

Save as another document

3PixelRule.tiff ↗

113425_12ptHevBlk.tiff ↗ Choose Printer from the main menu.
02_12ptHevBlk.tiff ↗ Choose the Save As command from the Printer menu.
595759_12ptHevBlk.tiff ↗ In the Save panel, name the new document and open the folder you want to put it in.
731779_12ptHevBlk.tiff ↗ Click OK.

SaveAnotherVersion1.tiff ↗

276662_PixelRule.tiff ↗

401101_CheckMark.tiff ↗ You can save the contents of a document with a different name and in a different folder while keeping the original document. For example, you may want to save one version of a document before making any more changes to it.

53781_PixelRule.tiff ↗

See also

;New.rtf;;↗ Create a new document
;Save.rtf;;↗ Save a document
;Revert.rtf;;↗ Revert to saved version