

COINS:

.01  
.05  
.10  
.25  
.50  
1.00

BILLS:

1  
5  
10  
20  
50  
100  
2

CHECKS-

DAY DEPST  
NTE DEPST

DRAWS AFTER  
CASH COUNTED:

PRESS:  
"ALT" AND A  
TO BEGIN ENTERING CHECKOUT INFORMATION.

AFTER YOU HAVE ENTERED AND PRINTED  
THE DATA, PRESS:  
"ALT" AND S  
TO SAVE THE WORKSHEET FOR NEXT TIME

---

\A

\B

\C

\S

\O

PSETUP

DBEND

DAY

| SALES: | TOTALS |
|--------|--------|
|--------|--------|

|           |  |
|-----------|--|
| DEPT1     |  |
| DEPT2     |  |
| DEPT3     |  |
| DEPT4     |  |
| SALES TAX |  |

R.O.A.

PAYOUTS

|           |
|-----------|
| PURCH     |
| FREIGHT   |
| SUPPLIES  |
| GASOLINE  |
| REP/MAINT |
| ADVERTING |
| TRAVEL    |
| MISC EXP  |
| DRAWS     |

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ENTER DAILY CHECKOUT INFORMATION

/xlEnter day (MONDAY - FRIDAY): ~DAY~  
/xnEnter date (mmdd.yy): ~DATE~  
/riINPUT~/wgpe  
{GOTO}FIRSTSCR~{GOTO}INDISPLA~

PRINT REPORTS, EXTRACT JOURNAL ENTRY, CLEAR INPUT SECTION

/wgpd/xcPSETUP~/ppobrBORDER~  
grREPORT1~agprREPORT2~gpcbg  
/fxvJEDAILY~JEDAILY~r{ESC}  
/xcDBEND~  
/cDAY~~{RIGHT}  
/cDATE~~{RIGHT}  
/cDEPT1~~{RIGHT}  
/cDEPT2~~{RIGHT}  
/cDEPT3~~{RIGHT}  
/cDEPT4~~{RIGHT}  
@SUM({LEFT}.{LEFT}{LEFT}  
{LEFT})~  
/rfc~{LEFT}{LEFT}{LEFT}  
{LEFT}~/rp{LEFT}{LEFT}{LEFT}  
{LEFT}{LEFT}{LEFT}~  
/xg\C~

ERASE INPUT DATA

/reRANGE1~/reRANGE2~  
/reRANGE3~reRANGE4~  
/reDAY~reDATE~  
/xg\0~

SAVE FILE WITH USER PROMPT

/fs{?}~r{ESC}

DISPLAY STARTUP SCREEN

{GOTO}FIRSTSCR~

PRINTER SETUP - TOSHIBA 1340 12 CPI

/ppom14~mr95~s{ESC}\027]\027E10~qq  
/xr~

FIND FIRST EMPTY LINE BELOW END OF DATABASE

{GOTO}DATABASE~{RIGHT}  
/rncXXX~{DOWN}~  
/xi@COUNT(XXX)>1~{END}{DOWN}  
/rndXXX~{DOWN}{LEFT}  
/xr~

| DATE | DEPT 1 | DEPT 2 |
|------|--------|--------|
|------|--------|--------|

MID-DAY

-----

|       |        |
|-------|--------|
| ----- |        |
| SHORT | \$0.00 |
|       |        |
| LONG  | \$0.00 |
| ----- |        |

IF ACCEPTABLE  
LONG OR SHORT AMOUNT.

PRESS:

"ALT" AND B

TO PRINT  
AND CLEAR  
WORKSHEET.

"ALT" AND C TO CLEAR INPUTS.

\*\*\* Enter data, enable protection  
\*\*\* Display long/short & message

\*\*\* DISABLE PROTECTION, SETUP PRINTER  
\*\*\* PRINT REPORT1 AND REPORT2  
\*\*\* EXTRACT JOURNAL ENTRY  
\*\*\* CALL FN TO FIND END OF DATABASE  
\*\*\* COPY DATA TO DATABASE COLUMNS

\*\*\* TOTAL THE DEPARTMENT SALES

\*\*\* FORMAT TOTAL AND DEPARTMENT SALES  
\*\*\* PROTECT THESE DATA

\*\*\* EXECUTE ROUTINE TO CLEAR INPUT SECTION

\*\*\* SET MARGINS AND 12 CPI  
\*\*\* RETURN

\*\*\* GOT DATABASE DATE COLUMN  
\*\*\* CHECK IF NOT EMPTY  
\*\*\* IF NON-EMPTY, GOTO END  
\*\*\* DOWN ONE, LEFT TO DAY COLUMN  
\*\*\* AND RETURN



Sheet1

DEPT 3

DEPT 4

DAILY BALANCE SHEET

| DAY MONDAY             |          |        |                     |        |
|------------------------|----------|--------|---------------------|--------|
| DATE                   |          |        |                     |        |
|                        |          |        |                     |        |
| COINS:                 |          |        |                     |        |
|                        | \$0.01   | \$0.00 | DEPT. 1             | \$0.00 |
|                        | \$0.05   | \$0.00 | DEPT. 2             | \$0.00 |
|                        | \$0.10   | \$0.00 | DEPT. 3             | \$0.00 |
|                        | \$0.25   | \$0.00 | DEPT. 4             | \$0.00 |
|                        | \$0.50   | \$0.00 |                     |        |
|                        | \$1.00   | \$0.00 | SALES               | \$0.00 |
| TOTAL COINS            |          | \$0.00 |                     |        |
|                        |          |        |                     |        |
|                        |          |        | SALES TAX           | \$0.00 |
| BILLS                  |          |        |                     |        |
|                        |          |        | CASH SALES          | \$0.00 |
|                        | \$1.00   | \$0.00 |                     |        |
|                        | \$5.00   | \$0.00 |                     |        |
|                        | \$10.00  | \$0.00 |                     |        |
|                        | \$20.00  | \$0.00 | ADD: R.O.A.         | \$0.00 |
|                        | \$50.00  | \$0.00 | LESS: PD OUTS       | \$0.00 |
|                        | \$100.00 | \$0.00 |                     |        |
|                        | \$2.00   | \$0.00 |                     |        |
| INTRA-DAY DEPO.        |          | \$0.00 |                     |        |
| TOTAL BILLS            |          | \$0.00 | CASH IN DRAWER      | \$0.00 |
| TOTAL COINS AND BILLS: |          | \$0.00 | CASH RECONCILIATION |        |
| PLUS CHECKS            |          | \$0.00 | CASH SHORT          | \$0.00 |
|                        |          |        | CASH LONG           | \$0.00 |
| * TOTAL MONIES         |          | \$0.00 | * TOTAL MONIES      | \$0.00 |
| TOTAL MONIES           |          | \$0.00 | LESS: DAY DEP       |        |
| LESS: DAY DEP          |          | \$0.00 | LESS: NTE DEP       |        |
| LESS: NTE DEP          |          | \$0.00 | LESS: DRAWS         |        |
| LESS: DRAWS            |          | \$0.00 | END OF DAY          |        |
| CASH ON HAND           |          | \$0.00 |                     |        |

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CASH RECIEPTS  
JOURNAL ENTRY #

0

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| DAY | # ACCOUNT         | DEBIT  | CREDIT |
|-----|-------------------|--------|--------|
| --- | -----             | -----  | -----  |
| 0   | 100 CASH ON HAND  | \$0.00 |        |
| 0   | 104 MONEY MKT     | \$0.00 |        |
| 0   | 500 PURCHASES     | \$0.00 |        |
| 0   | 500 FRIEGHT       | \$0.00 |        |
| 0   | 602 SUPPLIES      | \$0.00 |        |
| 0   | 603 GASOLINE      | \$0.00 |        |
| 0   | 605 REP/MAINT     | \$0.00 |        |
| 0   | 608 ADVERTISING   | \$0.00 |        |
| 0   | 700 TRAVEL        | \$0.00 |        |
| 0   | 700 MISC          | \$0.00 |        |
| 0   | 310 DRAWS (PERS)  | \$0.00 |        |
| 0   | 708 SHORT         | \$0.00 |        |
| 0   | 100 CASH ON HAND  |        | \$0.00 |
| 0   | 411 SALES, DEPT 1 |        | \$0.00 |
| 0   | 412 SALES, DEPT 2 |        | \$0.00 |
| 0   | 413 SALES, DEPT 3 |        | \$0.00 |
| 0   | 414 SALES, DEPT 4 |        | \$0.00 |
| 0   | 202 SALES TAX     |        | \$0.00 |
| 0   | 708 LONG          |        | \$0.00 |
|     |                   | -----  | -----  |
|     |                   | \$0.00 | \$0.00 |

TOTAL

| MID-DAY % |
|-----------|
| -----     |
| 0.00%     |
| 0.00%     |
| 0.00%     |
| 0.00%     |
| -----     |
| 0.00%     |

OUT OF BAL  
AMOUNT  
-----  
\$0.00