

SHIPPER'S LETTER OF INSTRUCTION (front)

SHIPPER'S LETTER OF INSTRUCTION				DATE	SHIPPER'S REFERENCE	CONSIGNEE'S REFERENCE	
1a. EXPORTER (Name and address including ZIP code)				FORM OF PAYMENT <input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT C.O.D. \$ <input type="checkbox"/> INCOTERMS / Other _____			
				ZIP CODE	2. DATE OF EXPORTATION		3. BILL OF LADING / AIR WAYBILL NO.
b. EXPORTER'S EIN (IRS) NO.		c. PARTIES TO TRANSACTION <input type="checkbox"/> Related <input type="checkbox"/> Non-related		On receipt of the shipment described below, the Forwarder is requested and authorized to prepare and issue the necessary Bill of Lading in the name of the undersigned, consign such shipment for carriage to destination or for onward carriage and delivery by any other transportation organization in accordance with the terms and conditions contained in the Bill of Lading, tariffs, rules and regulations, including provisions thereof limiting liability to the shipper's "declared value for carriage" and to prepare and execute in shipper's name all documents required for export.			
4a. ULTIMATE CONSIGNEE							
b. INTERMEDIATE CONSIGNEE							
5. FORWARDING AGENT				6. POINT (STATE) OF ORIGIN OR FTZ NO.		7. COUNTRY OF ULTIMATE DESTINATION These commodities licenced by U.S. for Diversion contrary to U.S. law prohibited _____	
8. LOADING PIER (Vessel only)		9. MODE OF TRANSPORT (Specify)		SHIPPER REQUESTS INSURANCE <input type="checkbox"/> YES for \$ _____ <input type="checkbox"/> NO If neither box is checked, then shipment is NOT insured.		INLAND ROUTING DATE _____ CARRIER/ FROM B/L and/ or PRO	
10. EXPORTING CARRIER		11. PORT OF EXPORT		DECLARED VALUE FOR CARRIAGE <input type="checkbox"/> YES for \$ _____ <input type="checkbox"/> NO		SHIPPER'S INSTRUCTIONS in case of inability to deliver as consigned. <input type="checkbox"/> ABANDON <input type="checkbox"/> RETURN TO SHIPPER <input type="checkbox"/> DELIVER per Special Instructions below.	
12. PORT OF UNLOADING (Vessel/Air only)		13. CONTAINERIZED (Vessel only) <input type="checkbox"/> Yes <input type="checkbox"/> No					
OCEAN: STEAMSHIP LINE BOOKING NUMBER TARIFF FREIGHT CLASS				<input type="checkbox"/> CONSOLIDATE SHIPMENT <input type="checkbox"/> DIRECT SERVICE <input type="checkbox"/> OTHER SERVICE			
14. SCHEDULE B DESCRIPTION OF COMMODITIES 15. MARKS, NOS., AND KINDS OF PACKAGES — — — (Use columns 17-19) — — —>				ATTACHED PREPARE VALUE (U.S. dollars, omit cents) (Selling price or cost if not sold) (20)			
D/F (16)	SCHEDULE B NUMBER (17)	CHECK DIGIT	QUANTITY - SCHEDULE B UNIT(S) (18)				
				<input type="checkbox"/> EXPORT DECLARATION <input type="checkbox"/> <input type="checkbox"/> COMMERCIAL INVOICE <input type="checkbox"/> <input type="checkbox"/> PROFORMA INVOICE <input type="checkbox"/> <input type="checkbox"/> CONSULAR INVOICE <input type="checkbox"/> <input type="checkbox"/> IMPORT LICENSE <input type="checkbox"/> <input type="checkbox"/> CERTIFICATE OF ORIGIN <input type="checkbox"/> <input type="checkbox"/> INSURANCE CERTIFICATE <input type="checkbox"/> <input type="checkbox"/> EXPORT LICENSE <input type="checkbox"/> <input type="checkbox"/> LETTER OF CREDIT <input type="checkbox"/> <input type="checkbox"/> BANKING (SIGHT DRAFT) <input type="checkbox"/> <input type="checkbox"/> RESTRICTED CARGO LABELS <input type="checkbox"/> <input type="checkbox"/> _____ <input type="checkbox"/> <input type="checkbox"/> RESTRICTED ARTICLES STATEMENT <input type="checkbox"/> <input type="checkbox"/> GBL (No. _____) <input type="checkbox"/> <input type="checkbox"/> SEE ATTACHED DOCUMENT DISTRIBUTION TABLE <input type="checkbox"/> SHIPMENT TOTALS QUOTE No. _____			
21. VALIDATED LICENSE NO. / GENERAL LICENSE SYMBOL				22. ECCN		SPECIAL INSTRUCTIONS:	
23. Duly authorized officer or employee		The exporter authorizes the forwarder named above to act as forwarding agent for export control and customs purposes.		DOMESTIC-ROUTING/EXPORT:			
24. I certify that all statements made and all information contained herein are true and correct and that I have read and understand the instructions for preparation of this document, set forth in the "Correct Way to Fill Out the Shipper's Export Declaration." I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410).				DELIVERY:			
Signature		Confidential-For use solely for official purposes authorized by the Secretary of Commerce (13 U.S.C. 301(g)).		GOODS RECEIVED IN APPARENT GOOD ORDER AT: <input type="checkbox"/> SHIPPER DOOR <input type="checkbox"/> CITY TERMINAL <input type="checkbox"/> AIRPORT TERMINAL <input type="checkbox"/> CARRIER ADVANCE <input type="checkbox"/> OTHER CARRIER DOOR			
Title		Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement		TIME DATE No. PIECES SIGNED FOR FORWARDER BY			
Date		25. AUTHENTICATION (When required)					