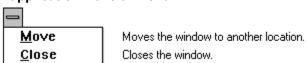
Task List

A window that shows the names of all running applications. You can also use Task List to:
Switch to a running application.
Arrange application windows in a cascading or tiled pattern.

- Arrange application icons at the bottom of the desktop. Quit applications or Windows.

application Control-menu



title bar

Contains the title of the application running in the window, in this case Task List. The title bar also contains the Control-menu box.

▶ Drag the title bar to move an application window on the screen.

File Manager entry File Manager

Indicates that File Manager is running. If an application's name appears in Task List, you can switch to it.

Double-click the File Manager entry to switch to File Manager.

Paintbrush entry Paintbrush - BIRD.bmp

Indicates that Paintbrush is running. If an application's name appears in Task List, you can switch to it.

Double-click the Paintbrush entry to switch to Paintbrush.

Program Manager entry Program Manager

Indicates that Program Manager is running. If an application's name appears in Task List, you can switch to it.

Double-click the Program Manager entry to switch to Program Manager.

Switch To button

<u>S</u>witch To

Switches to a running application. If the application is minimized, Task List will open the application icon.

Click the Switch To button to switch to the application whose title is highlighted.

End Task button

Quits an active application.

Click the End Task button to close a running application.

Cancel button

Cancel

Closes Task List without performing any operation.

Click the Cancel button to close the Task List window.

Cascade button

<u>C</u>ascade

Arranges application windows on your desktop so that the windows overlap and each title bar is visible.

End Task

Click the Cascade button to arrange application windows in a cascading pattern.

Tile button

<u>T</u>ile

Arranges application windows in smaller sizes so all of them fit on your desktop.

<u>E</u>nd Task

Click the Tile button to arrange application windows in a tiled pattern.

Arrange Icons button

Arrange Icons

Arranges application icons on the desktop so they align with each other.

End Task

Click the Arrange Icons button to align icons on the desktop.

application icon

Program Manager

Represents a running application. An application icon appears after you minimize an application.

End Task

Double-click an application icon to restore it to a window.

application window

The main window for an application, in this case the Task List window. It contains the application's menu bar and main workspace. The Task List application window contains the name of each running application.

border

The outside edge of the dialog box.

desktop

The background on which windows, icons, and dialog boxes appear.

You can also start Task List from the desktop. Task List lets you switch among running applications.

End Task

Double-click anywhere on the desktop to start Task List.