

**DDBASE\_MADCAP-SOFTWARE**

<b>COLLABORATORS</b>
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	<i>TITLE :</i> DDBASE_MADCAP-SOFTWARE		
<i>ACTION</i>	<i>NAME</i>	<i>DATE</i>	<i>SIGNATURE</i>
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<b>REVISION HISTORY</b>
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NUMBER	DATE	DESCRIPTION	NAME

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## Chapter 1

# DDBASE\_MADCAP-SOFTWARE

### 1.1 INVOICER DDBASE..©MADCAP-SOFTWARE

Created Using DDBASE {A Touch Of Genius}

INTRODUCTION	TOOLTYPES	LOAD
SAVE	COMPANY DETAILS	DATE
ADD ITEM	INVOICE NUMBER	ADD CUSTOMER
ENTER INVOICE	ADD COMMENT	REVIEW
INVOICE	CUSTOMERS	ITEMS
UNLOG	END OF MONTH	PAYMENTS
UPDATE	EDIT CUSTOMER	COPIES
HELP FUNCTION		

### 1.2 INTRODUCTION

INVOICER VERSION 1 ©MADCAP-SOFTWARE 19 SEPTEMBER 1994

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INVOICER is provided "as is", without warranty of any kind. In no event will the author be liable for any direct or indirect damage or loss resulting from the use or misuse of this program. By using INVOICER, you are accepting the above.

The copyright stays with me ©Peter Hughes {MadCap-Software} and is not transferable by any means. You only have permission to use this software and freely copy and distribute it only if all the files are in tact and only a minimal fee is charged for copying. Such as FRED FISH charges.

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INVOICER was programmed and compiled using GFABASIC 3.5

INVOICER REQUIRES REQTOOLS.LIBRARY AND OS2.04 OR HIGHER TO RUN

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INVOICER SHOULD WORK WITH ANY 1MEG AMIGA'S

To set up a invoice file you will need to do the following:

Enter Company Details  
Enter Item Details  
Enter Customer Details

I enjoyed writing this software but detest document files. (It Shows). The best way to get used to Invoicer is to experiment with it.

If you find any bugs or you wish to send a postcard/gift you can contact me at:

P.A.Hughes  
168 Wishingtree Road  
St Leonards on Sea  
East Sussex TN38 9LB

Other software by MADCAP-SOFTWARE:-

DDBASE. Version 6.42 A Database.  
Update to Fish 956

Future Developments:-

ACCOUNTING.  
INVOICER2 Ability to print Labels  
BETTER DOCUMENTATION

## 1.3 TOOLTYPES

Invoicer reads some data from the Invoicer tooltypes  
These are:

DATE	This will change the date formats INPUT 0-4 DD.MM.YYYY, MM.DD.YYYY
CURRENCY	Enter the Currency you use.
COPIES	How many copies to print.{Default 1}
REQ	INPUT y or n . If you have your printer prefs set for Single and REQ=Y then before printing Invoicer displays a requester asking you to insert a sheet of paper. If you have a Sheet Feeder then set REQ=N so there will be no requester.
PATH	Enter a path to save your invoices. Every time you print a Invoice Invoicer saves a copy to disk. To save cluttering up your Invoicer directory you can

specify where to save the invoices.

## 1.4 LOAD

Item: LOAD

Menu: PROJECT

Data

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Load:

Synopsis: Load a Invoice File

ShortCut: RCOMMAND L

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## 1.5 SAVE

Item: SAVE

Menu: PROJECT

Data

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Save:

Synopsis: Save Current Invoice File

ShortCut: RCOMMAND S

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## 1.6 COMPANY DETAILS

Item: COMPANY DETAILS

Menu: PROJECT

Data

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Company Details:

Synopsis: Enter Company Details

ShortCut: RCOMMAND C

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Enter Company name, address, telephone, VAT, VAT Registration

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## 1.7 DATE

Item: DATE

Menu: EDIT

Data

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Date:

Synopsis: Enter Date

ShortCut: RCOMMAND D

Edit system date. Gets date format from the program icon.  
Format is DATE= 0-4

The format values differ depending on the computer you are  
using. IE A500/A1200. This appears to be a fault of GFABASIC

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## 1.8 UPDATE

Item: UPDATE

Menu: EDIT

Data

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Update Item:

Synopsis: Edit a Item

ShortCut: RCOMMAND U

Edit an item. Commands Are:

Curs <- Previous Item

Curs -> Next Item

CR Edit

Esc Quit

D Delete Item

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## 1.9 ADD ITEM

Item: ADD ITEM

Menu: EDIT

Data

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Add Item:

Synopsis: Add Item to List

ShortCut: RCOMMAND A

Add item to list.

- 1- A 5 letter code
  - 2- Price of Item
  - 3- Description (39 Characters)
- 

## 1.10 INVOICE NUMBER

Item: INVOICE NUMBER

Menu: EDIT

Data

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Set Invoice Number:

Synopsis: Enter Invoice Number

ShortCut: RCOMMAND O

Enter invoice number. Once you have set this Invoicer will increment the invoice number for each invoice you enter.

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## 1.11 ADD CUSTOMER

Item: ADD CUSTOMER

Menu: EDIT

Data

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Add Customer:

Synopsis: Adds a Customer to the Customer List

ShortCut RCOMMAND B

Add a new customer. Enter:

Name:

Address:

Deliver to:

Customer Number:

Telephone:

Fax:

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## 1.12 EDIT CUSTOMER

Item: EDIT CUSTOMER

Menu: EDIT

Data

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Edit Customer:

Synopsis: Edit customer from Customer List

ShortCut: RCOMMAND E

Commands:

Curs <- Previous Item

Curs -> Next Item

CR Edit

Esc Quit

D Delete Item

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## 1.13 ENTER INVOICE

Enter Invoice

Synopsis: Enter Data

ShortCut RCOMMAND I

Enter Customer Number or ? for the Customer List. If you enter

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a customer number outside the current customer range, ideal for one of sales, you can enter the customer name and address.

Edit the date.

Enter item code or ? for the item list. If you enter a code outside of the current item range you can enter the details as you go along. To print/save invoice press return without entering any data for the Item Code.

Edit the description

Edit Quantity

Edit the Price.

To print the invoice enter a blank item code.

You can now Print|Save|Cancel

Print:

You can output to the Screen or Printer

After the invoice has been printed a copy will be saved to disk, you can review/edit/print it out later.

Screen:

This will output to the screen without saving a copy to disk.

Save:

This just saves the invoice to disk so you can review/edit/print it later.

## 1.14 ADD COMMENT

Item: ADD COMMENT

Menu: INVOICE

Data

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Add Comment:

Synopsis: Add a comment to bottom of all invoices.

ShortCut RCOMMAND P

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## 1.15 REVIEW

Item: REVIEW

Menu: INVOICE

Data

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Review Invoice:

Synopsis: Display/Edit/Print/Delete Previously saved

ShortCut RCOMMAND R

Invoices.

Enter the invoice number to start review (>0)

Enter the invoice number to end review (>start)

You will be able to Edit/Print/Delete previously saved invoices.

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## 1.16 COPIES

Item: COPIES

Menu: INVOICE

Data

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Copies:

Synopsis: How many Invoices to Print

ShortCut RCOMMAND K

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## 1.17 INVOICE

Item: INVOICE

Menu: PRINT

Data

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Invoice:

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Synopsis: Print Current/Saved Invoice

ShortCut: RCOMMAND N

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## 1.18 CUSTOMERS

Item: CUSTOMERS

Menu: PRINT

Data

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Customers:

Synopsis: Prints Current Customer List to the Printer

ShortCut: RCOMMAND 3

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## 1.19 ITEMS

Item: ITEMS

Menu: PRINT

Data

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Items:

Synopsis: Prints Current Item list to the Printer

ShortCut: RCOMMAND 4

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## 1.20 UNLOG

Unlog:

Synopsis: Display Log File

ShortCut: RCOMMAND 1

Everytime you issue/print an invoice Invoicer updates a log file {FileName.log}. The data thats stored is:

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Invoice Number,Date,Customer,VAT,Total.

Everytime you enter a payment Invoicer update the payment log file {FileName.pmt}. The data thats stored is:

Invoice Number,Customer,Date,Amount.

All the totals and balance are computer and displayed.

## 1.21 End of Month

Synopsis: To Print Current Invoice Log and Reset

ShortCut RCOMMAND T

Use this function to print/clear current invoice log.

## 1.22 PAYMENTS

Synopsis: To Enter Payments for Invoices

ShortCut: RCOMMAND 2

First Enter the Amount payed

Next Customer Number

Next The Date

Next Invoice Number

If you cannot remember the customer number then enter '?'

## 1.23 HELP FUNCTION

Synopsis: Display Amigaguide/Doc File

ShortCut: RCOMMAND H

Invoicer will first check to see if you have AmigaGuide file in your c directory,utilities, if so then it will display the Amiga Guide Document. If it cannot find Amigaguide then Invoicer will check to see if you have PPmore ©Nico Francios if PPmore is not in your c directory then Invoicer tries to find More so that Invoicer can display the Invoicer.doc file. If none of these files

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are present then Invoicer gives up in disgust assuming that you must be related to Arnold Rimmer.