

HOUSATONIC HABITAT FOR HUMANITY

Advisory Leadership Council

Job Description

March 16, 2015

General Expectations:

- Know Habitat for Humanity's mission, purposes, goals, policies, programs, services, strengths, and needs.
- Suggest possible nominees to the Board of Directors and Advisory Leadership Council who are clearly women and men of achievement and who can make significant contributions to the work of the organization and the affiliate's progress.
- Assist the fund raising committee and staff by supporting fund-raising strategies to ensure that adequate funds are raised to support the affiliate's policies and programs.

Minimum Job Requirements:

- A demonstrated interest in the affiliate's mission and goals.
- Specific experience and/or knowledge in at least one area: human resources, planning, fund raising, building, finance, community relations, law, organizational development, policy, technology, outreach or organizational operation.
- A willingness to expand knowledge of the affiliate's mission and opportunities and threats through orientation and ongoing education which will include semi-annual meetings in the Danbury area to review Housatonic Habitat for Humanity's performance and discuss strategic goals.
- A willingness to represent Habitat to the community.
- A willingness to counsel and mentor staff members by phone or face-to-face meetings 4-5 times per year.
- A willingness to support their association with Housatonic Habitat on letterhead and other marketing materials
- Term of 2 years.

Notes:

- Advisory Council members have no fiduciary or other formal legal responsibilities to the affiliate and his/her advice is non-binding
- Advisory Council members will be invited to attend monthly Board meetings but attendance is not mandatory. Advisory Council members will receive Board minutes and other information from the BOD President and/or Executive Director.