Select Find from the Time menu or click on the Find button to display this window. Enter the text and click on Find.

ll time records are searched starting from the first time record.   Upper and lower case letters do not matter.   If the search text is found in a time record, that time record is selected and scrolled into view, and the Find button changes to Find Next.

o find the next time record that contains the search text, click on Find Next.   If no more time records are found that contain the search text, the Mac beeps, the search text is highlighted, and the button reverts to Find.