

Welcome to The AddWeb Help Overview

AddWeb has been designed to make it easy for you to get help anywhere in the user interface. There are many ways that you can quickly find help on any area of the program you wish to learn more about.

Please note that this section of AddWeb must be selected using the standard drop down menu under "Features," or as a selection in the Quick Help Bar. It cannot be accessed on the main AddWeb Menu Bar.

Basic Navigation and How to Get Help

The user interface can be broken down into four main areas; the AddWeb Menu Bar, the AddWeb Quick Help Bar, the main window, and the standard drop down menus common to all Windows programs.

The Vertical AddWeb Menu Bar / Quick Help Bar

You can access all of the main sections of the program by clicking on one of the icons on this bar. Notice that as you click on the different icons, that the main interface area changes as well.

Click on the wide gray button on the topmost part of the AddWeb Menu Bar. It says "Click Here for Help." Clicking this button transforms the AddWeb menu bar into the AddWeb Quick Help Bar. You can use this Bar to simultaneously navigate the program and receive quick help on that section of the program. To close the Quick Help Bar and return to the standard AddWeb Menu Bar, click on the button that says "Close Help."

The Quick Help Bar will drop down on the AddWeb Menu Bar when you are actively engaged in certain tasks. You will not be able to move to other areas of AddWeb completes those tasks. Alternatively you can cancel or deactivate those tasks to get back to the AddWeb Menu Bar at any time. You will see this during submission, and ranking, as well as when Scheduler is enabled to run automatic tasks.

The Main Window

This area represents the largest part of the user interface. This area is where all of the action happens. Notice that there are 'tabs' that you can click on that change the main window to a different sub-section of the area you are in. The names and functions of these tabs change depending on which part of the program you are in.

There are a couple of ways you can get help within this section of the program as well. First notice the blue "?" at the top of the main window just below the pull down menus and to the right. While in any section of AddWeb, click on the blue "?" to bring up detailed help for the current area you are in.

You can also access context help to learn more about a specific field. Just place your cursor into the field and click, or you can use the TAB key on your keyboard to move the cursor for you. If you press F1 on your keyboard, this will show you help for that particular field.

Drop Down Menus

The drop-down menus just below the title bar are identical to those that you see in most Windows applications, and they work in the same way. You can move through the different parts of AddWeb by using these menus as well.

There is a menu called appropriately enough, "Help" on the drop down area. Select that menu to get to detailed help on any part of the AddWeb program. We have also included a selection that allows you to quickly and easily send technical support questions to our support team.

Tutorials

The main window of the Help Overview you are in displays a list of the many tutorials available to help you get up and running with AddWeb quickly. Please take the time to learn the program using the tutorials, as they have been designed to save you time and frustration.