

# Requirements for the Presentation and the Paper

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## General Information

- Your presentation and paper may be on the same topic.
- Your topic(s) should be chosen from the material of this course, namely social, ethical, and legal implications of computing. It should involve computing software or hardware in some way. Feel free to pick something interesting to you. But be sure it is not too broad or too simplistic, such as “Privacy”, “Patriot Act”, or “Social, Legal, and Ethical Implications of the Internet”. The following are some good topics chosen by students from previous terms, and are online for review:

“Implications of HP’s Miniature ‘Memory Spot’ Technology”

“Piracy in the Gaming Industry”

“On the Ethics of Exploits and Exploitation”

“E-Voting Threatens American Democracy”

- Whichever topic you choose, remember to focus your speech and paper on the subject’s social, ethical, and legal implications. Do not give/write a pure technical or news-reporting style speech/paper.
- You are required to turn in a pre-speech and a pre-paper, which are abstracts/outlines of your speech and paper. The purpose is to allow you to get feedbacks before committing to the final versions.

## Requirements for your Paper

- The paper must be 1,800 – 2,200 words in length. (This document contains about 750 words. Sample paper #2 contains 2,482 words.)
- The paper should have an introduction section that clearly convey the purpose of the paper, which may be to inform, to persuade, or others.
- The main body of the paper should include data, examples, and analysis that you gathered or investigated to support your purpose.
- Your paper must include a short section entitled “My Opinion.” The purpose of this section is for you to draw your conclusion of the topic that you are investigating. In the past, this has included:

Ethical come to an opinion based upon an ethical theory analysis

Extrapolation prediction of future based upon some scientifically sound basis

Legal based upon some laws or legal theories

- The paper should have at least 5 credible references at the end of the paper and must be referred to in the paper in a meaningful way.
- Both a softcopy and a hardcopy must be submitted before the deadline. The softcopy should be in a .txt, a .doc, or .pdf file. The hardcopy should be on letter-sized paper with the following formatting: 11pt font, single-sided, 1.5 line spacing, and with 1” margins all around.

The paper should be stapled in upper left corner. Don’t forget your name.

Grading of the paper will be based on the above specifications plus grammar and spelling, and clarity.

## Requirements for your Presentation

- The speech should be 10 minutes in length.
- It should be prepared in PowerPoint slides format. You must e-mail me your slides by noon on the day of your presentation, and bring your slides on a USB drive to class on that day.

- The slides must be in “presentation form.” That is, you should use bullets to outline meaningful points, instead of just cutting and pasting your paper materials.
- There are four required slides:

**Title** — First slide must include the title, your name, and date.

**Outline** — Second slide must include an outline for the rest of the talk, including the type of speech (informative, persuasive, etc.) and the main points you are going to cover.

**Conclusion** — Last content slide must be a summary and conclusion.

**References** — An appendix slide should include the references.

Grading of the speech will be based on both the quality of your slides and the quality of your oral presentation, and is to be done by your fellow students.

## **You must submit a “Pre-Paper”**

Your pre-paper should be in the same format that your final paper will be in and consists of at least 200 words. It should include

- The title of your paper.
- The introduction section. (This should convey a sense of what your paper will be about.)
- A sentence or two of your “My Opinion” section. (So we have an idea of what you are going to be working toward.)
- At least one bibliography entry at the end.

## **You must submit “Pre-Speech” Slides**

For your pre-speech, you are required to turn in (at least) the three required slides, Title, Outline, and Conclusion, in PowerPoint format. It should convey a sense of what you will be talking about in your full presentation.