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#####  
#      File:          Index  
#  
#      Contains:      Index questions for AppleMail Guide Database  
#  
#      Coded by:      Kay Burnett, Shemin Gau  
#      Content by:    Kay Burnett, Pete Harbeson  
#  
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#  
#####
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```
<index> "address"  
  <header> "How do I"  
    <topic> "address a letter?", "How do I address a letter?"  
    <topic> "send a letter?", "How do I send a letter?"  
    <topic> "forward a letter?", "How do I forward a letter?"  
    <topic> "save an address?", "How do I save an address?"  
  <header> "Shortcuts for"  
    <topic> "addressing a letter", "Shortcuts for addressing a letter"  
    <topic> "using the Mailer", "Shortcuts for using the Mailer"  
  
<index> "AppleMail Shortcuts"  
  <header> "Shortcuts for"  
    <topic> "addressing a letter", "Shortcuts for addressing a letter"  
    <topic> "using the Mailer", "Shortcuts for using the Mailer"  
  
<index> "attaching files"  
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    <topic> "include a file with a letter?", "How do I include a file with a letter?"  
    <topic> "open a file sent with a letter?", "How do I open a file sent with a letter?"  
  
<index> "collapsing the Mailer"  
  <header> "How do I"  
    <topic> "expand and collapse the Mailer?", "How do I expand and collapse the Mailer?"  
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    <topic> "using the Mailer", "Shortcuts for using the Mailer"  
  
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<index> "customizing AppleMail"  
  <header> "How do I"  
    <topic> "set up AppleMail the way I want?", "How do I set up AppleMail the way I want?"  
    <topic> "work with letterheads?", "How do I work with letterheads?"  
    <topic> "organize letters?", "How do I organize letters?"  
  
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<index> "letterhead"
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 <topic> "save a letter?", "How do I save a letter?"

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 <topic> "work with letterheads?", "How do I work with letterheads?"

<index> "QuickTime movies"
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 <topic> "play sounds or movies?", "How do I play sounds or movies?"

<index> "receiving letters"
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<index> "tag"
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<index> "triangle icon"
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 <topic> "save a letter using a new name?", "How do I save a letter using a new name?"