Disable a user account

4padPointRule2.eps ¬

Sometimes you may need to disable a user account temporarily.

For example, a user may be away on an extended leave of absence. Or you may need to control a user who's abusing the account in some way.

When you disable an account, you use NetInfoManager to alter the password by prepending an asterisk so the user can't log in.

You can, of course, just use the User submenu-arrow8.tiff ¬ Disable Login command which achieves exactly following the steps below.

768008_PointRule2.eps ¬

1   Log into any computer on the network.

62468_PointDashedRule3Black.eps ¬

2   Double-click NetInfoManager in /NextAdmin.

427113_PointDashedRule3Black.eps ¬

3   Select the domain with the account you want to disable ;../Reference/Tools/UserManager/UserManagerPanels/SelectNlDomainPan el.rtfd;;¬.

Account information is typically stored in the root (*/*) domain. However, if

you've restricted a user to a particular domain, the account information is stored in that domain.

145281_PointDashedRule3Black.eps ¬

    4 Click the /users directory.

730984_PointDashedRule3Black.eps ¬

    5 Double-click the user account you want to disable.

794249_PointDashedRule3Black.eps ¬

    6 Click passwd in the Key column and then type an asterisk (*) as the first character of the encrypted password.

799141_PointDashedRule3Black.eps ¬

The account is now disabled, but all the files are intact. You can restore the account by following the same procedure to remove the asterisk from the password.

2PointRule.eps ¬

    Related topics (*click a* LinkDiamond.tiff ¬)
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    Concepts
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    727921_pt-Xref-DashedRule2.eps ¬
    How to

You can use the UserManager application to disable several accounts at once.

;RemoveUserAccount.rtfd;;¬   **Remove a user account**
;RemoveMultipleUserAccounts.rtfd;;¬ **Remove multiple user accounts**