## Serif Clipart Browser

The Serif Clipart Browser is simple to use and lets you quickly and easily locate the pictures you require. We've even supplied ToolTips and a Hint Line to help!

The Serif Clipart Browser is also a Microsoft Office Compatible product making it even easier to use if you are a Microsoft Office User

After starting the browser and loading the gallery that you wish to view, select the appropriate category from the list on the left-hand side of the window, or from **Category/Select**, and then use the scroll bars and cursor keys to find the picture you require. Click on the picture you want and it becomes selected.

You can import the picture into another Windows application in two ways.

**Copy and Paste**
Simply choose **Edit/Copy** from the browser menus, switch to the other application and select **Edit/Paste** from its menus.

**Drag and Drop**
Drag the selected picture from the browser into the window of the other application and release the mouse button. Provided the other application, for example Microsoft Word, supports "drag and drop", the picture will be pasted in to the application's document.

## Microsoft Office Compatible

Serif Clipart Browser is a Microsoft Office Compatible product, which means that its toolbars, menus, and shortcut keys are similar to those used by Microsoft Office. If you are already using Microsoft Office, which includes Microsoft Excel, Word, Microsoft Access and PowerPoint, then many of the tasks you have learned to complete in Office can be completed in a similar manner in Clipart Browser. These similarities will make it easier for you to use our products together and with other Microsoft Office Compatible products.

Look for the Microsoft Office Compatible logo when purchasing software. For more information about the Microsoft Office Compatible program, and for a complete listing of Microsoft Office Compatible products, in the United States call Microsoft Customer Service at 1-800-426-9400. Customers outside the United States should contact their local Microsoft office.

### Office Compatible Features of Serif Clipart Browser

Has toolbars like those in Microsoft Office. You can customize the toolbars by choosing large or small and color or black-and-white buttons.

Displays a context-sensitive menu when you click the right mouse button.

Displays an optional status bar at the bottom of the Clipart Browser to keep you informed as you work. Holding the mouse cursor over any button shows a ToolTip describing the button's purpose.

### Using Clipart Browser with other Office applications

To embed a Clipart Browser Object in Microsoft Word:

In Word, select **Object…** from the **Insert** Menu. Select **Serif Clipart Browser Image**. The Clipart Browser will appear and you can select a picture as normal, double-clicking on a picture will place it in Word.

Drag and Drop between Clipart Browser and Word:

Make sure Word is running. In Clipart Browser, select the picture. Drag itto the Word button on the taskbar, but do not drop it there. After a moment, the Word window opens. Drop the object on the open Word window.