

## Smart Catalog Maintenance Utility

When you use your Smart Catalog-compatible application to organize, monitor and find bookmarks, you are using Smart Catalog™ technology from First Floor. All of your links, folders and smart information are part of this catalog.

Just as with any vital information, you should back up your catalog on a regular basis using the Smart Catalog Maintenance utility provided with your application.

**Smart Tip:** Before attempting to backup your Smart Catalog be sure and close your Smart Catalog-compatible product.

As extra backup, you can also export all or part of your bookmarks catalog to HTML bookmark files. These files can always be re-imported should efforts to backup or restore a vital catalog prove unsuccessful.

The Smart Catalog Maintenance utility automatically detects the location of your Smart Catalog. The default location of your Smart Catalog is .\VFC\CATALOG.VFC in your install directory.

### Backing Up Your Smart Catalog

You should back up your Smart Catalog on a regular basis. The following steps describe how:

1. Exit your Web browser and Smart Catalog-compatible application.
2. Double-click the Program Manager icon for Smart Catalog Maintenance. This icon was placed in the same Program Manager group as your application executable.
3. Smart Catalog Maintenance detects the location of your catalog. If it does not detect your catalog (CATALOG.VFC), an Open dialog box appears for you to make your selection.
4. After the catalog has been located, press Backup. The Smart Catalog Maintenance utility automatically verifies the integrity of your database and performs the backup. If the backup directory (..\VFC\BACKUP) does not exist, the Smart Catalog Maintenance executable will create it when you perform your first backup.
5. After the backup is completed, you will receive notification of success. You can review the backup log or press Close.

### Restoring a Backup Catalog

You can restore your catalog from backups you have created with the following steps:

1. Exit your Web browser and Smart Catalog-compatible application.
2. Double-click the Program Manager icon for Smart Catalog Maintenance. This icon was placed in the same Program Manager group as your application executable.
3. The maintenance utility detects the backup directory.
4. After the backup catalog has been located, press Restore.
5. The Smart Catalog maintenance utility completes the restore. You will receive notification that the restore was successful. Press Close.

### Verifying a Catalog

You can verify the integrity of your Smart Catalog at any time using the Smart Catalog Maintenance utility:

1. Exit your Web browser and Smart Catalog-compatible application.
2. Double-click the Program Manager icon for Smart Catalog Maintenance. This icon was placed in the First Floor Program group when you installed Smart Files.
3. The maintenance utility detects the catalog (CATALOG.VFC).

4. After the catalog has been located, press Verify.
5. The Smart Catalog Maintenance utility completes the database verification. You will receive notification about catalog status. Review this information, then press Close.

### **Catalog Problems**

Under some circumstances, a system crash while your application executable is running may result in missing bookmarks or URLs. In most cases, your Smart Catalog can be repaired using the Smart Catalog Maintenance utility and the following steps:

1. Exit your Web browser and Smart Catalog-compatible application.
2. Double-click the Program Manager icon for Smart Catalog Maintenance. This icon was placed in the First Floor Program group when you installed Smart Files.
3. Click on the Verify button. The Smart Catalog Maintenance utility will verify and attempt to repair any problems in the catalog.

If you receive an error message stating "This operation cannot be performed because the catalog is in use" be sure that your Smart Catalog-compatible application is not running, then perform the following steps:

1. Navigate to the ..\VFC directory located in your application executable install directory.
2. Delete the CATALOG.DBL and CATALOG.TAF files.
3. Restart Smart Catalog Maintenance.
4. Press Verify. In most cases, Verify will now proceed without problems.

