

# Create a new document

835735\_PixelRule.tiff ↵

887487\_12ptHevBlk.tiff ↵ Choose Printer from the main menu.

02\_12ptHevBlk.tiff ↵ Choose New from the Printer menu.

paste.tiff ↵

66652\_PixelRule.tiff ↵

719372\_CheckMark.tiff ↵ When you want to create a new document, you open a new window and begin to work in it.

866990\_CheckMark.tiff ↵ You name the new document and put it in a folder when you first save the contents of the new window.

462857\_CheckMark.tiff ↵ If you close the window without saving, no file is created, and work you've done in the window is lost.

2059\_CheckMark.tiff ↵ Check the printer button 103037\_paste.tiff ↵ to start recording your calculations in the selected document.

140652\_PixelRule.tiff ↵

## See also

;Open.rtf;;↵ Open an existing document

;Save.rtf;;↵ Save a document

;Text.rtf;;↵ Working with text

;Preferences.rtf;;↵ Preferences