MailAlert Introduction

This readme file contains some selected topics from the help file.

To install MailAlert:

1.   If you have MailAlert.zip, then unzip the files into any location where you want to put MailAlert.
2.   Move the MailAlert.cnt and MailAlert.hlp files to the help directory under your windows 95 directory. Usually it is c:\windows\help.
3.   Run MailAlert.exe. The properties dialog will come up.
4.   Note that in the Default Settings property page you can check the 'Load on windows startup' box   to create a shortcut to MailAlert.exe in your startup folder.

Overview

MailAlert is a convenient utility for Microsoft Windows operating systems that notifies you when you have received electronic mail. MailAlert works with a variety of commercially available mail systems, and has the advantage of taking up very little memory when in use.   Since you do not have to keep your mail system in memory, MailAlert improves the performance of your other applications, while still keeping you informed of any incoming messages.   You can customize MailAlert to respond to incoming mail differently based on author or subject.

Basic Notification

MailAlert displays an icon in the notification area of your Windows 95, or Windows NT 4.0 task bar. When you receive new mail, the icon will change to show that you have new mail, and will slowly flash until you click on the icon to acknowledge the new mail. You can configure MailAlert to beep, play a sound or video, show a picture, or run any program or document when you receive new mail. You can also have a message box displayed with the Envelope information (author, subject, and date) of any new messages displayed.

Custom Notification

You can also customize MailAlert to notify you differently based on the message author or subject. For example, you could play a special sound (.wav) file when you get e-mail from your boss. For each custom notification you set up, you have the notification options as above, and you can also display a custom message box.

Ignore Unwanted Messages

If you receive lots of mail, there are two ways to limit which messages you are notified of. Using a custom notification, you can configure MailAlert to ignore messages from a particular author, or having a subject that contains some specified text. For example, you can set up a custom notification to ignore all messages from a particular coworker that contain the word "Help" in the subject. In addition, there is an option to only notify you of messages for which you have set up at least one custom notification. Of course, when you run your e-mail program, all messages will be there regardless of whether you didn't want to be notified of them as they arrived.

Works with Internet E-Mail or Dial up access to E-Mail

If you are using an internet e-mail postoffice you can be notified of mail if you use the Microsoft Exhange Client (Inbox) to read your mail. Also, MailAlert will cause the Exchange client to dial-up and download your e-mail at the time interval specified in the properties dialog under the Tools->Services menu without having to leave the Inbox running. For example, you can set the Inbox to check for internet mail every 60 minutes, and MailAlert will dail your e-mail postoffice, download any   new messages, and notify you when you have new mail.

ShareWare

MailAlert is a shareware program written by Diamond Ridge, Inc.   You can try it out for 30 days free of

charge. If you find MailAlert useful and desire a registered (non-expiring) copy, please refer to the Registration section of the help file.

The MailAlert Icon

When the MailAlert icon is visible, you have several ways to interact with it.

Moving the cursor over the MailAlert icon brings up information about the number of new and unread messages.

Single left-click on the MailAlert icon acknowledges mail (and stops the icon from flashing)

Single left-click and hold on the MailAlert icon brings up the Envelope Information dialog box. If you don't have any new mail, your system will beep once.

Double left-click on the MailAlert icon brings up your mail system (configured in the Default Settings property page).

Single right-click on the MailAlert icon brings up the MailAlert menu (see below).

Menu options:

Run Mail Program brings up your mail system system (configured in the Default Settings property page).

Send Mail brings up your mail system's New Message screen.

Envelope Information brings up the Envelope Information dialog box which displays the headers of any new messages.

Check Now performs the check for new mail immediately, instead of waiting the amount of time specified in the Default Settings property page.

Notify Again checks for new mail and if there are notification action(s) specified in the Property pages for any new messages, those alerts will happen again.

Properties brings up the Property pages.

Help Topics brings up this help file.

About MailAlert brings up a window with information about the MailAlert program.

Exit closes MailAlert.   Note that if you choose this option you will no longer be notified when you receive new messages.

To Remove MailAlert:
1. If your registration evaluation period has expired, you can get an extension by contacting DiamondRidge. If you still want to remove MailAlert, then here is how:
2. Delete MailAlert.exe from the location where you installed it.
3. If you are running MailAlert from you startup folder you need to Delete the MailAlert icon from there also.
4. Delete MailAlert.cnt and MailAlert.hlp from the help directory

under your Windows directory. (Typically c:\windows\help)
5. Check to make sure MailAlert.cnt and MailAlert.hlp files are not in the directory where MailAlert.exe was. If you originally copied them instead of moving them, you will need to delete them from that directory also.
6. Run the program regedit (Registry Editor). Find the section HKEY_CURRENT_USER\Software\Diamond Ridge. Highlight the MailAlert folder and press the delete key to delete it and all of its subfolders.