

**Project: code name Falcon 2**

Book	Page count	Writer	First draft to review	First draft from review	Second draft to review	Second draft from review	Final draft to review	Sign off meeting	Production draft to production	Production check complete	Index complete	Book to lino	Book lino complete	Book to printer	Cover art to lino	Cover art lino complete	Cover art to printer	Blue lines in	Blue lines out	To assembly
Installing	72	George				1/14	2/3	1/31	2/15					3/11						4/18
Learning	104	Albert <sup>*1</sup>						N/A	9/14	1/14	1/14	1/15		2/28						4/18
Using	400	Susan						N/A	10/17	1/15		1/28		2/28						4/18
Reference <sup>*2</sup>	294	Ann						N/A	10/19	1/16		1/22		2/28						4/18
Shortcuts	28	Ann						N/A		1/13	1/14	1/14		2/28						4/18

1\* Albert works part time at home.

2\*\*\* There are only 50 new pages, but we need a complete production check.