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#####  
#      File:      Topics  
#  
#      Contains:   Topics (questions list) for PowerTalk Guide Database  
#  
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#      Content by: Kay Burnett, Pete Harbeson, Stella Hackell  
#  
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#  
#####
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<topic area> "PowerTalk basics"  
<header> "Overview"  
  <topic> "PowerTalk", "PowerTalk Overview"  
<header> "How do I"  
  <topic> "set up PowerTalk software?", "How do I set up PowerTalk software?"  
  <topic> "turn on AppleTalk?", "How do I turn on AppleTalk?"  
  <topic> "make an information card for myself?", "How do I make an information card for myself?"  
  <topic> "send letters and documents?", "How do I send letters and documents?"  
  <topic> "read my incoming mail?", "How do I read my incoming mail?"  
  <topic> "change my access code?", "How do I change my access code?"  
  <topic> "add or remove a service?", "How do I add or remove a service?"  
  <topic> "lock my PowerTalk System?", "How do I lock my PowerTalk System?"  
  <topic> "turn PowerTalk on and off?", "How do I turn PowerTalk on and off?"  
  
<topic area> "Catalogs and Information Cards"  
<header> "How do I"  
  <topic> "browse catalog windows?", "How do I browse catalog windows?"  
  <topic> "change how catalog items appear?", "How do I change how catalog items appear?"  
  <topic> "find an item in a catalog?", "How do I find an item in a catalog?"  
  <topic> "use personal catalogs?", "How do I use personal catalogs?"  
  <topic> "add items to a personal catalog?", "How do I add items to a personal catalog?"  
  <topic> "remove items from a personal catalog?", "How do I remove items from a personal catalog?"  
  <topic> "create an additional personal catalog?", "How do I create an additional personal catalog?"  
  <topic> "select a preferred personal catalog?", "How do I select a preferred personal catalog?"  
  <topic> "print a personal catalog?", "How do I print a personal catalog?"  
  <topic> "use information cards?", "How do I use information cards?"  
  <topic> "create an information card?", "How do I create an information card?"  
  <topic> "modify an information card?", "How do I modify an information card?"  
  <topic> "create group icons?", "How do I create group icons?"  
  
<topic area> "Sending and Receiving"  
<header> "How do I"  
  <topic> "send letters and documents?", "How do I send letters and documents?"  
  <topic> "read my incoming mail?", "How do I read my incoming mail?"  
  <topic> "change the way mailbox items appear?", "How do I change the way mailbox items appear?"
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- <topic> "take my mail with me to read later?", "How do I take my mail with me to read later?"
- <topic> "set mail preferences?", "How do I set mail preferences?"
- <topic> "allow a guest to get mail?", "How do I allow a guest to get mail?"
- <topic> "check my mail from another computer?", "How do I check my mail from another computer?"
- <topic> "check the status of mail I've sent?", "How do I check the status of mail I've sent?"
- <topic> "use tags to view mail I receive?", "How do I use tags to view mail I receive?"
- <topic> "see tags added to my mail?", "How do I see tags added to my mail?"
- <topic> "add or remove tags from mail I receive?", "How do I add or remove tags from mail I receive?"
- <topic> "remove a tag from my tag list?", "How do I remove a tag from my tag list?"
- <topic> "activate mail connections?", "How do I activate mail connections?"
- <topic> "copy mail locally to my In Tray?", "How do I copy mail locally to my In Tray?"
- <topic> "send mail written off line?", "How do I send mail written off line?"

<topic area> "Digital Signatures"

<header> "Overview"

- <topic> "Digital Signatures", "Digital Signatures Overview"
- <topic> "Signer approvals", "Definition of Signer approvals"

<header> "How do I"

- <topic> "obtain a valid Signer file?", "How do I obtain a valid Signer file?"
- <topic> "approve my Signer file?", "How do I approve my Signer file?"
- <topic> "sign a document?", "How do I sign a document?"
- <topic> "check a digital signature?", "How do I check a digital signature?"

<topic area> "Troubleshooting"

<header> "Why can't I"

- <topic> "access a server on my network?", "Why can't I access a server on my network?"
- <topic> "find Key Chain?", "Why can't I find Key Chain?"
- <topic> "find my AppleTalk mail address?", "Why can't I find my AppleTalk mail address?"
- <topic> "find the Mailbox or Catalogs icon?", "Why can't I find the Mailbox or Catalogs icon?"
- <topic> "receive mail?", "Why can't I receive mail?"
- <topic> "send mail?", "Why can't I send mail?"

<header> "Why"

- <topic> "are catalog icons dimmed?", "Why are catalog icons dimmed?"
- <topic> "do I get a Disk Full message sending mail?", "Why do I get a Disk Full message sending mail?"
- <topic> "does a triangle appear on my In Tray?", "Why does a triangle appear on my In Tray?"
- <topic> "is my mail marked "remote"?", "Why is my mail marked "remote"?"
- <topic> "doesn't my Signer work?", "Why doesn't my Signer work?"
- <topic> "is my Approval Request info too long?", "Why is my Approval Request info too long?"
- <topic> "enclose a file with my Approval Request?", "Why enclose a file with my Approval Request?"

<topic area> "Definitions"

<header> "Definitions"

- <topic> "access code", "Definition of access code"
- <topic> "AppleMail", "Definition of AppleMail"
- <topic> "catalog", "Definition of catalog"
- <topic> "collaboration services", "Definition of collaboration services"
- <topic> "digital signature", "Definition of digital signature"
- <topic> "electronic addresses", "Definition of electronic addresses"
- <topic> "electronic mail services", "Definition of electronic mail services"

<topic> "information card", "Definition of Information Card"
<topic> "Key Chain", "Definition of Key Chain"
<topic> "mailbox", "Definition of mailbox"
<topic> "Mailer", "Definition of Mailer"
<topic> "personal catalog", "Definition of personal catalog"
<topic> "PowerShare server", "Definition of PowerShare server"
<topic> "PowerTalk", "Definition of PowerTalk"
<topic> "Signer approvals", "Definition of Signer approvals"
<topic> "tag", "Definition of tag"