft and high quality printing. Built in mail merge and envelope addressing utilities. A good companion with Ecclesia.Base. Can import AppleWorks word processing files automatically. Mouse recommended.  
Price: \$ 35.00 Catalog No: EW1A-10 (churches)  
EW2A-10 (schools)

GradeCard: (ProDOS)

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A grading system that calculates student and class averages; student rankings; various printing of reports formats. Keeps record of scores from all tests, homework, activities. Reports on incomplete assignments. Flexible sorting and reporting confidentiality featured.  
Price: \$ 35.00 Catalog No: GCA-10

Graph.Editor: (ProDOS)

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A graph and chart program that works with your AppleWorks spreadsheet files. Capable of producing quality pie, line, area, scatter, and bar charts. You can use Print Shop, Dazzledraw, etc., graphic images to enhance your graphs and charts. Add text, draw lines, boxes, circles, colors, etc. Capable of storing up to ten different graphs/charts for each AppleWorks spreadsheet.  
Price: \$ 35.00 Catalog No: GEA-10

Hymnal Data Base: (for AppleWorks or Ecclesia.Base)

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This special database includes: Hymn title, author, composer, source, subject matter, scripture, and words of the first line, and more. This is a large file, over 150 Kb for some hymnals, you will need extra memory if using AppleWorks (250 Kb at least). If you are using our Ecclesia.Base, 128 Kb is Ok. Only available on 3.5 inch disks. Hymnals: Baptist Hymnal (1975), Episcopal Hymnal (1982), Hymns For The Family Of God (1976), Lutheran Book Of Worship (1978), United Methodist Church Book Of Hymns (1982), United Methodist Hymnal (1989), United Presbyterian Hymnal.  
Price: \$ 25.00 per Hymnal Catalog No: HDABH-10 (Baptist)  
HDAEH-10 (Episcopal)  
Indicate if for AppleWorksHDAHK-10 (Family Of God)  
or Ecclesia.Base on your HDALB-10 (Lutheran)  
order form HDAMH-10 (UM Bk Of Hymns)  
HDAUM-10 (UM Hymnal)  
HDAUP-10 (Presbyterian)

Office Desk: (ProDOS)

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A basic, easy to use, integrated program offering word processor, spread sheet, and data base capabilities. Data base and spreadsheet information can easily merge with word processor files. Does not

have all the functions of AppleWorks or Ecclesia I.  
Price: \$ 30.00 Catalog No: ODA-10

Parish Publisher II: (ProDOS)

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A basic "What-You-See-Is-What-You-Get" approach to desktop publishing on your Apple II. Create church or school newsletters, bulletins, flyers, announcements, cards, etc. Pull down menus with your mouse or keyboard. Combines text, graphics, and page layout. Built in word processor, different fonts, type styles and sizes. Pages can have multiple columns with a selection of border designs. Comes with many clip art pictures, including Christian graphics. Imports text from AppleWorks and Ecclesia.Writer. Graphic converter and viewer programs included. Mouse required.  
Price: \$ 45.00 Catalog No: PP2A-10

RecordWorks: (ProDOS, works with AppleWorks)

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Adds fantastic advanced report generation and form-filling capabilities, including formulas, file lookups, special formatting and sorting possibilities to your church management use of AppleWorks. Uses many of the same commands as found in AppleWorks. Displays live previews on your computer screen so you can make any needed changes before printing.  
Price: \$ 35.00 Catalog No: RWA-10

SchoolOffice II: (for AppleWorks)

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A collection of over 75 different school management templates that include such modules as accounting and budgeting, attendance, room use, evaluation, library management, sample administrative letters, calendars, etc.  
Price: \$ 35.00 Catalog No: SOA-10

Scripture Scanner: (ProDOS)

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Through an unique window menuing system you are able to locate words and phrases found in files on any number of disk drives. Capable of working with any number and size of scripture or text files. Basic cut, paste, linking, and printing functions. Scripture files can be easily imported into your word processor. Comes with the complete King James Version of the Old and New Testaments. Available only on 3.5 inch disks. At least two disk drives or hard drive highly recommended. Call for prices on different Bible versions and other disk sizes.  
Price: \$ 50.00 Catalog No: SSA-10

Spelling Checker: (ProDOS)

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Fast interactive spelling checker for AppleWorks and Ecclesia.Writer documents of any size. 60,000+ word dictionary with any number of special purpose dictionaries that you can add.  
Price: \$ 30.00 Catalog No: SCA-10

Steward: (ProDOS)

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A general accounting program for churches or schools that includes general ledger, accounts payable, accounts receivable, inventory, purchasing, billing, and forecasting. Password, mailing labels, pre-printed forms, and check printing capabilities. Number of accounts and transactions limited only by disk space.  
Price: \$ 40.00 Catalog No: STA-10

Teacher's ToolBox: (ProDOS)

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A collection of programs for designing tests, quizzes, tutorials; recording and analyzing student grades; attendance record keeping; and general classroom management. AppleWorks or Ecclesia.Writer required for some programs.  
Price: \$ 35.00 Catalog No: TTA-10

TextWorks: (ProDOS)

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Design your own computer aided Bible studies, tutorials, class studies-- complete with sound effects. Guides you in creating "hypertext" applications for programmed learning, lesson planning, confirmation classes, etc. Develop Bible adventure stories for classes... or better yet, students can develop their own. Sample applications included. Mouse recommended. AppleWorks required.  
Price \$ 30.00 Catalog No: TWA-10

IBM Compatibles System requirements: 2 disk drives or  
===== hard disk and one disk drive, printer;  
others as noted below

Calendar Manager: (320 Kb)

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Let this program manage your office and church calendar needs: it will be neat, accurate, and always up to date. Features include: management of unique as well as recurring events; ability to merge calendars into master calendars; multiple printing and sorting options; ability to print calendar sideways; lots of calendar formats.  
Price: \$ 30.00 Catalog No: CMM-20

Church.CADD: (512 Kb)

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A church or school Computer Aided Design and Drawing System that you will find quick and simple to use. You can create clean, precise drawings, and then easily revise these drawings. Can be used for basic architectural drawings and design, facilities planning. A great way to brainstorm and design possibilities for a new or refurbished sanctuary, classrooms, gym, education wing, parking lot, etc. Drawings can be modified during the planning and decision making process. Requires: Mouse, 2 floppy disk drives; hard disk best.  
Price: \$ 60.00 Catalog No: CDM-20

Christian School Management System: (640 Kb)

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A comprehensive and integrated system covering student information (student, household, emergency, immunization, parental classes, bus route, mailing labels, student directory), attendance (daily attendance by student and classes, summary reports), personnel (teacher general, academic, emergency forms; personnel, staff, continuing education evaluation, certification, health plan, absence reports), tuition and fees (account information, statement of account, student statement forms; statement of account, overdue

accounts account status, revenue reporting; mass mailing billing statements) administrative reports (enrollment trends, current enrollment, staff salary trend reports; annual report, special report generator), textbook, equipment, and materials inventory. Hard disk required.

Price: \$ 125.00 Catalog No: CSMS-20

ChurchWorks II: (for IBM compatibles)

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A collection of over 75 different church management templates that include such modules as accounting and budgeting, attendance, contributions, goals and evaluation, leader and teacher development, music, stewardship commitments, worship, etc. Three non-computer simulation games that deal with the bible, and church history, are included: 325 AD, The Gospel Game, and Council Of Jerusalem. Works with your First Choice, Microsoft Works program.

Price: \$ 30.00 Catalog No: CWMFC-20 (First Choice)  
(thru shareware vendors \$ 25) CWMMW-20 (Microsoft Works)

Ecclesia II- A Church Data Base: (384 Kb)

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This easy to use, menu driven, church database program comes with a collection of over 25 church management templates that include such modules as accounting and budgeting, attendance, contributions, goals and evaluation, leader and teacher development, music, stewardship commitments, resources, sermons, facility use, worship, etc.

Price \$ 45.00 Catalog No: EC2M-20

Ecclesia III- A Basic School Office System: (384 Kb)

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Able to track attendance, budget, student and faculty information, tuition accounting, evaluation, calendars, health records, room use, etc. Includes capabilities for library management, sample administrative letters, and more. Includes a basic word processor with spelling checker.

Price: \$ 55.00 Catalog No: EC3M-20

Ecclesia IV- A Church Office Management System: (512 Kb)

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Keeps membership records, contribution records, general church finances, visitation, and attendance records. Tracks individual contributions and can print monthly, quarterly, yearly statements. Stewardship skills bank and church calendar functions provided. Wide range of search and report options available in all modules. Hard Disk required.

Price: \$ 60.00 Catalog No: EC4M-20

Ecclesia!+ Membership System: (512 Kb)

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A full featured church membership, giving, attendance, and talent tracking system. Pull down menus and on screen instructions and context sensitive help. Keeps track of any number of members, non-members, former members, shut-ins, visitors, etc. Givings or offerings are easily posted and a complete range of giving statements can be printed. Hard disk required.

Price: \$ 45.00 Catalog No: EMS-20

Ecclesia Accounting System: (512 Kb)

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Uncomplicated and easy to use general accounting programs for the non-accountant in churches and Christian schools. Includes general ledger, accounts receivable and payable, payroll, auditing, and check writing capabilities. Integrated and stand alone versions included so you can select what modules you want in your finance

system. Hard disk best.

Price: \$ 50.00 Catalog No: EAS1-20 (churches)  
EAS2-20 (schools)

File & Seek: (320 Kb)

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An easy to use tool that can help you tame your filing cabinets. Helps you locate what you need in a matter of seconds. Locates and retrieves important information in several ways: by providing you with a list of your manilla folders and where they are; by identifying the file categories you have and what folders are stored in them; and by listing key words that describe the contents of the folders. Also prints file folder labels.  
Price \$ 25.00 Catalog No: FASM-20

Hard Disk Manager: (256 Kb)

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Simplifies the use of your computer by making it very easy to access the software on your hard disk. After installing the Manager, a keystroke is all that is required to select and run programs. Comes with a fantastic file management utility program that enables you to perform common file operations (copying, renaming, erasing, viewing, moving, etc.  
Price: \$ 25.00 Catalog No: HDM-20

Hymnal Data Base: (Only for programs listed below)

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This special database includes: Hymn title, author, composer, source, subject matter, scripture, and words of the first line. Hymnals: Baptist Hymnal (1975), Episcopal Hymnal (1982), Hymns For The Family Of God (1976), Lutheran Book Of Worship (1978), United Methodist Church Book Of Hymns (1982), United Methodist Hymnal (1989), United Presbyterian Hymnal. Contact us if you wish to see if this database will work on other programs. Hard disk best.

Price: \$ 25.00 per Hymnal Catalog No: HDMBH-20 (Baptist)  
HDMEH-20 (Episcopal)  
Indicate on order form HDMHF-20 (Family Of God)  
if for Ecclesia II, HDMLB-20 (Lutheran)  
First Choice, AlphaWorks, HDMMH-20 (UM Bk of Hymns)  
or Microsoft Works HDMUM-20 (UM Hymnal)  
HDMUP-20 (Presbyterian)

Manager: (256 Kb)

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A goal-oriented program for church and school professionals, office staff, etc. It organizes your goals, things to do, appointments, personnel records, and correspondence in a convenient way to help you get things done. Gives goal-oriented feedback on all that you do.  
Price: \$ 25.00 Catalog No: MGR-20

Modem: (256 Kb)

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Provides an effective way to use a modem to communicate with on-line computer services and other users. It allows you to set up the computer to automatically dial and log on, as well as answer automatically. It can also be used to transport data from computer to computer across direct cable or phone lines. Modem hardware required.  
Price: \$ 25.00 Catalog No: MDM-20

Office Manager: (512 Kb)

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Four church office programs in one: word processor, spreadsheet, database filer, and spell checker-- all completely integrated. Word

processor features: documents can be as large as amount of memory, various type styles, allows graphics, macro keys. Spell checker has 100,000+ words and suggests correct spelling. Spreadsheet: 2,048 rows x 255 column capacity, imports Lotus data. Database: up to 8,000 fields per record; 16,000 records per file; layouts done quickly and easily.  
Price: \$ 45.00 Catalog No: OMM-20

Online, the Word Processor: (256 Kb)

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The easiest word processor you have ever used. Great for memos, letters, worship bulletins and reports. Includes a fast spelling checker and unique way to identify all documents you create. But ONLINE is more than a word processor; it's your library of helpful management tools. Special data disks are included containing ideas for team building, personal and professional staff growth, etc. All these tools are ONLINE for you to read, modify, and print out any time.  
Price \$ 30.00 Catalog No: ONM-20

Parish Filer For Windows: (512 Kb)

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A church or school database program that operates using Microsoft Windows. Combines data with graphics, clip art, and text. For example, it can copy and paste information from existing dBase II or III data files, Windows Write, and Windows Paint files. Flexible and powerful report generator. Comes with lots of examples and sample applications. One of the most unique programs in church or school management. Hard disk, mouse, and Microsoft Windows 2.0 or 3.0 required.  
Price: \$ 45.00 Catalog No: PFW-20

Parish Publisher II: (512 Kb)

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You are able to enter some of the capabilities of "desktop publishing" on your computer. Create church and school newsletters, bulletins, flyers, announcements, cards, etc. Combines text, graphics, and page layout. Built in word processor, different fonts, type styles and sizes. Pages can have multiple columns with a selection of border designs. Comes with many clip art pictures; cataloger and converter programs. Hard disk recommended. Mouse required.  
Price: \$ 45.00 Catalog No: PP2M-20

Professional Form Designer and Form Manager: (256 Kb)

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Form Designer is a powerful and yet easy to use program to design your forms and charts. Math, date, database, and auto edit features are all built in. You can design and print professional looking forms and charts in minutes. Form Manager links forms and charts to a database of names, addresses, phone numbers, etc., filling out forms for you. Comes with many sample forms for general office management. System Requirements: Hard disk drive recommended.  
Price: \$ 45.00 Catalog No: PDM-20

Program Developer Toolkit: (256 Kb)

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An easy to use program to help you develop your own ready to use, stand alone, relational database software programs. Designed for the non-programmer, even a computer novice can have a software application up and running in only a couple of hours. Comes with lots of instructions and tutorials. Also great for school computer classes. Hard disk required.

Price: \$ 75.00 Catalog No: PDT-20

Scheduler: (384 Kb)

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This program helps you prepare student class schedules for up to 1000 students, over 200 teachers, in over 200 classes. After input of student class preferences and classes available, you can create class schedules guided by the information entered. Then the program schedules students into classes. Student and teacher schedules, class offerings, etc. can be easily printed out.

Price: \$ 50.00 Catalog No: SM-20

School.Calc: (256 Kb)

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This easy to use basic office spreadsheet program features: a maximum spreadsheet size of 64 columns by 256 rows; macros for storing repetitive keystrokes; variable width and hidden columns; ability to insert, delete, copy or move rows or columns; on screen prompts; flexible print options; horizontal bar graphing; title locking-vertical, horizontal or both. Great for computer classes, too.

Price: \$ 30.00 Catalog No: SCM-20

Scripture StudyWorks: (512 Kb)

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The hypertext information retrieval features help you to link lines of text that can be searched, printed, cut and paste, split, or merged. Also includes a set of programs to help you design computer aided Bible studies, tutorials, class and independent studies--complete with graphic effects. Guides you in creating "hypertext" applications for programmed learning, lesson planning, confirmation classes, Bible study, etc. Somewhat different from other computer Bible programs, StudyWorks allows you to design your own approach to Bible study. You become creator of your own Bible study system.

Comes with the complete King James Version of the Old and New Testaments. Call for prices on other versions. Hard disk required.  
Price \$ 40.00 Catalog No: SSW-20

Survey System: (384 Kb)

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Allows you to quickly design a system to record survey or questionnaire responses and tabulate the results. Produces reports, bar graphs and pie charts, and cross tabulation reports. Your survey or questionnaire can have up to 75 questions; each question can have up to 10 responses. The system can export results to a spreadsheet program as well as exporting the survey for enhancement by word processors. System requirement: Two disk drives or hard disk.

Price: \$ 35.00 Catalog No: SSM-20

Teacher's ToolBox: (512 Kb)

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A collection of programs for designing tests, quizzes, tutorials; recording and analyzing student grades; attendance record keeping; and general classroom management. Comes with a word processor that is required for some programs.

Price: \$ 40.00 Catalog No: TTM-20

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Documentation:

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User Guides are on the disks we provide you. In all cases, except ChurchWorks II-IBM (appears as word processor file), a special startup program will help you view and print all software use documentation.



Cost and Support:

Prices are as indicated in our product listings, which includes shipment to you by First Class Mail. Once we have received your order form and check, we will ship everything to you within three working days. We cannot accept credit cards or purchase orders at this time; checks only, drawn on US banks. For support, give us a phone call at 206-756-7980. Our office hours are 8:00am-5:00pm. Monday through Friday.

Ordering:

It is important that you use the enclosed order form, sharing with us as much information as possible so we can be ready to give you any needed support.

Disclaimer Of Warranty:

Use of these programs acknowledges this disclaimer of warranty: "These software programs and documentation are supplied as is. SOFTWARE SHARING MINISTRIES disclaims all warranties, expressed or implied, including, without limitation, the warranties of merchantability and of fitness of these programs for any purpose. SOFTWARE SHARING MINISTRIES assumes no liability for damages direct or consequential, which may result from the use of these programs."

Software Sharing Ministries:

Software Sharing Ministries is a wife and husband team (Sheryl and John Washburn) with backgrounds in management, nursing, ministry, and software systems. It is a nonprofit enterprise developing inexpensive software for health care institutions, churches, social service agencies, volunteer organizations, and Christian schools.

Programs can be adapted to meet your specific hardware, software, educational or management needs. We are also able to design software that can bridge between existing software and your particular needs and expectations. Be sure to contact us.

Software Sharing Ministries
2020 North Fremont Street
Tacoma, Washington 98406
206-756-7980

ORDER FORM
Part I

Please print or type

Table with 5 columns: Quantity Desired, Catalog Number, Name Of Software Program, Price Each, Total. The table contains 10 rows of dashed lines for data entry.


<sup>3</sup> Sub Total

Attach check, DRAWN ON US BANK, \_\_\_\_\_  
made out to: <sup>3</sup> Shipments to Washington ||  
Software Sharing Ministries <sup>3</sup> add 8.1% state sales tax ||  
2020 North Fremont Street \_\_\_\_\_  
Tacoma, Washington 98406<sup>3</sup> ORDER TOTAL ||

(sorry, no purchase orders  
or credit card orders)

Specify disk size: (Please complete both  
[ ] 5.25" [ ] 3.5" sides of this form)

Please print or type

NAME:	
CHURCH/SCHOOL:	
MAILING ADDRESS:	
CITY:	
STATE/PROV:	
ZIP:	
DAY TIME PHONE:	
DATE:	

ORDER FORM  
Part II

Describe the computer system on which  
you will be using our products:

Type and model of computer:	
Number of disk drives:	
___ 5.25"   ___ 3.5"   ___ Hard Disk (capacity:_____)	
Amount of computer memory:	
Type and model of monitor:	
Type and model of printer(s):	
Other programs you presently use:	

We also encourage you to let us know of specific software

needs you have. We then will attempt to develop programs that respond to your special concerns or interests.

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Software needs for your church/school:|

< thanks > |

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