

FONT BOOK™ Professional for Windows 3.1x

Version 3.03

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Version 3.03**

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## **FONT BOOK™ Professional for Windows 3.1x**

### **Version 3.03**

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**FONT BOOK™ Professional for Windows 3.1x  
Version 3.03**

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# FONT BOOK™ Professional for Windows 3.1x

## Version 3.03

### Introduction:

If you have many different fonts such as TrueType or ATM you may have found that it is somewhat difficult to keep track of all the different variations. Wouldn't it be nice if you could print out samples of all your fonts and display them in book form to make selection easier? Wouldn't it also be great if you could display samples on the screen and see how it looks in different point sizes? Well, this product does all that and more! It also allows you to install and preview TrueType fonts on the fly!

### Installation:

- 1- If you have downloaded this file from a bulletin board please uncompress it onto 2 floppy disks and proceed to step 2.
- 2- If you have received a 2 disks with the files uncompressed (i.e. there is actually a setup.exe file and others present on the disk) please start the installation from windows by using the FILE , RUN, A:SETUP (or B: depending on your drive). This will install the files in the appropriate directories. If you are a **REGISTERED USER** then type in your serial number (located on the disk label and your name in the required fields. This will eliminate the nag message when the program loads and put your name in the "about" box.

### How to use:

The program will create a FontBook Group and FONT BOOK™ icon. Click on the FontBook Icon to start the program. The program may take some time to start as it will be validating your printer typefaces, eliminating duplicates and system typefaces. The more typefaces that you have the more time it will take to start.

**The program will also create a database of your currently installed fonts. When you start up the program again it will ask whether you wish to refresh your fonts. Choosing yes will reload your current fonts into the database. Choosing no which is the preferred method will have the program load typefaces from the database. This will allow the program to start up quickly. If you have changed your fonts recently then you are advised to refresh your database, otherwise you will get errors.**

To display sample typefaces, just click on a typeface in the TYPEFACES LIST. If you have moved the focus to either the Typefaces List or Selected Typefaces List simply type the first letter of the typeface that you wish to access. This is a quick way of jumping down the list.

To change point size, click on the desired point size in the POINTS LIST.

To select typefaces for printing, single click on the a typeface in the **TYPEFACES LIST** and then click on the **ADD TO SELECTED** button. If you wish to select a group of typefaces then click on one typeface with the right mouse button and while holding it down drag up or down the list to select multiple typefaces or click on another Typeface with the Shift key held down while you click. This will also select a group of Typefaces. If you would like to add another Typeface to this selection then hold down the CTRL key while clicking on another Typeface. Then click on the **ADD TO SELECTED** button. The selected Typefaces will be copied to the **SELECTED TYPEFACES LIST**. If a Typeface was in the **SELECTED TYPEFACES LIST** already then it will be unselected.

## FONT BOOK™ Professional for Windows 3.1x Version 3.03

To unselect one Typeface just double click on the typeface in the **SELECTED TYPEFACES LIST**. To unselect a group of typefaces then click on one typeface in the **SELECTED TYPEFACES LIST** and while holding down the right mouse button drag up or down the list or click on another Typeface with the Shift key held down while you click. This will also select a group of Typefaces. If you would like to add another Typeface to this selection then hold down the CTRL key while clicking on another Typeface. After the group of Typefaces is selected the click on the **CLEAR** button

To select the default typeface for all the headings on the top or margins on the side please use the pull down menu called "Typeface Heading".

You can resize the window by clicking and dragging on the outside borders. Most people will find this useful by clicking and dragging on the bottom border and moving up until the window is half the length. This will leave the full ansi character set and the fonts visible.

If you open the FILE MENU and click "Stay on Top" the FONT BOOK™ application will float on top of any of your current applications. Click again to turn this off. This is particularly useful if you reduce the window size as mentioned above or have a very large video monitor. When the application is minimized the icon will not stay on top.

The FILE MENU contains the options that allow you to print the fonts in your system in either book format or as examples of the Ansi Character Set in a fixed point size. **Warning: printing too many fonts may cause you to run out of disk space or other resources** . In order to bypass this problem I have added the option "Set Printer Delay", which has a default of 30 seconds. This means that when FONT BOOK™ prints a page in book format, it will pause for 30 seconds so that print manager will have enough time to print the page. If you look at print manager while the book pages are printing you will see that each page will be in the queue. If you find that too many pages are building up and you are running out of disk space then increase the delay. If you have a Post Script printer then try setting the delay to 360 and in the Windows Control Panel under Printers, double the retry value.

PRINTER SETUP allows you to change the windows printer driver and all associated options such as portrait or landscape.

If you click a character in the Ansi Character Display the ANSI/ASCII code will be displayed on the heading line. You can get this character to print under Windows based word processors by holding down the "ALT" key and then typing the 4 digit code.

Clicking the **BOLD/ITALIC/UNDERLINE** check boxes will change the Ansi Character Display to the appropriate attributes. You can also type in the sample boxes to the right and see how a sample of text will look. Double click on the sample boxes and hit delete to clear them out. You can type in the "Type Sample Here" box and see your text in the **BOLD/ITALIC/UNDERLINE** text samples. This will also print on the typeface sample speciman sheet.

**FONT BOOK™ Professional for Windows 3.1x**  
**Version 3.03**

You can select several specimen sheets under the FILE MENU. They are as follows:

Print All Typeface Samples :	Prints samples of each typeface. One line per typeface. Prints all available typefaces. Outputs whatever is in "Type Sample Here" box.
Print All Ansi Set:	Prints samples of each typeface, several to a page. It displays the complete Ansi character set. Prints all available typefaces.
Print All Typefaces for Book:	Prints samples of each typeface. One typeface to a page in different point sizes. Prints all available typefaces.
Print All Symbol Set:	Prints the entire range of symbols available in the typeface. One typeface per page. Prints all available typefaces.
Print Selected Typeface Samples :	Prints samples of each typeface. One line per typeface. Prints only typefaces in the Selected List. Outputs in the "Type Sample Here" box.
Print Selected Ansi Set:	Prints samples of each typeface, several to a page. It displays the complete Ansi character set. Prints only Selected List.
Print Selected Typefaces for Book:	Prints samples of each typeface. One typeface to a page in different point sizes. Prints only typefaces in the Selected List.
Print Selected Symbol Set:	Prints the entire range of symbols available in the typeface. One typeface per page. Prints only Selected List.
Print Selected Type Ruler:	Prints samples or the full symbol set starting from a set point size. Displays a Type Ruler in Points and Picas.

In the lower left corner of the FONT BOOK™ screen is a **METRICS** Button. Clicking this button will display information about the typeface that is highlighted in the Typeface List box, such as TrueType, Type Family, etc.

## FONT BOOK™ Professional for Windows 3.1x Version 3.03

### TRUETYPE CONTROL

Click on the tab folder **TrueType Control** to flip to another page of options. This page allows you to install/uninstall TrueType Fonts on the fly. The items in the leftmost list box are all the TrueType fonts installed in the WIN.INI file in your windows system directory (for a detailed explanation of the WIN.INI file please consult your Microsoft Windows manuals). The items in the rightmost box are all the Fonts installed in the FONTBOOK.INI file located in your windows system directory. By clicking or shift/ctrl clicking or dragging you can select one or a group of Fonts in the right list box. Then click on the uninstall button on the bottom to uninstall those fonts. Likewise fonts that are located in the left listbox can be installed using the same method and clicking on the Install button.

**It is important to note that Microsoft Windows requires some basic fonts to function correctly. These consist of Arial, Times New Roman, and perhaps a few others. So be careful which you uninstall.**

Uninstalling the Font does not remove it from the disk. It simply removes all references to the font in Microsoft Windows. It does this both in the WIN.INI file and in the current Microsoft Windows session. The font will not be recognized by Microsoft Windows until you reinstall it from the TrueType Control page, at which point Microsoft Windows and all applications will immediately recognize the existence of the font. So, if Microsoft Windows performance is sluggish because you have too many fonts loaded, simply uninstall them and reinstall them when needed. The procedure is simple and fast.

Whenever a font is installed through FontBook Professional, the corresponding Typeface is loaded into both **TYPEFACES LIST** and **SELECTED TYPEFACES LIST**. You can then either print or display the Typeface by using the controls on the FontBook page. Likewise, when a font is removed the Typeface is removed from both **TYPEFACES LIST** and **SELECTED TYPEFACES LIST** if no other font currently installed has that Typeface.



## FONT BOOK™ Professional for Windows 3.1x Version 3.03

### PREVIEW FONTS

Click on the tab folder **Preview Fonts** to flip to another page of options. This page allows you to temporarily use and preview TrueType Fonts. This is useful if you have one of those CD-ROMS with 2000 fonts and you would like to print out samples, but would not like to install them.

The items in the leftmost list box are the drive and directory controls for selecting the path of the TrueType fonts. Simply click on the drive list box and then click on the letter of the drive containing the fonts. Click on a directory in the directory list box to select the directory location of the TrueType fonts. Double click on the correct directory that contains the TrueType fonts and then the file names with a TTF extension will be displayed in the TrueType Fonts list box.

By clicking or shift/ctrl clicking or dragging you can select one or a group of Fonts in the TrueType Fonts list box. Then click on the add button on the bottom to temporarily enable those fonts. Double clicking on a single font will add just that font. When a font is added the Typeface name will be added to the **Selected Typefaces** list box on the first page. This easily enables printing and displaying of the typefaces.

If you select **INSTALL** then those fonts will be copied to the Microsoft Windows system directory and installed in the WIN.INI file. These fonts will be available whenever you load Microsoft Windows.

As each font is enabled, a font interface file (a filename with an extension of FOT) will be created in the Fontbook application directory. As each file uses about 1500 bytes, enabling thousands of fonts will use up some hard drive space. When you **exit** the FontBook application or remove the Fonts using the **REMOVE** button these interface files will be removed. If for some reason FontBook Professional does not clean up after itself, perhaps Microsoft Windows crashed or you ran out of resources then there might be some \*.FOT files in the FontBook application directory. Delete these as necessary (please consult your Microsoft Windows or DOS manual on how to delete files if you are not familiar with the procedure).

**FONT BOOK™ Professional for Windows 3.1x  
Version 3.03**

History:		
<u>V 3.03</u>	02-13-95	Corrected VER.DLL bug.
<u>V 3.02</u>	02-06-95	Enabled program to work with Zenographics print driver. Updated VBX's & DLL's.
<u>V 3.01</u>	01-26-95	Enabled Type Headings list box.
<u>V 3.00</u>	01-21-95	Added Font Preview and TrueType Control.
<u>V 2.80</u>	11-25-94	Added database functions to store fonts for fast startup.
<u>V 2.71</u>	06-27-94	Replaced GRID.VBX with FPGRID10.VBX. Corrected duplicates sets in grid. Increased speed and screen when selecting on screen. Added multi-select or the FONTS and SELECTED FONTS list. current font name.
redraw deselect to Also displayed		
<u>V 2.70</u>	06-13-94	Increased functionality by using 3rd Party VBX's. Changed program name. Removed "stop" condition when property occurs. Corrected missing Corrected 380 error for LJ3 & LJ4
invalid MHRUN400.DLL error. printers.		
<u>V 2.06</u>	05-21-94	Made Form resizable. Displayed printer typefaces in Font Book instead of screen fonts. Changed list names to TypeFace. Changed Sample report to skip a number of typefaces per page to avoid display Text from the Input Box. Ansi Display and made the codes 4 offset for print samples.
line to reduce printer errors and to Fixed inconsistencies in the digits. Added binding		
<u>V 2.05a</u>	05-10-94	Corrected font rejections due to Windows Font substitutions.
<u>V 2.05</u>	03-20-94	Corrected printing of Type Ruler on HP Laserjet 4
<u>V 2.04</u>	02-14-94	Added Text Metric information button.
<u>V 2.03</u>	02-13-94	Added Type Ruler. Corrected Font Size list to sort correctly.
<u>V 2.02</u>	02-10-94	Added Printing of Font Symbol Set.
<u>V 2.01</u>	01-12-94	Changed software company name to The C Group, Inc. Fixed tabstop when entering serial number. Fixed DDEML.DLL/THREED.VBX error when CTRL keys to menu. Removed Synonyms. Fixed 1 font less on Count on list.
installing. Added Duplicate fonts caused by load screen. Added Font		
<u>V 2.0</u>	12-18-93	Added printer setup. 3D effects. Put back in print all fonts. Check boxes and samples. Added serial numbers. delay. Revised setup. Increased load speed. etc.
Printer		
<u>V 1.03</u>	07-01-93	Converted to VB 3.0
<u>V 1.02</u>	07-24-93	Corrected mismatch of printer and video fonts with different case.
<u>V 1.01</u>	05-17-93	Trapped errors while printing. Added Output Heading Font to allow reports to have readable headings. Checked that a screen font had a corresponding printer font before loading it into the Font List. Changed sample data to include all printable ANSI characters (32-255). Removed option to print all fonts in Book Format since most people do not have enough space or memory to

support this

**FONT BOOK™ Professional for Windows 3.1x**  
**Version 3.03**

function.

Corrected problem when printing samples that caused the  
font name to appear in the typeface of the line above.

V 1.00

09-15-92

First release.

**FONT BOOK™ Professional for Windows 3.1x**  
**Version 3.03**

This program has been tested and works with :

Adobe Type Manager 2-3.0	Doublespace	Smartdrive
Microsoft DOS 5-6.22	Stacker 3.1-4.0	Intel 386/486 SX/DX
Microsoft Windows 3.1	The Windows Printing System	AMD 386DX 40
Microsoft Windows for Workgroups 3.11	HP Laserjet 2	Cyrix 486 DL/C
NEC Silentwriter 95	HP Laserjet 4 SI	QEMM386
EMM386	True Type Fonts	

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**If you encounter any bugs in this program or would like the latest update then please contact me at:**

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**FONT BOOK™ Professional for Windows 3.1x  
Version 3.03**

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Company: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Phone: \_\_\_\_\_ Compuserve/Internet: \_\_\_\_\_

Where did you learn about this product? \_\_\_\_\_

I have read the License Agreement and **agree** to its terms.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment by: Check: \_\_\_\_\_ Moneyorder: \_\_\_\_\_

Disk Size: 5 1/4": \_\_\_\_\_ 3 1/2": \_\_\_\_\_

Yes! I want to register my copy of **FONT BOOK™ Professional**. Please send me \_\_\_\_\_ registered copies of **FONT BOOK™ Professional** at **\$15 each** plus **\$5 each** for shipping and handling. Add applicable sales tax for New York . (Price, policy and support, subject to change without notice)

I have enclosed \$ \_\_\_\_\_.

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**FONT BOOK™ Professional for Windows 3.1x**  
**Version 3.03**

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