

# Shared Menus

## Introduction

### What is the Shared Menu?

The Shared Menu is a custom menu installed by either [URL Manager Pro](#) or [Web Confidential](#) in the menu of your web browser or other Internet applications. The Shared Menu gives you access to all your bookmarks stored in URL Manager Pro, the bookmark and URL manager, or your passwords in Web Confidential, the password organizer and encryption tool, provided you have previously installed either or both programs.

By default, the Shared Menu icon is displayed as a diamond symbol: 

In Web Confidential mode (see below), it is displayed as a card symbol: 

By default, all bookmarks in your current open URL Manager Pro document will be shown as extra bookmark menus in your web browser's menu bar. Optionally, your bookmark menus will also be shown in other Internet applications, like Eudora and Interarchy.

Your passwords can be accessed from the Confidential submenu of the Shared Menu.

**Note:** On Mac OS X, you can also access to your bookmarks and passwords from [Dock popup menus](#).

## Features

With Shared Menus you can:

- have access to your bookmarks from within any browser
- store your bookmarks independently from your browser
- store your bookmarks in self-contained documents
- have more bookmark menus in your menu bar
- add notes to your bookmarks as you add them
- have access to your confidential information from within any browser

## Installation on Mac OS 9 and Mac OS X

Shared Menus are provided by the so-called Shared Menus Component.

When either URL Manager Pro or Web Confidential is first run, the Shared Menus Component, with your permission, will automatically be installed. However, circumstances may arise when you need to

install it manually. In that case, you need to perform the following steps:

- Download the [Shared Menu Component](ftp://ftp.url-manager.com/pub/SharedMenus.component.bin). The URL is:  
<<ftp://ftp.url-manager.com/pub/SharedMenus.component.bin>>
- Put it in the right location (see below).

Its file name is 'SharedMenus.component'. Its location on your Mac is:

On Mac OS 9:

- System Folder:Extensions:

On Mac OS X:

- ~/Library/Components/

The ~ character signifies your home directory.

If you wish, you may also move the component to the folder:

- /Library/Components/

Do **not** install the component in both places; one will suffice.

To deinstall, just remove the component from the 'Extensions' or 'Components' folder and move it to another location. You can also choose the Preferences command from the Diamond Shared Menu and press the Deinstall button.

## Commands

This lists all commands from the URL Manager Pro or Web Confidential Shared Menu.

- **Add Bookmark** - lets you bookmark the current web page.  
In Web Confidential mode (see Preferences below) this commands reads Add Card.
- **Help** - opens the Apple Help Viewer and the Shared Menus Helpbook
- **Grab All** - grabs all links of the current web page.
- **Explore** - lists all your Explore favorites.  
Use the Edit Favorites command from the Edit menu in URL Manager Pro to create and edit these bookmarks.
- **Favorites** - lists all your Favorite favorites.  
Use the Edit Favorites command from the Edit menu in URL Manager Pro to create and edit these bookmarks.
- **Confidential** - lists all your confidential information.  
This menu lists all password categories and its contents of your open password file.

- **Cabinet** - lists all your preferred bookmark and password documents.

For your bookmark documents, please create a folder named 'Bookmarks' in your 'Documents' folder and put your 'Startup Items' and 'Cabinet' folders in your 'Bookmarks' folder of your 'Documents' folder. Idem dito for your password documents: please create a folder named 'Passwords' in your 'Documents' folder.

In other words, the paths of these folders are:

On Mac OS 9:

- Hard disk:Documents:Bookmarks:Cabinet:
- Hard disk:Documents:Bookmarks:Startup Items:
- Hard disk:Documents:Passwords:Cabinet:
- Hard disk:Documents:Passwords:Startup Items:

On Mac OS X:

- ~/Documents/Bookmarks/Cabinet/
  - ~/Documents/Bookmarks/Startup Items/
  - ~/Documents/Passwords/Cabinet/
  - ~/Documents/Passwords/Startup Items/
- **Mac News** - the Read All command opens several Mac News sites concurrently in multiple browser windows. Using the checkmarks in the menu items of the submenu, you determine which ones you want to read. Hold down the Command key while making a menu choice to open that Mac News site only.
  - **Read Daily** - opens all your Daily favorites concurrently in multiple browser windows. Use the Edit Favorites command from the Edit menu in URL Manager Pro to create and edit these bookmarks.
  - **Go to Home Page** - opens your home page
  - **Go to Search Engine** - open your preferred Search Engine page  
These preferences are defined in URL Manager Pro's Preferences Personal tab.
  - **URL Manager Pro** - launches or switches to URL Manager Pro.
  - **Web Confidential** - launches or switches to Web Confidential.
  - **HTML Editor** - launches or switches to BBEdit.
  - **Email** - launches or switches to your Email application.
  - **WWW** - launches or switches to your Web browser.
  - **Refresh Menus** - use this command to update your shared bookmark menus with the latest changes in your bookmark document.
  - **Preferences** - shows the [Preferences](#) window.
  - **Quit** - quits your current Internet application and URL Manager Pro with one command.
  - **Customer Support** - email the author.
  - **How to Register** - brief instructions on how to register.
  - **Register Online!** - go to to Kagi Online.

# Preferences

This lists all preferences:

In the 'General' tab:

- **Add notes when adding bookmarks** - lets you add a note while you add a bookmark.
- **Always open a bookmark in a new window** - when choosing a bookmark from a shared menu, it opens in a new browser window.
- **Use Sherlock instead of Search Engine** - use the Sherlock search function of the Mac OS.
- **Show Shared Menus only in Web Browsers** - Shared Menus are only shown in Web Browsers and not in other applications.
- **Don't load WWW Forms** - This is Web Confidential preference is useful when you are normally already on the Web Page with the WWW Form and only need to see your user ID and password in the Card Info Window, but do not want to load the Web Page.

In the 'At Startup' tab:

- **Launch URL Manager Pro at startup** - automatically launch URL Manager Pro at startup of Internet applications.
- **Launch Web Confidential at startup** - automatically launch Web Confidential at startup of Internet applications.

**Note:** you need to use the **Select** button to specify which copy of the application on your hard disk you actually want launched.

In the 'Appearance' tab:

- **Use a small menu font** - use a small font in the shared menus.
- **Do not put icons in menus** - do not put icons in the shared menus.
- **Disable all keyboard shortcuts** - disable all keyboard shortcuts of the shared menus.
- **Use ⌘ U as URL Manager Pro shortcut** - enable this keyboard shortcut in your applications.
- **Go into Web Confidential mode** - show the password icon as the menu title icon. The command Add Card will add the current web page to the WWW Sites category.
- **Use Document Icon instead of document title** - conserve space in menu bar with icon instead of text.

## Default Bookmarks

For your bookmark documents to automatically open at launch time of URL Manager Pro, create a folder named 'Bookmarks' in your 'Documents' folder and within that folder create a folder named 'Startup Items'. Put your default or startup bookmark document in that folder.

In other words, the path is:

On Mac OS 9:

- Hard disk:Documents:Bookmarks:Startup Items:

On Mac OS X:

- ~/Documents/Bookmarks/Startup Items/

Also make sure that the URL Manager Pro preference 'Open Startup Items' is checked.

To launch URL Manager Pro automatically at launch time of your web browser see the section Preferences/At Startup in the previous paragraph.

## Default Passwords

For your password documents to automatically open at launch time of Web Confidential, create a folder named 'Passwords' in your 'Documents' folder and within that folder create a folder named 'Startup Items'. Put your default or startup password document in that folder.

In other words, the path is:

On Mac OS 9:

- Hard disk:Documents:Passwords:Startup Items:

On Mac OS X:

- ~/Documents/Passwords/Startup Items/

Also make sure that the Web Confidential preference 'Open Startup Items' is checked.

To launch Web Confidential automatically at launch time of your web browser see the section Preferences/At Startup in the previous paragraph.

## Modifier Keys

When you hold down the Control (ctrl) key while choosing **Add Bookmark** from the Diamond menu, it toggles the behaviour of your **Add Notes** preference for that instance of the command.

When you hold down the Option (option) key while choosing **Add Bookmark** from the Diamond menu, a new card with the name and URL of the current web page will be added to Web Confidential

instead.

When you hold down the Command (Apple) key while choosing a bookmark menu item, the URL of the bookmark will be copied to the **Clipboard**.

When you hold down the Command (Apple) key while choosing a password menu item, a utility window showing the card information will be shown.

When you hold down the Option (option) key while choosing a bookmark menu item, the URL of the bookmark will be opened in a new browser window.

When you hold down the Option (option) key while clicking the Internet icon of the utility window, the URL of the card will be opened in a new browser window.

When you hold down the Command (Apple) key while choosing a menu item of the Mac News submenu, you will load that news page instead.

## **Compatibility**

Almost any Mac OS 8 or 9 Internet application supports the Shared Menus protocol. On Mac OS X, currently, Internet Explorer, Opera, iCab, BBEdit, NetFinder, Interarchy, Fetch and IP Monitor show Shared Menus. Please email the developers of Eudora and others to support the Shared Menus Protocol on Mac OS X. Thanks!

## **How to Print**

Explorer is very good in printing HTML pages, so please go to this [web page](#) to print this help file.

## **How to Purchase**

To order URL Manager Pro or Web Confidential, go here:

[Kagi Online Order Page](#) or [Use PayPal](#)

To order upgrades, go here:

[eSellerate](#) or [Use PayPal](#)

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