



Title Page, Title S/03.
This placeholder shows you
the font selection

*Title Page, Subtitle S/04. This placeholder shows
you the font selection, and alignment of the text.*

Title Page, Product S/05
TITLE PAGE, PUBLISHER S/06

FOOTER, CHAPTER S/02 1

Copyright Page S/07.

This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten.

Double-click to select a (100) word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu.

To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text you want to (200) replace and release the mouse button. When you begin typing, the selected text will be overwritten. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position.

Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning (300) of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten.

CONTENTS, SECTION HEAD S/08

CONTENTS, CHAPTER NO. S/09.

Contents, Chapter Title S/10.

Contents Text S/11. This placeholder shows you the font selection, size, and alignment of the text used with this Style. 1

CHAPTER TWO

Chapter Two Title

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CHAPTER THREE

Chapter Three Title

This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3). 33

CHAPTER FOUR

Chapter Four Title

This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. 44

CHAPTER FIVE

Chapter Five Title

This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. 55

CHAPTER SIX

Chapter Six Title

This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. 66

CHAPTER SEVEN

Chapter Seven Title

This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. 66

Gutter Head S/13

Gutter Text S/14. To insert your own text, move the mouse pointer until the I-beam is at the beginning (300) of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button.

Text S/12. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu.

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Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story. This placeholder shows you the font selection, size, and

alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in (400) the Type menu.

To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story. This placeholder shows you the font selection, size, and alignment of the text used with this Style (500) and the intended page position.

Chapter, Subhead 1 S/15

Text S/12. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten.

Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to (600) select the entire story. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace.

CHAPTER, SUBHEAD 2 S/16

Text S/12. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten. Double-click (700) to

Gutter Head S/13

Gutter Text S/14. To insert your own text, move the mouse pointer until the I-beam is at the beginning (300) of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button.

select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text (800) you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten.

To insert your own text, move the mouse pointer until the I-beam is (900) at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story.

Chapter, Caption S/17. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (1000). This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position.

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- Chapter, Bullet S/18. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace.
- When you begin typing, the selected text will be overwritten. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story.

This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu.

To insert your own text, move the mouse pointer until the I-beam is at the beginning (1300) of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story. This placeholder shows you the font selection, size, and alignment of the text used with this Style and the intended page position.

Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in (1400) the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten. Double-click to select a word, triple-click to select a paragraph, choose “Select all” (Ctrl + A) from the Edit menu to select the entire story.

This placeholder shows you the font selection, size, and alignment of the text used with this Style (1500) and the intended page position. Use it as is or to edit this style, choose the “Define styles...” (Ctrl + 3) command in the Type menu. To insert your own text, move the mouse pointer until the I-beam is at the beginning of the text you want to replace. Drag the mouse until you reach the end of the text you want to replace and release the mouse button. When you begin typing, the selected text will be overwritten.

A Index, Heading S/19

Index, Text 1 S/20, 111

Index, Text 2 S/21, 50

This placeholder, 203

Shows you the font selection, 30

Size, and alignment, 15

Of the font, 125

Used with this Style, 1

And the intended page position, 33

Use it as is or to, 40

Edit this style, choose the, 18

“Define styles...” (Ctrl + 3), 76

Command in the, 23

Type menu, 222

B

Index, Text S/01, 111

This placeholder, 203

Shows you the font selection, 30

Size, and alignment, 15

Of the font, 125

Used with this Style, 1

And the intended page position, 33

Use it as is or to, 40

Edit this style, choose the, 18

“Define styles...” (Ctrl + 3), 76

Command in the, 23

Type menu, 222

Index, Text S/01, 111

This placeholder, 203

Shows you the font selection, 30

Size, and alignment, 15

Of the font, 125

Used with this Style, 1

And the intended page position, 33

Use it as is or to, 40

Edit this style, choose the, 18

“Define styles...” (Ctrl + 3), 76

Command in the, 23

Type menu, 222

Index, Text S/01, 111

This placeholder, 203

Shows you the font selection, 30

Size, and alignment, 15

Of the font, 125

Used with this Style, 1

C

And the intended page position, 33

Use it as is or to, 40

Edit this style, choose the, 18

“Define styles...” (Ctrl + 3), 76

Command in the, 23

Type menu, 222

Index, Text S/01, 111

This placeholder, 203

Shows you the font selection, 30

Size, and alignment, 15