

# EXTENSIS PORTFOLIO

## The world's leading visual database for all your digital media.

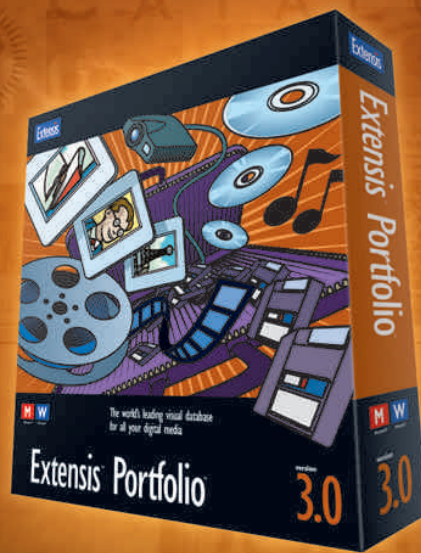
Extensis™ Portfolio, formerly named Fetch, introduces its new name and a newly expanded set of powerful tools for managing digital content. You will view, organize, manage, select, share and use digital content like never before.

Build visual catalogs automatically with detailed reference information and thumbnail images. Organize volumes of digital media, including images, sounds, movies and whole documents. Regardless of application, effortlessly catalog and then retrieve any media, visually or by a keyword. Stay in sync, share your catalogs over networks and across platforms.

Portfolio's diverse feature set keeps you in control of all of your media so that you or your work group stays more productive and more creative.

To order, or for more information, contact your reseller today or call us at (800) 796-9798 or (503) 274-2020.

Visit <http://www.extensis.com/> for the latest Portfolio information.



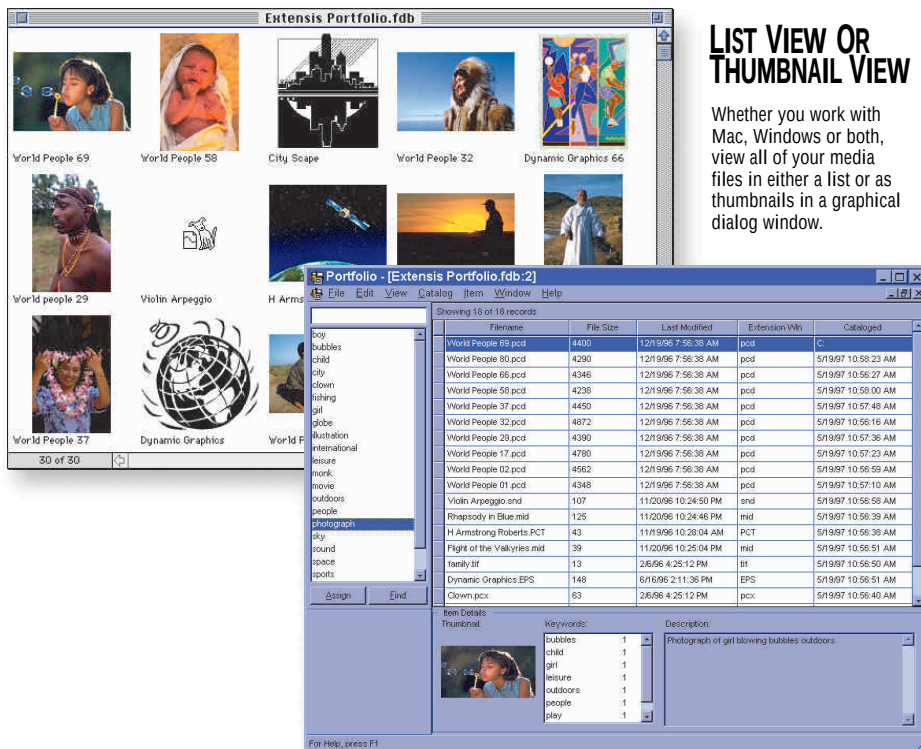
- Portfolio media catalogs are totally cross-platform! Whether you use Mac or Windows, you can easily access and share catalogs across platforms.
- More than 30 file translators let you view media files even if those files don't have embedded thumbnails or previews.
- Assign keywords from a master list to multiple files with a single mouse click.
- Easily organize your digital assets with customized fields for any of your media files.
- Share media catalogs over a network, ensuring everyone is working from the same files. You decide who has access to which files and what changes can be made.



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## LIST VIEW OR THUMBNAIL VIEW

Whether you work with Mac, Windows or both, view all of your media files in either a list or as thumbnails in a graphical dialog window.



**MAC & WINDOWS** — You can create and share catalogs on both Mac and Windows systems enabling all users file access regardless of platform. Find any file on your hard drive, CD-ROM, removable media and more.

**IMAGESTREAM® FILE TRANSLATORS** — Uses more than 30 built-in ImageStream file translators to view media files even if you don't have an embedded thumbnail or preview in the file resource.

**MASTER KEYWORD LIST** — Drag-and-drop support allows you to quickly and easily assign keywords from a master list to multiple files with a click of the mouse. You can also restrict other users to use only words on the master list to keep keywords uniform across your organization.

**CUSTOM FIELDS** — Assign custom fields to media files in the catalog such as part number, price, artist, etc. This enables you to organize your digital assets and keep all the information you may need to retrieve at your fingertips.

**CATALOG NETWORK AWARE** — Multiple users can access and edit a shared catalog on a network at the same time.

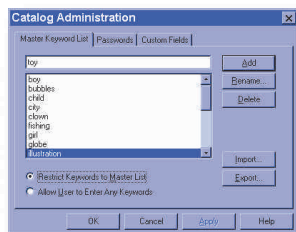
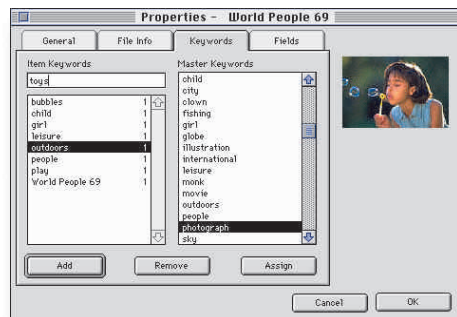
**ACCESS LEVELS** — Four different access levels let you control the content and security of your catalogs, giving some users full access rights while limiting the changes others can make.

**OPEN MULTIPLE CATALOGS** — More than one catalog can be open at one time enabling you to manage all of your media files at once and easily move information from one catalog to another.

**GALLERIES** — Organize your media the way that you want so you can find your valuable digital assets fast. Galleries can include any selection of media files and can also be saved.

## ITEM PROPERTIES

Everything you need to know about a media file can be found in the Item Properties dialog.



## CATALOG ADMINISTRATION

The Master Keyword List guarantees keyword uniformity. Grant different levels of access to your catalog users by choosing from four security levels. Use Custom Fields to organize your files with the information you need.

## SYSTEM REQUIREMENTS:

Macintosh  
Mac OS System 7.5 or higher  
68030 or higher (includes Power PC)  
6 MB of application RAM  
20 MB of available hard drive space

Windows  
Windows 95 or Windows NT 4.0  
486/33 or higher  
6 MB of application RAM  
20 MB of available hard drive space

World People Photos courtesy of PhotoSphere Images Ltd. <http://www.photosphere.com>

Extensis Corporation  
1800 SW First Avenue, Suite 500, Portland, OR 97201  
Phone (503) 274-2020 • Fax (503) 274-0530  
Extensis Europe, Zonnebaan 34, 3606 CB Maarssen  
The Netherlands • Phone: +31-30-24-75050 • Fax: +31-30-24-12039



<http://www.extensis.com>