

# Create a new document

835735\_PixelRule.tiff ↗

887487\_12ptHevBlk.tiff ↗ Choose Printer from the main menu.

02\_12ptHevBlk.tiff ↗ Choose New from the  
Printer menu.

paste.tiff ↗

66652\_PixelRule.tiff ↗

719372\_CheckMark.tiff ↗ When you want to create a new document,  
you open a new window and begin to work in it.

866990\_CheckMark.tiff ↗ You name the new document and put it in  
a folder when you first save the contents of the new window.

462857\_CheckMark.tiff ↗ If you close the window without saving, no  
file is created, and work you've done in the window is lost.

2059\_CheckMark.tiff ↗ Check the printer button 103037\_paste.tiff ↗ to  
start recording your calculations in the selected document.

140652\_PixelRule.tiff ↗

## See also

;Open.rtf;;↗ Open an existing document

;Save.rtf;;↗ Save a document

;Text.rtf;;↗ Working with text

;Preferences.rtf;;↗ Preferences