

Employability related resource list

Articles

Gibson C (2003) **Developing a departmental employability strategy**. MMU Learning and Teaching in action, vol2 issue 2

<http://www.ltu.mmu.ac.uk/ltia/issue5/gibson.shtml>

Harvey L, Locke W, Morey A (2002) **Enhancing employability, recognising diversity: Making links between higher education and the world of work**

<http://www.universitiesuk.ac.uk/employability/#report>

Hughes I (2004) **Developments in employability within bioscience courses**. Bioscience Bulletin 13 (Autumn 2004), p 6-7. available at:

<ftp://www.bioscience.heacademy.ac.uk/newsletters/ltsn13p6+7.pdf>

Hughes I, Hollingsworth M, Jones JJ and Markham T (1997) **Knowledge and skills needs of pharmacology graduates in first employment: how do pharmacology courses measure up?** Trends in Pharmacological Sciences 18: 111 – 116

Mason G, Cranmer s and Guile D (2003) **How much does higher education enhance the employability of graduates? A report to HEFCE**. Available from:

http://www.hefce.ac.uk/Pubs/rdreports/2003/rd13_03/

Employability Discussion Forum. A report and presentations from our previous event held at Gomersal Park Hotel, 19-20 May 2003

<http://www.bioscience.heacademy.ac.uk/issues/employability/forum/index.htm>

Education Colloquium 2003: Changes and Challenges - The Changing Face of the Bioscience Undergraduate/The New Science Curriculum

A report and presentations from our previous event held jointly with the Biosciences Federation, Hamilton House, London, 6 October 2003

<http://www.bsf.ac.uk/edu/default.htm>

Enhancing the Employability of Bioscience Students

A report and presentations from our previous event held at Heriot-Watt University, 7 December 2004

<http://www.bioscience.heacademy.ac.uk/events/reports/hw.htm>

Employability in the curriculum: Planning for Partnership

Report and presentations available from a Higher Education Academy and ESECT with AGCAS event held in Glasgow, Friday 14 May 2004

<http://www.heacademy.ac.uk/1851.htm>

Employability Audit Tool: (developed by the Centre for Bioscience) provides academic staff with a structured approach to the formative development of employability aspects of a course.

Available from: <http://www.bioscience.heacademy.ac.uk/resources/Audit.htm>

Reverse Employability Audit Tool: (developed by the Centre for Bioscience) designed around a programme handbook for a hypothetical Bioscience BSc, this material provides an authentic activity in which staff are encouraged identify and list areas of the course (and handbook) where aspects of employability could be better addressed.

Available from: <http://www.bioscience.heacademy.ac.uk/resources/Audit.htm>

Printed materials

Directory of Employability resources: Information for academic staff in higher education in the UK who wish to enhance their students' preparedness for work.

Oakland, R (2002) LTSN Generic Centre, ISBN 1-904190-29-4. Available from:

http://www.heacademy.ac.uk/resources.asp?process=full_record§ion=generic&id=165

Access to what: analysis of factors determining graduate employability. A report to the HEFCE by the Centre for Higher Education Research and Information (CHERI)

Blasko Z et al (2002) Available from: http://www.hefce.ac.uk/Pubs/rdreports/2002/rd14_02/

Career education, information and guidance

QAA Code of Practice for the assurance of academic quality and standards in higher education. Available from:

<http://www.qaa.ac.uk/academicinfrastructure/codeOfPractice/section8/default.asp>

If only I'd known: Making the most of higher education a guide for students and parents

Hawkins P and Gilleard C (2002) agr and connexions. Available from:

http://www.heacademy.ac.uk/resources.asp?process=full_record§ion=generic&id=187

Accredited work-related learning programmes for students: A guide for graduate employers

Lang J and Miller DJ (2003) LTSN Generic centre ISBN 1-904190-39-1. Available from:

http://www.heacademy.ac.uk/resources.asp?process=full_record§ion=generic&id=314

Employability Briefings from esect (Enhancing Student Employability Co-ordination Team)

Produced in partnership with LTSN Generic centre and Prospects.

1. Smith H, Issues for Employers
2. Lester K, Are your Students Employable?
3. Knight P, The Contribution of Learning, Teaching, Assessment & other Curriculum Projects to Student Employability
4. Yorke M, Encouraging the Development of Employability: A Guide for Busy Senior Managers
5. Harvey L and Knight P, Helping Departments to Develop Employability
6. Booth J, Issues for HE Careers Services and Practitioners
7. Ward R and Pierce D, A Subject Community Perspective on Supporting the Development of Employability

Available on-line at <http://www.heacademy.ac.uk/1434.htm>

The Graduate Employability project (GEM): enhancing the employability of non-traditional students

Part 1: Hills J, Stakeholder perceptions of the employability of non-traditional students

Part 2: Cooper J, Hills J and Page B, Case studies and employability guidelines

Part 3: Cooper J and Hills J, Enhancement of student employability through professional placements

Available from:

http://www.londonmet.ac.uk/employability/projects/gem/publication/publication_home.cfm

Developing Employability Skills

Grice D and Gladwin R (eds) (2004) Subject Centre for Physical Sciences. ISBN 1-903815-12-5. Available from:

<http://www.physsci.heacademy.ac.uk/Publications/PracticeGuide/DevelopingEmployabilitySkills.pdf>

Enhancing the employability of psychology graduates.

Akhurst J (2004) Psychology Network. ISBN 0-9544704-7-8. Available from:

http://www.psychology.heacademy.ac.uk/docs/pdf/p20050412_EnhancingEmployability.pdf

Learning and Employability Series. Produced by LTSN Generic Centre and esect (Enhancing Student Employability Co-ordination Team) Learning and Teaching Support Network (LTSN) ISBN 1-904190-46-4

1. Yorke M, (2004) Employability in higher education: what it is, what it is not
2. Yorke M and Knight PT (2004) Employability: judging and communicating achievements
3. Yorke M and Knight PT (2004) Embedding employability into the curriculum
4. Moon J (2004) Reflection and employability
5. Layer G (2004) Widening participation and employability
6. Moreland N (2004) Entrepreneurship and higher education: an employability perspective
7. Little B and ESECT colleagues (2004) Work-based Learning and Employability
8. Pedagogy for Employability group (2004) Pedagogy for employability

Available from <http://www.heacademy.ac.uk/1433.htm>

Windmills Programme training pack (career management and personal development)

Hawkins P (2004) GIEU (Graduates Into Employment Unit) ISBN 0-9535980-0-4

<http://www.gieu.co.uk/windmills/index.asp>

MERITS (Minority Ethnic Recruitment, Information, Training and Support) Improving the prospects of Black and Asian graduates: Project report.

Booth J (2002)

<http://www.agcas.org.uk/merits/Project.html>

Software

Turn your life around: Preparing for a career change

CD produced by the University of Central Lancashire. Contact employability@uclan.ac.uk for further details.

Websites

Centre for Bioscience Employability web-pages

<http://www.bioscience.heacademy.ac.uk/issues/employability/index.htm>

Contain a variety of material and resources including: Audit tool for Employability, Employability Card Sort, CV guidance, Industry Expectations and extensive webibliography.

UK council for Graduate Education

<http://www.ukcge.ac.uk/>

"The UKCGE serves to promote graduate education in all academic disciplines, by bringing experts together for specialist working groups, as well as organising regular conferences and workshops, conducting surveys and publishing policy documents."

Society for Experimental Biology (SEB) Biology Undergraduate Students (BUGS)

<http://www.sebiology.org/BUGS/homepage.htm>

Variety of resources; including short profiles of recent biology graduates and their career paths / choices, information about work experience, career planning and links to a number of career related websites.

New Scientist graduate careers special.

<http://www.newscientistjobs.com/graduate/>

Produced annually as a supplement for New Scientist and available online. Advice on finding a job, career profiles and job adverts

Also of possible interest:

Supporting Personal Career and Professional Development through the Undergraduate Curriculum (Bridges). CETL based at the University of Luton

“The CETL has a strong research and evaluation dimension and approaches and resources will be shared with the wider academic community”

Enhancing, Embedding and Integrating Employability (E3I). CETL based at Sheffield Hallam University

“Our models and examples (policies; strategies; practices) will be adaptable to other institutions. Ongoing evaluation will contribute to employability research.”

<http://www.shu.ac.uk/cetl>

We hope that the resources in this list will be of use and we are open to suggestions for the inclusion of additional resources