

# Quick Start - How to Use Take Note

Copy the text you want to save to the clipboard using the normal Copy command under the Edit Menu. Then launch Take Note. You'll see the this Append File dialog box:

ust highlight the name of the file you would like to save the text to, and click Append. In a flash the text will be saved, and you'll be returned to your application.

## An Example of Using Take Note

Say you're on your favorite bulletin board, and you see someone has left a message talking about the Newton, and you're saving many of the references you see to the Newton. Copy the text you want to save to the clipboard using the normal Copy command under the Edit Menu. Then launch Take Note.

You'll see an Append File dialog box, as shown above.

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The text you copied will appear in an editable text box, under the word, "Clipboard." You can click in this text box and add or revise the text.

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Now you can highlight the file to which you would like the text to be saved, and click the Append button. The text will be appended to the end of the file.