

**"Must-have software for anyone who uses Windows"**

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## **One-Touch Control of Your PC**

**C**omputers are supposed to save time and make life easier, right? Right. So . . .

- ▶ **Why does it take five steps to do something as simple as opening your word processor?**
- ▶ **Why does saving a spreadsheet where you want it saved require wading through a dozen directories?**
- ▶ **And why does it take so much pointing, clicking and waiting just to do the basics?**

**Now, there is an easier way. It's QuicKeys.® And it's about time. Saving time on the computer and gaining time for more important things.**



### **What is QuicKeys?**

QuicKeys is software that automates and customizes your computer so it works exactly the way you want it to. QuicKeys automatically takes care of hundreds of the time-consuming computer tasks you do every day—from opening programs to typing your name plus a lot more—so you can put that time to better use.

Not all computer tasks are created equal. That's why QuicKeys includes tools specially designed to automate all different kinds of tasks, from your most complex routine to your smallest chore.

### **How does QuicKeys work?**

For simple, one-step tasks, there are QuicKeys "Actions." An Action automatically performs one of the hundreds of common computer tasks—like opening your word processor or closing a window—built into QuicKeys. You can create as many Actions as you want and use them in any program.

For more complicated tasks that require several consecutive steps, a QuicKeys "Sequence" does the trick. Sequences make longer tasks—like opening your E-mail program, typing your password, then checking for new mail—a cinch. That's because QuicKeys "remembers" all the steps involved in the task and carries them out, in order, quickly and accurately every time.

QuicKeys Actions and Sequences are ready to work for you. All you have to do is tell them when. You can trigger any Action or Sequence by pressing its hot key (a combination of keys like Ctrl, Alt and Q that you pick) or by clicking its button in the handy toolbar QuicKeys builds for you. Or, schedule QuicKeys to complete the Action or Sequence at a designated time, whether you're at your computer or not.

### **Record a task once and never have to do it again**

Best of all, QuicKeys' built-in task recorder makes creating Actions and Sequences—no matter how long or how many steps—really easy. Just turn on the recording feature, perform the task as you normally would, then choose a trigger. The next time you press that hot key or click that toolbar button, QuicKeys plays back the mouse-clicks and keystrokes it recorded. The task is completed just as though you were doing the work, but it's QuicKeys.

### **What can QuicKeys do for me?**

Use QuicKeys to automate two or three daily computer tasks and it becomes obvious. QuicKeys saves you time and effort on your PC. Every day, all day long.

But let QuicKeys handle a few other computer chores and you'll see there's more. QuicKeys makes all the different parts of your PC—your programs, your documents, your operating system, your Internet connection—work together, like a well-oiled machine. QuicKeys gives you a standard set of automation tools you can use across your whole computing environment. Program idiosyncrasies melt away. You work faster, smarter and better.

### **Easy setup**

Getting started with QuicKeys is easy. As soon as you install the software, QuicKeys automatically sets up dozens of hot keys for you that launch your favorite programs, open certain folders, type your E-mail address and much more. You start saving time right away.

When you're ready for more time-savings, QuicKeys' Setup Wizards guide you every step of the way. Just choose the kind of task you want to automate, answer a few questions, pick a hot key and that's it. Creating new sequences couldn't be easier.

*It takes 14 steps\* to compress*  
**QuicKeys**

THE OLD WAY

OPEN  
WINZIP®

CLICK  
"NEW"

SELECT  
FOLDER FOR ZIP

ENTER  
ZIP FILENAME

SELECT  
FILES TO ZIP

CLOSE  
WINZIP

THE QUICKKEYS WAY

## One-Touch Control of Your PC

### Tools of the trade

Toolbars are a quick and easy way to use the features of your favorite programs. Wouldn't it be great to have a toolbar that holds exactly the tools you use most? One that shows up when and where you want it, no matter what program you're working in?

With QuicKeys, that's not only possible, it's easy. QuicKeys builds toolbars customized just for you, and using them is simple, too. Got a file you want to open? Just drag and drop it onto a toolbar. Want to add a new Action to a toolbar? Drag and drop again.

To save screen space, you can even have your toolbars jump to attention when you hit a hot key then disappear after you make your selection.

### Save time with the Web

Automating your PC doesn't stop with the basics. QuicKeys also gets you where you want to go on the Web. A hot key launches any Web site, giving you instant access to your favorite sites from any program.

### E-mail with ease

If you use E-mail to communicate (and who doesn't?), you'll love QuicKeys' Instant E-mail feature. It compresses any file on your desktop and attaches it to an E-mail message in a single step. QuicKeys also checks and sends E-mail for you and reformats garbled Web text. Plus, it works with most popular E-mail programs.

### More QuicKeys automation

**QuicKeys Menu**—Fast access to Actions from the taskbar. No need to remember a hot key.  
**Hot Key Reminders**—Print a list of all your hot keys. Like a good assistant, QuicKeys reminds you how to save time.

**QuicKeys Controller**—Automate opening and closing the QuicKeys Editor and save time creating new Actions.

**Drag-and-Drop Setup**—Creating Actions couldn't be simpler. Just drag and drop a file, program or block of text onto the QuicKeys Editor and presto, a new Action.  
**Timer Controls**—Put QuicKeys to work for you, even when you're not at your PC.

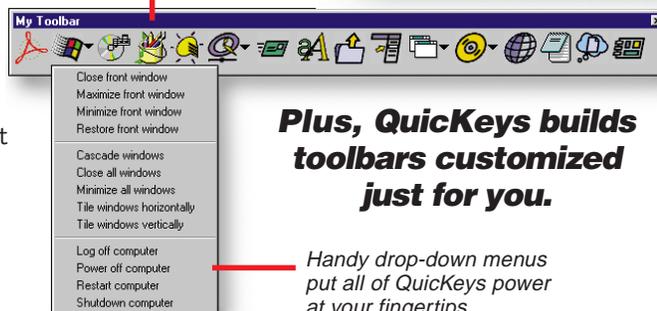
**Recent Files**—No more hunting for the files you were using ten minutes ago. List 'em and launch 'em with a hot key.  
**Special Characters**—Add polish to your work with quick and accurate special and foreign-language characters.

Using QuicKeys is easy. Just pick a task to automate, click its Setup Wizard, answer a few questions and

Setup Wizards make using QuicKeys really easy.

Each Setup Wizard button automates a different computer task.

QuicKeys toolbars show up exactly when and where you want them.



Plus, QuicKeys builds toolbars customized just for you.

Handy drop-down menus put all of QuicKeys power at your fingertips.

\*According to CE Software tests

... and send three files via E-mail.  
... does it in one.

OPEN MAIL	ENTER PASSWORD	CREATE NEW MESSAGE	SELECT "INSERT FILE"	SELECT ZIP FILE TO INSERT	ADDRESS MESSAGE	TYPE SUBJECT	SEND MESSAGE
PRESS F8	GRAB A COFFEE (OPTIONAL)						

Automate, and that's it ...

... or, have **QuicKeys** watch and record you doing any task then play back the steps, quickly and accurately, any time you want.

View QuicKeys the way that's easiest for you.

You can schedule any Sequence to happen at a time you designate.

Click the button for the task you want to automate, answer a few questions, and QuicKeys' Setup Wizards do the rest.

... of Action from the list below.

- ... all windows
- ... all windows
- ... all windows
- ... windows horizontally
- ... windows vertically

Cancel Help

New Recording Sequence - QuicKeys Editor

File Edit Create

General Repeat Toolbars Action Scope Timed Triggers

Name: Change E-mail Programs

Hot key: F3

Include in QuicKeys menu

Step ID	Description	Result
1	Open Outlook Express	
2	Window Selector [Outlook Express]	
3	Select Menu [Accounts...]	
4	Wait for Window [Internet Accounts' Appears]	
5	Mouse Click [ 111, 44, 1, 0 ]	
6	Window Selector [Internet Accounts]	
7	Pause for 1 second(s)	
8	Button Click [Properties]	
9	Pause for 1 second(s)	
10	Sequence	

Save & exit Exit

You can edit, add or delete any step in a Sequence without having to re-record it.

Here's what a recorded Sequence looks like. This one logs out of one E-mail account and into another.

**Automate the basics**  
A lot of what you do on your PC probably isn't difficult, just time-consuming, right? That's where QuicKeys comes in. It takes care of all those common PC tasks for you so you can focus on more important things.

Here's just some of what QuicKeys can do for you:

- ▶ Open any program
- ▶ Choose from any menu, mouse-free
- ▶ Type anything
- ▶ Close any window
- ▶ Launch any Web site
- ▶ Zip and send any file
- ▶ Open any document
- ▶ Save anything
- ▶ E-mail anything
- ▶ Shut down your PC
- ▶ Type the date
- ▶ Reformat Web text
- ▶ Rename any file
- ▶ Access any network drive
- ▶ Switch printers
- ▶ Check E-mail
- ▶ Control your CD player
- ▶ Control PC volume
- ▶ Change display settings
- ▶ Type foreign-language characters
- ▶ Paste any graphic
- ▶ Change text case
- ▶ Log onto a Web site, network, or database
- ▶ Plus much, much more

**Windows Helpers**—Log off, shut down or restart your PC without touching the Start menu.  
**Network Drives**—Instant access to important info and documents on the network means you get what you need, fast.

**QuicKeys Clipbook**—Got graphics or text you use over and over? QuicKeys keeps them organized and ready to be pasted in a document at a moment's notice.

**Choose Printer**—Don't let switching printers slow down your work. QuicKeys takes care of it in a flash.  
**Screen Settings & Volume**—Leave the control panel behind. Switch monitor settings and your PC's volume quickly and easily with QuicKeys.

**CD/DVD Controls**—Grooving to a CD when the phone rings? Hit a hot key to pause the CD, grab your call, then get right back to the tunes without leaving the keyboard.



## One-Touch Control of Your PC

### Mouse-free control

Tired of mousing around endlessly to open, close, minimize or reposition windows on your screen? Wouldn't your work flow a lot smoother if you could keep your hands on the keyboard? QuicKeys can help.

QuicKeys helps you use your keyboard to do all those tasks that usually require reaching for the mouse. Control windows, pull down menus, navigate directories—all with hot keys instead of the mouse. After all, the fastest way to any computer function is through the keyboard, and QuicKeys keeps your fingers right where they need to be.

### Get with the program

Some of your programs probably came with built-in hot keys. Maybe you use them, maybe you don't. Or maybe the features you like best aren't automated at all. QuicKeys can help. Instead of learning 15 new keystrokes every time you buy a program, let QuicKeys assign it hot keys that make sense to you. With QuicKeys, all your programs work exactly the way you want them to.

QuicKeys also remembers which hot keys work in which programs. And don't worry about conflicts between keystrokes built into programs and your hot keys.

### The one and only

Whether you use Microsoft™ Windows® 95, Windows 98 or NT, QuicKeys is the only automation utility you'll ever need. Why spend

time, money and energy hunting for a dozen obscure pieces of shareware? Why cobble together a bunch of one-trick programs that are difficult to learn and use? Why risk incompatibility and drain system resources? QuicKeys puts a fully-stocked automation arsenal at your fingertips, all for the price of just a couple separate utilities.

### Automation experts

For more than ten years now, CE Software has been helping people make their computers work exactly the way they want them to. For us, developing time-saving utilities isn't just a hobby, it's our business. Plus, QuicKeys is backed with our expert technical support. If you ever need it, help is just a phone call or an E-mail message away. You won't get that kind of service from shareware.

### How to Buy

Suggested retail price: \$49.95

- ▶ Call CE Software: (800) 523-7638 or (515) 221-1801
- ▶ Buy online: [www.cesoft.com/purchase.html](http://www.cesoft.com/purchase.html)
- ▶ Retail and mail-order: visit [www.cesoft.com/service/wheretobuy.html](http://www.cesoft.com/service/wheretobuy.html) for a list of retail outlets

*A lot of products promise to help you work faster, smarter and better. But only one utility has delivered on that promise for more than a decade.*

*If you count on your PC to get the job done, you need QuicKeys.*

*Try QuicKeys for yourself with our free 30-day demo.*

*Download it at: [www.quickeys.com](http://www.quickeys.com).*

### System Requirements

IBM PC or 100% Compatible  
Intel 486DX or higher  
(Pentium or equivalent  
strongly recommended)  
Microsoft Windows 95/98,  
Windows NT 4.0 or greater.  
16 MB of RAM (32 MB recommended)

CD ROM Drive  
8 MB hard disk space  
Standard 640x480 VGA Monitor  
(SVGA 800x600 monitor  
recommended)  
Certain features enhanced by  
Internet connection

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