

## **CCZip the best way to manage ZIP archives using Windows 95/NT**

CCZip enables the users to perform basic zipping and unzipping functions. It also enables the users to view, print, and launch files from within a ZIP file. CCZip makes ZIP file management a snap. CCZip was built thinking in a perfect of blend of usability and power.

### **The main features of CCZip are:**

- Built in zipping and unzipping, 100% PKZIP compatible.
- Conveniently work with zipped components
- Drag to and from CCZip

### **Overview** **Using CCZip**

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### **Tips, that will make your life working with ZIPs easier**

- 1.- On the Tools-Options Default directory to look for ZIPs put the directory where all the files you download from the internet are.
- 2.- Create a ZIP temp directory on your hard drive to try out software downloaded from the internet and to put the contents Setup programs that are distributed as ZIPs.
- 3.- It is much better to Drag+Drop files from the file manager or Win95 explorer because there you can easily sort files, and do lots of stuff you cant do with Windows common dialogs.
- 4.- Before extracting files from a ZIP into a directory that is not new double check if you really want to overwrite the existing files.
- 5.- When you doubleclick on a file named SETUP.EXE or INSTALL.EXE, CCZip will automatically UnZIP the contents of the complete ZIP to a TEMP directory and run the setup program, now you don't have to do this manually.
- 6.- You can take advantage of using CCZip along with the Windows Explorer: when unzipping a file just drag it to deirectory in the explorer and it will be extracted.

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Internal TextEditor (ITE)**

CCZip includes an internal text editor that allows you to make changes to files in a ZIP in "one step". This editor does not have the 32/64 KB limit the Windows Notepad has. This editor has simple HTML syntax highlighting.

To do this CCZip extracts the file into a temporal directory and opens the Internal TextEditor, after the user has finished editing the file, the program will ask if the file should be saved, if it is saved it will be added to the ZIP to replace the old one. After the the program will ask if the temporal file (on disk) should be deleted.

#### **To Open a File:**

1.-In the main CCZip Window select the desired file and click on Actions-Edit.

#### **To Find or Replace a text string:**

- 1.-Once you've opened the Internal TextEditor (ITE) click on Search-Find or Search-Replace.
- 2.-Write the desired text string and click on Find or Replace or Replace All.

#### **To Cut or Copy a selection to the clipboard:**

- 1.-Select the text you desire to Copy or Cut to the clipboard
- 2.-Click on Edit-Copy or Edit-Cut.

#### **To Print a file:**

- 1.-Once you've opened the Internal TextEditor (ITE) click on Search-Find or Search-Replace.
- 2.-Select File-Print and the Print Dialog will appear on screen, click on OK.

#### **To Set/Goto Bookmarks:**

- 1.- Set on the position you want the bookmark. Click on Find-Bookmarks
- 2.- Write the bookmarks name and click on the check box.
- 3.- To go to this bookmark click on Find-Bookmarks and click on the bookmark's number.

#### **To Go to A Specific line number:**

- 1.- Click on Find-Go To Line Number
- 2.- Write the desired line number and click on OK

#### **To View File Information:**

- 1.- Click on View-File Info...

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## CCZip the best way to manage ZIP archives using Windows 95/NT

### Multiple Disk Spanning

CCZip makes it easy to create Zip files that "span" multiple disks. This is useful if the files you are working with will not fit on one disk.

To make a Zip file that spans multiple disks, simply create a Zip file on a removable disk, then add files to the Zip as you normally would. If the disk fills during Add operation, you will be prompted for another disk. Simply insert the next disk and click the OK button.

**Important: disk spanning is not available when adding files to an existing archive; it is only available while creating a new archive. Also note that you cannot add or remove files from a Zip file that spans disks. CCZip requires pre-formatted disks (you can format disks using the Windows Explorer or File Manager)**

#### Example:

To zip the files in your c:\mydata folder to a Zip file called A:\MYDATA.ZIP:

- 1) Start CCZip
- 2) Click on New and create a file on A: named MYDATA.ZIP
- 3) Click the Add button
- 4) Drag and drop the c:\mydata folder from the Explorer or File Manager to the CCZip Add window
- 3) Click the OK button

If more than one disk is needed, you will be prompted for additional disks, as needed.

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **CCZip Program Overview:**

**CCZip is a powerful ZIP compression utility that has support for ZIP and Self Extracting EXE archives.**

CCZip provides seamless zipping/unzipping, disk spanning, creation of self-extracting (SFX) files, and encoding/decoding features. More importantly, it provides essential supporting tools so you can work with ZIP archive unzipping. In addition, CCZip Editor and Image Viewer can quickly save critical work in industry standard ZIP archive format. Here are the highlights of what CCZip can do for you:

- Conveniently edit, view, print, and launch files within ZIP archives without unzipping or decoding. Built-in image viewer and text editor
- An easy way to manage a raft of ZIP archives scattered on the computers, networks, and on removable media (such as on removable disks and CD-ROMs).
- Automatically backup files into compressed archives to safeguard days of work and conserve hard disk space.
- Full drag and drop support in CCZip and convenience when working with other programs.
- CCZip can UUencode ZIP archives for electronic transmission.

### **Using CCZip**

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Extracting Files from a ZIP Archive**

You can extract a copy of compressed files in a Zip file to store a copy of them in their regular, uncompressed form in the location you select. The compressed files remain inside the Zip file unless you remove them. This ensures you retain an archive copy of files you've compressed.

#### **To Extract files from a Zip:**

1.- Click on the Open button and a Windows common dialog will appear on screen, there select the ZIP from where you want to extract files and click on OK. All the files compressed in the selected ZIP will appear on screen. You can sort by clicking on Options-Sort and select the desired sort criteria.

2.- If you want to extract a specific file or group of files select them. Click on the Extract button and select the directory on which you want to extract the files (you can create a new one). On the right side of the dialog you may select the convenient extract options, when ready click on OK and CCZip will extract the files from the ZIP on to the selected directory.

#### **To take advantage of drag and drop:**

- 1.- Open the Windows Explorer, select the extract directory
- 2.- Select the desired files and drag them to the explorer.

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Adding Files to a ZIP Archive**

You can add regular files stored on your drives to a Zip file. This lets you compress them and store them as part of a collection of files in the open Zip file. You can reopen a Zip file and add files to it or remove files from it at any time.

#### **To Add files to a ZIP:**

- 1.- Open or create a new ZIP, by clicking on the New (or Open) button
- 2.- If you opened a ZIP file all the compressed files in that ZIP will appear on screen. If you selected to create a new ZIP file no files will appear on screen, anyway, click on the Add files button and a dialog will appear on screen. After doing so you may select on the left part of the dialog the files you want to Add to the previously selected; ZIP, or even better you can drag and drop any file from the File Manager or the Windows 95 Explorer, doing so you can sort files by time, size or date. If you choose to add a whole directory please note that the selected directory will be recursed and every subdirectory and every file in this subdirectories will be added. If you choose to save dirnames, the directory names will be added to the ZIP. This option makes the creation of complex ZIPs a snap. After having selected every file you want to add, click on Add to ZIP and the files will be added. Note that you can add any file to any new or open ZIP.

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#### **See also:**

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Removing Files from a ZIP Archive**

You can remove compressed files from a Zip file to permanently delete them. This does not extract a copy of the file in its regular form, so be sure you either have a regular copy of the file, or that you want to delete it.

#### **To Remove files from a ZIP:**

1.- Assuming that you have opened a ZIP: Select the files you want to remove from the ZIP, you can select multiple files by pressing the Ctrl key when selecting the files. If you want to select a large group of files that are continuously arranged on the list of files compressed into a ZIP click on the first file and press the Shift key and keeping Shift pressed click on the last file on the group. Once you have selected every file you want to remove from the ZIP press the Del key or select Action-Remove Files.

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Creating a Self Extracting EXE**

You can either create a generic cross platform SFX or a Windows 95/98 Optimized SFX. You can a type of SFX depending on your needs.

#### **To Make a Self Extracting EXE (SFX):**

1.- Once you have opened the ZIP file and you want to convert it into an EXE just click on Actions-Make Exe File or press Ctrl-K. This will create a royalty free self-extracting ZIP for Win16 (and WINOS2), Win32 or DOS.

2.- A self extracting EXE will be created under the same path and file name but with EXE extension.

CCZip Pro ships with 'C' source code to the generic Windows 32 SFX Stub. You can modify the code and the interface to work the way you do.

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Delete/Copy/Move any opened archive.**

#### **To Move or Copy a ZIP File:**

1.- Once you have opened a file click on File-Copy ZIP or File-Move ZIP and there select the new directory

#### **To Delete a ZIP File:**

1.- Once you have opened a file click on File-Delete ZIP File

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## CCZip the best way to manage ZIP archives using Windows 95/NT

### Creating a Zip Archive File in CCZip

With CCZip, you can save storage space by compressing one or more files into a single archive file. After creating a Zip file, you can add any regular files stored on your drives to it. When you do this, CCZip uses special methods and mathematical calculations to compress the files, reducing the amount of storage space required to store the information. Compressing files into a Zip archive file alters the representation of the original file information, but not the information itself. At any time, you can extract (or expand) the individual files to their original state so you can use them.

#### To create a Zip archive file in CCZip:

- 1.- Choose the New command from the File menu (or press Ctrl-N). The New Archive dialog box appears.
- 2.- Enter a filename for the Zip archive file in the File Name text box.
- 3.- Select where the Zip file should be stored.
- 4.- Click the Open button.

CCZip creates a empty new Zip archive file in the location you specified. You are ready to add regular files (that you want to compress) to this archive file as explained in the Adding Files to a Zip File topic.

**Tip:** You may want to make this Zip file into a self-extracting (or self-decrypting) executable file so that you or other people can extract the files it contains without having access to Zip Manager. This process is explained in the Making a Self-Extracting Zip File topic.

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Using CCZip**

CCZip is a full-featured program that lets you perform a complete range of zip management tasks. The procedures you can perform in Advanced Zip Manager are described in these help topics:

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## **CCZip the best way to manage ZIP archives using Windows 95/NT**

### **Internal ImageViewer (IIV)**

CCZip has an internal image viewer that supports BMP, JPG, GIF, PCX, TIFF, WMF, EMF, and ICO. This image viewer lets you view image in a ZIP archive. You can do this by selecting the image file and pressing **F3** or **Actions-View Image**.

To do this CCZip extracts the file into a temporal directory and opens the Internal ImageViewer, after the user has finished viewing the file, the program will ask if the temporal file should be deleted.

#### **To Zoom In/Out:**

**1.-** Click on **View-Zoom In** or **View-Zoom Out** and select the desired value.

#### **To Set Actual View (100% or 1:1):**

**1.-** Click on **View-Actual View (1:1)**

#### **To Fit an Image to Window:**

**1.-** Click on **View-Fit to Window**

#### **To Copy an Image to the Clipboard:**

**1.-** Click on **Edit-Copy**

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