Add a group

4padPointRule2.eps ¬

You can create user groups to help users manage their files and to promote system security.

Every file and folder is associated with a group, and its owner can grant permission for all members of the group to read or write in it.

You use the UserManager application to add user groups.

768008_PointRule2.eps ¬

BEFORE YOU START: Plan your groups and decide where they fit in the domain structure of your network ;AboutUsersAndGroups.rtfd;Network accounts;¬.

389539_PointDashedRule3Black.eps ¬

1   Log in as root on any network computer.

If you don't log in as **root**, you can type the **root** password when you start UserManager.

62468_PointDashedRule3Black.eps ¬

2   Double-click UserManager in /NextAdmin.

427113_PointDashedRule3Black.eps ¬

3   Choose Group *submenu-arrow8.tiff* **¬ New from the UserManager menu.**
794249_PointDashedRule3Black.eps ¬
4   Select the domain where you want to create the group and click OK.
964182_PointDashedRule3Black.eps ¬
5   Enter the group information in the New Group window
    ;../Reference/Tools/UserManager/UserManagerPanels/GroupWindow.rtfd;;
    ¬.

    You can enter a unique group name and a description in the New Group
    window. The group name should be all lowercase with no spaces or special
    characters. The description is optional.

    UserManager automatically assigns a unique group ID number. Don't change
this number.
681798_PointDashedRule3Black.eps ¬
6   Choose Group *708227_submenu-arrow8.tiff* **¬ Save from the UserManager**
    menu.
    The User Authentication panel may appear. If so, enter the domain
    password and click Login.

2PointRule.eps ¬

   Related topics (*click a* LinkDiamond.tiff ¬)
   706575_pt-Xref-Rule2.eps ¬
   Concepts
   Groups are an important part of the network structure. If you're

not sure how to plan them, take a few minutes to review some of the basics.

;AboutUsersAndGroups.rtfd;;¬ **About users and groups**

727921_pt-Xref-DashedRule2.eps ¬
How to
Reorganizing? You can remove groups when they no longer match your organizational structure.

;RemoveGroup.rtfd;;¬   **Remove a group**

Need to move a user from an old group to the new group?

;ChangeGroupMembership.rtfd;;¬   **Change a user's group membership**