Corel PHOTO-PAINT 8
Default Keyboard Accelerator Keys:

ToolBox:

Tool	Accelerator Key access
Object Picker tool	O
Mask Transform tool	M
Rectangle Mask tool	R
Circle Mask tool	J
Freehand Mask tool	K
Lasso Mask tool	A
Scissors Mask tool	S
Magic Wand Mask tool	W
Mask Brush tool	B
Path Node Edit tool	.
Deskew Crop tool	D
Zoom tool	Z
Hand tool	H
Eyedropper tool	E
Local Undo tool	U
Eraser tool	X
Color Replacer tool	Q
Rectangle tool	- ; F6
Ellipse tool	= ; F7
Polygon tool	Y
Line tool	L
Text tool	T; F8
Fill tool	F
Interactive Fill tool	G
Object Transparency tool	1
Object Transparency Brush tool	2
Transparent Color Selection tool	3

Tool	Accelerator Key access
Paint tool	P; F5
Effect tool	V
Clone tool	C
Image Sprayer tool	I
Return to last tool (selected)	SPACEBAR

Tools:

Tool	Function	Accel. Key	Description
Object Picker tool/Mask Transform tool	Selection of objects	Click object	(Objects only) To select object
		Click and drag selection box around object(s)	(Objects only) To select object(s)
		ALT + click and drag a selection box around object(s)	(Objects only) To select objects. [Use when you must start a selection box on an object]
		SHIFT + click unselected object	(Object must be selected) To select additional objects noncontiguously
		SHIFT + click selected object	(Objects only) To deselect object. You cannot deselect active object.
		Click outside selected object(s)	(Objects only) To deselect all selected object(s), including active object
	Delete object/mask	Delete	Deletes selected object(s) or mask
	Translate	Click and drag	1. To move object/mask in image 2. (Objects only) To move object(s) when you drag them outside the original document
		Click and hold mouse, then drag	(Objects only) To preview the object(s) during the translation
		Right-click and drag	(Objects only) Provides the option to copy or move the object(s) to the new location

Tool	Function	Accel. Key	Description
		CTRL	1. Constrain movement to 45-degree angles from the original position 2. (Objects only) Copies the object(s) when you drag them outside of the original document
		Arrow keys	Nudge
		SHIFT + Arrow keys	Super Nudge
	Change Transform mode	Click inside object/mask	Cycles through Position, Rotate, Distort, and Perspective transform modes
	Resize	CTRL	Allows resize in whole divisions of the original (2x, 3x, etc.)
		SHIFT	Proportional
		CTRL + SHIFT	Combines both CTRL and SHIFT accelerator key functions.
	Angle	CTRL	Constrains Angle to 15-degree intervals
	Apply	Enter, double-click inside, or right-click and click Apply	To apply the transformations
	Cancel	ESC, double-click outside, or right-click and click Reset	To cancel the transformations
	Guidelines	Click guideline	To select guideline
		SHIFT + click unselected guidelines	To select multiple guidelines
		SHIFT + click selected guideline	To deselect selected guideline
		Click in the image	To deselect all selected guidelines

Tool	Function	Accel. Key	Description
		Click one of the selected guideline(s) and drag	To move guideline(s)
		Click one of the selected guideline(s) and drag off image, or click one of the selected guideline(s) and press DELETE	To delete selected guideline(s)
		Double-click guideline	[To load Guideline Setup]
	Toolbox	Double-click Tool icon	1. (Object Picker) Loads Objects Docker window 2. (Mask Transform) Loads Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Rectangle / Circle Mask tools	Create	CTRL	Proportional
		SHIFT	Center on start point
		CTRL + SHIFT	Combines both functions
Freehand / Lasso Mask tools	Create	CTRL	Constrains stroke to horizontal or vertical in drawing mode and to 45-degree angles in Polygon mode
		CTRL + SHIFT	Changes direction of constraint for drawing mode
		DELETE	Undo previous points on mask while mask is being created
		Double-click or ALT + click	Finish mask
Scissor Mask tool	Create	SHIFT + click	To reset seed color for scissor mask to color selected
		DELETE	Undo previous points on mask while mask is being created
		Double-click or ALT + click	Finish mask

Tool	Function	Accel. Key	Description
Mask Brush tool	Nib resize	ALT + click and drag mouse up/down	Resize brush nib larger/smaller
	Toggle cursor	/	Toggle Shape cursor for brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
All Mask tools	Additive Mask Mode	CTRL	Before using mask tool, press and hold CTRL to switch to Additive Mask mode
	Subtractive Mask Mode	SHIFT	Before using mask tool, press and hold SHIFT to switch to Subtractive Mask mode
	XOR Mask Mode	CTRL + SHIFT	Before using mask tool, press and hold CTRL + SHIFT to switch to XOR Mask mode
	Float	Click and drag inside mask	To Float mask selection. Conditions: a. Tool in Normal Mask mode b. Mask Brush tool excluded
	Translate Mask Selection	Click and drag inside mask	1. To move selection in image 2. To move selection when you drag it outside the original document
		Click and hold mouse, then drag inside mask	To preview the selection during the translation
		ALT + click and drag inside mask	To copy the selection to the new location
		Right-click and drag inside mask	Provides the option to copy or move the selection to the new location
		CTRL	1. Constrain movement to 45-degree angles from the original position 2. Copies the selection when you drag it outside of the original document.
		Arrow keys	Nudge
		SHIFT + Arrow keys	Super Nudge

Tool	Function	Accel. Key	Description
	Defloat	Click outside of Mask Selection	Defloats the mask selection and merges the data
	Toolbox	Double-click Tool icon	1. Performs a Mask menu, Select All for the Rectangle/Circle/Freehand mask tools 2. Loads the Tool Settings Roll-Up for all other mask tools
	Menu	Right-click inside image	Quick menu functions for tool
Path Node Edit tool	Add Nodes/ Node Edit mode toggle	,	Toggle between Add Nodes and Node Edit modes
	Add Nodes mode	Delete	Undo previous nodes on path
	Node Edit mode	Click node	Select node
		SHIFT + click nodes, or click and drag a selection box around nodes	Select multiple nodes in path
		CTRL + SHIFT + click on node	Select all nodes in current path or subpath (will not select all nodes in path and subpaths)
		Click and drag node	Move selected nodes
		Click and drag curve	Move curve segment
		DELETE	Deletes selected nodes
		CTRL + click on path	Add node to path
		SHIFT + click on node	To extract a control handle from the node
		Arrow keys	Nudge selected nodes
		SHIFT + Arrow keys	Super Nudge selected nodes
	Show/Hide Path	SHIFT + H	Toggle path between hidden/visible
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up

Tool	Function	Accel. Key	Description
	Menu	Right-click inside image	Quick Menu functions for tool
Deskew Crop tool	Create	CTRL	Proportional
		SHIFT	Center on start point
		CTRL + SHIFT	Combines both functions
	Translate	Click inside crop box and drag	Move crop box
		CTRL	Constrains movement to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		Arrow keys	Nudge
		SHIFT + Arrow keys	Super Nudge
	Toggle Transform modes	Click inside crop box	Toggles between Resize and Rotate modes
	Resize	CTRL	Allows resize in whole divisions of the original (2x, 3x, etc.)
		SHIFT	Proportional
		CTRL/SHIFT	Combines both CTRL and SHIFT accelerator key functions.
	Rotate - Angle	CTRL	Constrains angle to 15-degree intervals
	Apply	ENTER, or double-click inside	Crops image
	Cancel	ESC, or double-click outside	Cancel crop. Removes crop box
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Zoom tool	Zoom in	Click	Zoom in using preset zoom levels
		Click and drag a selection box	Zoom to selected area

Tool	Function	Accel. Key	Description
	Zoom out	SHIFT + click or right-click	Zoom out using preset zoom levels. Note: Right-click function only works when the zoom-out function is enabled in the Tool Settings Roll-Up.
Zoom / Hand tool	Toolbox	Double-click Tool icon	Zooms image to 100%
	Pan	Arrow keys	Scroll up/down/left/right
		HOME/END	Scroll left/right one screen at a time
		PAGE UP/PAGE DOWN	Scroll up/down one screen at a time
	Menu	Right-click inside image	Quick Menu functions for Zoom tool. Zoom-out function must be disabled in Tool Settings Roll-Up
Eyedropper tool	Paint	Click	Selects paint color
	Paper	CTRL + click	Selects paper color
	Fill	SHIFT + click or right-click	Selects fill color. Note: Right-click function only works if option is enabled in the Tool Settings Roll-Up
	Toolbox	Double-click Tool icon	Loads the Color Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool when Fill color selection disabled in Tool Settings Roll-Up
Local Undo tool	Nib resize	SHIFT + click and drag up/down	Resize brush nib larger/smaller
	Toggle cursor	/	Toggle Shape cursor for brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		ALT	To draw a straight line from end of last brush stroke
	Toolbox	Double-click Tool icon	Performs an Edit Menu, Undo Last Command
	Menu	Right-click inside image	Quick Menu functions for tool

Tool	Function	Accel. Key	Description
Eraser tool	Nib resize	SHIFT + click and drag up/down	Resize brush nib larger/smaller
	Toggle cursor	/	Toggle Shape cursor for Brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		ALT	To draw a straight line from end of last brush stroke
	Toolbox	Double-click Tool icon	Performs an Edit Menu, Clear
	Menu	Right-click inside image	Quick Menu functions for tool
Color Replacer tool	Nib resize	SHIFT + click and drag up/down	Resize brush nib larger/smaller
	Toggle cursor	/	Toggle Shape cursor for brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		ALT	Draws a straight line from end of last brush stroke
	Toolbox	Double-click Tool icon	Performs a Replace All
	Menu	Right-click inside image	Quick Menu functions for tool
Rectangle / Ellipse tools	Create	CTRL	Proportional
		SHIFT	Centers on start point
		CTRL + SHIFT	Combines both functions
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
		CTRL	Constrains to 45-degree angles
Polygon / Line tools	Create		

Tool	Function	Accel. Key	Description
		DELETE	Undoes previous joints
		Double-click or ALT + click	Finish Polygon/Joined Lines
		Click and drag	(Line tool) Creates single line
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Text tool	Text Input mode	Click in image	Start text
		Click inside existing text	Re-edit text
		Click inside edge of text input box and drag	(To move Text input box while still in text input mode) The cursor will change to arrows around the inside edge of the Text box, indicating that you can move the box.
		Arrow keys	Move cursor up/down/left/right
		HOME	Move cursor to beginning of current line
		END	Move cursor to end of current line
		CTRL + B	Bold text
		CTRL + I	Italic text
		CTRL + U	Underline text
		CTRL + L	Left Justify text
		CTRL + E	Center Justify text
		CTRL + R	Right Justify text
		SHIFT + ENTER, or click outside Text box	Ends Text creation/edit
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Fill tool	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up

Tool	Function	Accel. Key	Description
	Menu	Right-click inside image	Quick Menu functions for tool
Interactive Fill tool	Color nodes	Click a color node	To select a color node
		Drag color from palette to gradient	To add colors from the on-screen Color Palette to the gradient
		Double-click color node	To edit color of node
		Drag color from palette to color node	To replace color node with new color from palette.
		SHIFT and drag color from palette to color node	To change the transparency of the color node
		Right-click on color node and select Delete	To delete color node. You cannot delete start and end nodes
	Rotation	CTRL	Constrain to 45-degree angles
	Apply	ENTER	To apply interactive fill
	Cancel	ESC	To cancel interactive fill
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Object Transparency tool	Transparency nodes	Click a transparency node	To select a Transparency node
		Drag color from palette to the gradient	To add transparency nodes
		Drag color from palette to transparency node	To change the transparency of the node to that of the new color
		Right-click node, and click Delete	To delete a transparency node. Note: You cannot delete start and end nodes

Tool	Function	Accel. Key	Description
	Rotation	CTRL	Constrain to 45-degree angles
	Apply	ENTER	To apply object transparency
	Cancel	ESC	To cancel object transparency
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Object Transparency Brush tool	Nib resize	SHIFT + click and drag up/down	Resize brush nib larger/smaller
	Toggle cursor	/	Toggle Shape cursor for brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		ALT	To draw a straight line from end of last brush stroke
	Apply	ENTER	To apply Object Transparency Brush tool
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Transparent Color Selection tool	Selection	Click a color in the image	To select color to be made transparent in the active object
		Click and drag node	To move color selection node
		Right-click node	To delete color selection node
	Apply	ENTER	To apply Color Transparency selection
	Cancel	ESC	To cancel Color Transparency selection
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool

Tool	Function	Accel. Key	Description
Paint tool	Nib resize	SHIFT + click and drag up/down	Resizes brush nib larger/smaller
	Toggle cursor	/	Toggles Shape cursor for brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		ALT	To draw a straight line from end of last brush stroke
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Effect tool	Nib Resize	SHIFT + click and drag mouse up/down	Resize brush nib larger/smaller
	Toggle cursor	/	Toggles Shape cursor for brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		ALT	To draw a straight line from end of last brush stroke
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool
Clone tool	Nib resize	SHIFT + click and drag up/down	Resize brush nib larger/smaller
	Toggle cursor	/	Toggles Shape cursor for brush tools on and off
	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint

Tool	Function	Accel. Key	Description
		ALT	To draw a straight line from end of last brush stroke
	Origin	Right-click	To set origin for Normal/Impressionism/Pointillism clone tools
		SHIFT + ALT	To keep the same origin
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
Image Sprayer tool	Stroke	CTRL	Constrains stroke to horizontal or vertical
		CTRL + SHIFT	Changes direction of constraint
		ALT	To draw a straight line from end of last brush stroke
	Toolbox	Double-click Tool icon	Loads the Tool Settings Roll-Up
	Menu	Right-click inside image	Quick Menu functions for tool

Frequently used Menu Accelerator keys:

Menu Function	Accelerator Key
File, New	CTRL + N
File, Open	CTRL + O
File, Save	CTRL + S
File, Acquire Image, Select Source	CTRL + SHIFT + Q
File, Acquire Image, Acquire	CTRL + Q
File, Print	CTRL + P
File, Exit	ALT + F4
Edit, Undo Last Command	CTRL + Z; ALT + BACKSPACE
Edit, Redo Last Command	CTRL + SHIFT + Z
Edit, Repeat Last Command	CTRL + L
Edit, Cut	CTRL + X; SHIFT + DELETE
Edit, Copy	CTRL + C; CTRL + INSERT
Edit, Copy Visible	CTRL + SHIFT + C

Menu Function	Accelerator Key
Edit, Paste as New Object	CTRL + V; SHIFT + INSERT
Edit, Paste Into Selection	CTRL + SHIFT + V
View, Full Screen Preview	F9
View, Color Palette, Load Palette	CTRL + F5
View, Scrapbook, Browse	CTRL + F12
View, Roll-Ups, Color	CTRL + F2
View, Roll-Ups, Tool Settings	CTRL + F8
View, Roll-Ups, Info	CTRL + F1
View, Roll-Ups, Symmetry	CTRL + F10
View, Roll-Ups, Pen Settings	CTRL + F11
View, Dockers, Channels	CTRL + F9
View, Dockers, Objects	CTRL + F7
View, Dockers, Recorder	CTRL + F3
View, Dockers, Scripts	CTRL + F6
View, Rulers	CTRL + R
View, Grid	CTRL + '
View, Snap to Grid	CTRL + Y
View, Snap to Guidelines	CTRL + ;
Image, Adjust, Level Equalization	CTRL + E
Image, Adjust, Tone Curve	CTRL + T
Image, Adjust, Brightness-Contrast-Intensity	CTRL + B
Image, Adjust, Color Balance	CTRL + SHIFT + B
Image, Adjust, Hue/Saturation/Lightness	CTRL + SHIFT + U
Effects, Repeat, Last Effect	CTRL + F
Mask, Create From Object(s)	CTRL + M
Mask, Select All	CTRL + SHIFT + A
Mask, Remove	CTRL + SHIFT + R
Mask, Invert	CTRL + I
Mask, Mode, Normal	CTRL + . (on number pad)
Mask, Mode, Additive	CTRL + + (on number pad)

Menu Function	Accelerator Key
Mask, Mode, Subtractive	CTRL + - (on number pad)
Mask, Mode, XOR	CTRL + * (on number pad)
Mask, Paint On Mask	CTRL + K
Mask, Marquee Visible	CTRL + H
Object, Create, Object: Copy Selection	CTRL + UpArrow
Object, Create, Object: Cut Selection	CTRL + SHIFT UpArrow
Object, Duplicate	CTRL + D
Object, Arrange, Align and Distribute	CTRL + A
Object, Arrange, Group	CTRL + G
Object, Arrange, Ungroup	CTRL + U
Object, Arrange, Order, To Front	SHIFT + PAGE UP
Object, Arrange, Order, To Back	SHIFT + PAGE DOWN
Object, Arrange, Order, Forward One	CTRL + PAGE UP
Object, Arrange, Order, Back One	CTRL + PAGE DOWN
Object, Combine, Combine Objects Together	CTRL + ALT + DownArrow
Object, Combine, Combine Objects With Background	CTRL + DownArrow
Object, Combine, Combine All Objects With Background	CTRL + SHIFT + DownArrow
Object, Feather	CTRL + SHIFT + F
Object, Marquee Visible	CTRL + SHIFT + H
Tools, Options	CTRL + J
Window, Cascade	SHIFT + F5
Window, Tile Horizontally	SHIFT + F4
Window, Refresh (Function not displayed by default but can be added via Customize)	CTRL + W

Image Document Accelerator keys:

Image Function	Accelerator Key
Navigator window (available when image is not fully displayed in document window)	N
Zoom in	F2

Image Function	Accelerator Key
Zoom out	F3
Zoom to 100%	CTRL + 1
Zoom to fit	F4
Maximize image in Image Window	Double-click Title Bar

Image Function	Accelerator Key

Work Area Accelerator keys:

Work Area	Accelerator Key	Function
Right Mouse Menu	Right-click in work area	Displays quick menu for common menu functions

Rulers, Grid, & Guidelines Accelerator Keys:

Rulers	Accelerator Key	Function
Toggle rulers on/off	CTRL + R	Displays/hides rulers for current image document
Move individual ruler	SHIFT + click ruler and drag	Moves the horizontal or vertical ruler individually
Move both rulers	SHIFT + click on the ruler intersection point and drag	Moves both rulers at the same time
Reset rulers	SHIFT + double-click on ruler intersection point	Resets rulers to the top/left edge of the image
Change origin	Click and drag from the ruler intersection point	Moves the origin of the rulers
Reset origin	Double-click ruler intersection point	Resets the origin to the top/left corner of the image
Add guidelines	Click ruler and drag	Creates a horizontal/vertical guideline
Manipulate and delete guideline(s)		See Object Picker/Mask Transform tools
Ruler options menu	Right-click ruler	Loads ruler options menu
Grid and ruler setup	Double-click ruler	Loads Grid and Ruler Setup dialog box
Toggle grid on/off	CTRL + '	Toggles grid on and off
Snap to grid	CTRL + Y	Snaps mask or object to nearest grid line
Snap to guidelines	CTRL + ;	Snaps mask or object to nearest guideline

Objects Docker Accelerator Keys:

Objects Docker Window	Accelerator Key	Function
Toggle Lock Transparency	SHIFT + \	Enable/disable lock transparency
Hide inactive objects	Click Eye icons, or click and drag up or down the eye column	Hides the inactive objects
Reveal hidden objects	Click Eye icons, or click and drag up or down the eye column	Reveals the hidden objects
View only active object or background	Click Eye icon of active object	Displays only the active object or background, all other objects are hidden.
Select multiple objects	CTRL + click	To select non-bordering objects as a group
	SHIFT + click	To select bordering objects as a group
Go to next object	ALT + [	Select object above current object
Go to previous object	ALT +]	Select object below current object
Go to top object	ALT + SHIFT + [	Select the top object in the object list
Go to bottom object/background	ALT + SHIFT +]	Select the bottom object/background in the object list
Object Properties	Double-click object	Loads the properties for selected object
Toggle link between object and clip mask	Click between the object and clip mask thumbnails	Enables/disables the link between the object and clip mask, represented by the [+] symbol.
Toggle between object and clip mask	CTRL + SHIFT + `, or CTRL + ~	Toggles the active state between the object and its associated clip mask
View clip mask in Paint On Mask mode	ALT + CTRL and click on clip mask thumbnail	View clip mask in Paint On Mask mode. Performing the same accelerator key function again returns you back to image mode.
View clip mask in Mask Overlay mode	ALT + SHIFT and click on clip mask thumbnail	View clip mask on image in Mask Overlay mode. Performing the accelerator key function again returns you back to image mode.
Disable clip mask	ALT + CTRL + SHIFT and click on clip mask thumbnail	Toggles between enabling/disabling clip mask
Clip current object to previous object	Click inside the box, just in front of the object thumbnail	Clips the object to the boundary of the previous object. A paperclip symbol represents the clip.

Objects Docker Window	Accelerator Key	Function
Object menus	Right-click object thumbnail or object name	Displays object menus with related commands

Channels Docker Accelerator Keys:

Channels Docker	Accelerator Key	Function
Alpha channel Properties	Double-click alpha channel	Loads the properties for selected alpha channel
Switch to individual color channels, current mask, and alpha channels	ALT + numeral (1 to 9)	Makes individual color channels, current mask, and alpha channels active
Switch to composite channel	ALT + 0	Makes the composite channel active.

Docker and Roll-Up Arrangement Accelerator Keys:

Docker/Roll-Ups	Accelerator Key	Function
Roll up/roll down Roll-Ups	Double-click Roll-Up Title Bar	Rolls the Roll-Up up or down
Group Roll-Ups	ALT + click Title Bar of Roll-Up, and drag to another Roll-Up	Groups Roll-Ups together
Ungroup Roll-Ups	Click Roll-Up name in Group list and drag out of Roll-Up	Ungroups Roll-Ups
Roll-Up menu	Right-click Title Bar	Loads the Roll-Up menu
Dock/undock Dockers	Double-click Docker Title Bar, or drag Docker window on and off sides of work area	Docks/undocks the Docker window
Group Dockers	Drag Docker window tab over the Docker window with which you want to group	Groups Docker windows together

Docker/Roll-Ups	Accelerator Key	Function
Ungroup Dockers	Drag Docker window tab out of Docker window group	Ungroups Docker windows

On-Screen Color Palette Accelerator Keys:

Color Palette	Accelerator Key	Function
Load palette	CTRL + F5	Loads Color Palettes Docker
Select paint color	Click color swatch	Selects paint color
Select paper color	CTRL + click color swatch	Selects paper color
Select fill color	SHIFT + click color swatch	Selects fill color
Load lightness gradient for selected color	Hold mouse button on color swatch	Loads lightness gradient for selected color swatch. Select color from gradient to become the paint, paper, or fill color.
Move color swatch	Click and drag color swatch	Moves color swatch to another location in the palette
On-screen Color Palette menu	Hold down right mouse button on color swatch	Loads the on-screen Color Palette menu
Move and dock palette	Click edge of palette and drag	The palette can float in the work area or be docked to one of its sides

Status Bar/Toolbars Accelerator Keys:

Status Bar	Accelerator Key	Function
Edit paint/paper/fill	Double-click associated swatches	Loads the Color dialog box for paint and paper, as well as the Fill dialog box
Status Bar menu	Right-click Status Bar	Loads the Status Bar menu
Move and dock Status Bar	Double-click, or click and drag Status Bar	Status Bar can be moved to the top or bottom of the application work area
Dock/undock toolbars	Double-click toolbar, or drag toolbar on and off sides of work area	Undock or docks toolbar

Status Bar	Accelerator Key	Function
Copy button on toolbar	CTRL + ALT and drag	Copies a button to a. another location on the toolbar b. another toolbar
Move button on toolbar	SHIFT + ALT and drag	Moves a button to a. another location on the toolbar b. another toolbar
Delete button on toolbar	ALT + drag	Drag a button off the toolbar to delete it.
Toolbar menu	Right-click toolbar	Displays Toolbar menu

Special Accelerator keys in Dialogs:

Dialog	Accelerator Key	Function
Dialogs with Histograms: Image, Adjust, Level Equalization; Image, Adjust, Sample/Target Balance	Click in histogram	Toggles the channel color points that make up the histogram. In an RGB image, you will get the Red, Green, and Blue color points
Dialogs with Graphs: Image, Adjust, Tone Curve; Image, Convert to, Duotone; Effects, 2D Effects, Shear	ALT + click in graph	Changes the grid spacing in the graph
	CTRL + click node and drag	Constrains node to vertical movement and will not allow node to be deleted at top or bottom of graph
Dialogs with previews: (Hand cursor appears in preview or on-screen)	Click and drag in preview or on-screen	Pan image
	Click in preview or on-screen	Zoom in
	Right-click in preview or on-screen	Zoom out
Effects, 3D Effects, 3D Rotate	CTRL + click on wireframe box	(Wireframe Box Preview) To select side of the wireframe box

General Application Accelerator Keys:

Application	Accelerator Key	Function
Abort operation	ESC	Aborts the current operation and returns application to previous state

Application	Accelerator Key	Function
Maximize/Window the application	Double-click application Title Bar	Maximizes the application on your screen if the application is windowed. Does the reverse if maximized.
Help	F1	Loads or displays Help on selected menu command.
Window, Close	CTRL + F4	Close current document (Windows Standard)

Application	Accelerator Key	Function
Maximize/Window the application	Double-click application Title	