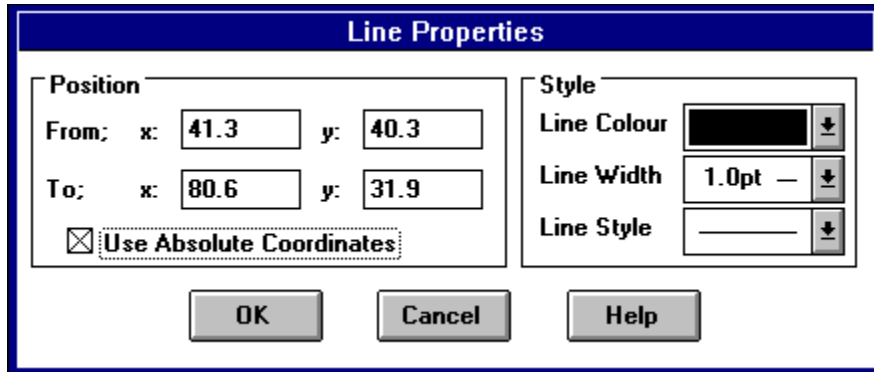


Line Properties

The Line Properties dialog is displayed when the user has selected a line to edit with the mouse and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected line.

For more information click on a dialog item:



The image shows a 'Line Properties' dialog box with a blue title bar. It is divided into two main sections: 'Position' and 'Style'. The 'Position' section contains fields for 'From' (x: 41.3, y: 40.3) and 'To' (x: 80.6, y: 31.9), along with a checked checkbox for 'Use Absolute Coordinates'. The 'Style' section contains dropdown menus for 'Line Colour' (black), 'Line Width' (1.0pt), and 'Line Style' (solid line). At the bottom are 'OK', 'Cancel', and 'Help' buttons.

Line Properties	
Position	
From; x:	41.3
y:	40.3
To; x:	80.6
y:	31.9
<input checked="" type="checkbox"/> Use Absolute Coordinates	
Style	
Line Colour	Black
Line Width	1.0pt
Line Style	Solid
OK Cancel Help	

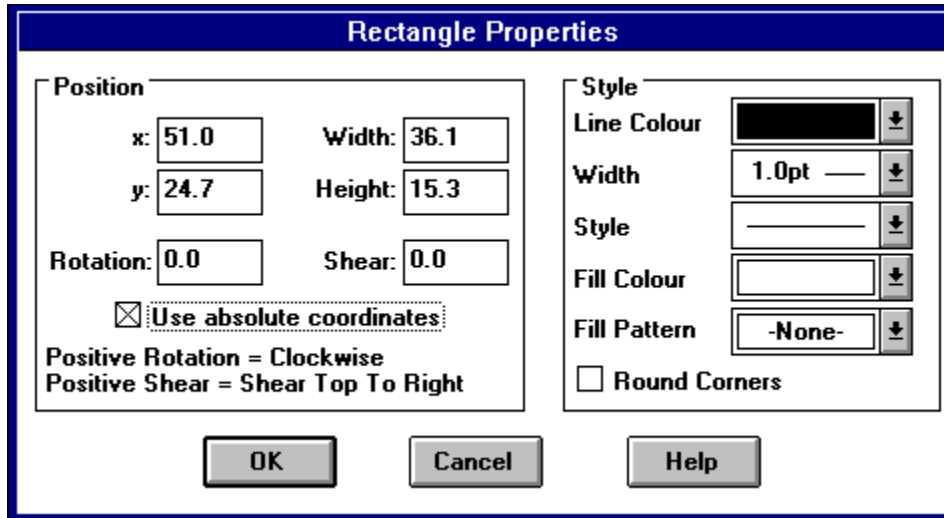
Use these edit boxes to change the position of the two ends of the line. The terms 'From' and 'To' are arbitrarily assigned. When first opened the dialog will display these coordinate relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the edit boxes will be updated to reflect the change.

Rectangle Properties

The Rectangle Properties dialog is displayed when the user has selected a square, rectangle or round rectangle to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected rectangle.

For more information click on a dialog item:



The dialog box is titled "Rectangle Properties" and is divided into two main sections: "Position" and "Style".

Position Section:

- x:** 51.0
- Width:** 36.1
- y:** 24.7
- Height:** 15.3
- Rotation:** 0.0
- Shear:** 0.0
- ☒ **Use absolute coordinates**
- Positive Rotation = Clockwise**
- Positive Shear = Shear Top To Right**

Style Section:

- Line Colour:** [Black color swatch]
- Width:** 1.0pt
- Style:** [Solid line style]
- Fill Colour:** [White color swatch]
- Fill Pattern:** -None-
- ☐ **Round Corners**

At the bottom of the dialog are three buttons: **OK**, **Cancel**, and **Help**.

Use these edit boxes to change the position and size of the rectangle. The x and y coordinates are the position of the top left hand corner of the rectangle, these coordinates along with the width and height are in the current measurement unit (either millimetres or inches). When first opened the dialog will display these coordinate relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the edit boxes will be updated to reflect the change.

Check this option to make the rectangle have rounded corners.

Ellipse Properties

The Ellipse Properties dialog is displayed when the user has selected an ellipse or circle to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected ellipse.

For more information click on a dialog item:

The screenshot shows the 'Ellipse Properties' dialog box with a blue title bar. It is divided into two main sections: 'Position' and 'Style'. The 'Position' section contains input fields for 'x' (119.0), 'y' (35.6), 'x-radius' (18.9), 'y-radius' (10.9), 'Rotation' (0.0), and 'Shear' (0.0). Below these is a checked checkbox for 'Use absolute coordinates' and explanatory text: 'Positive Rotation = Clockwise' and 'Positive Shear = Shear Top To Right'. The 'Style' section includes 'Line Colour' (black), 'Width' (1.0pt), 'Style' (solid line), 'Fill Colour' (green), and 'Fill Pattern' (diagonal lines). At the bottom are 'OK', 'Cancel', and 'Help' buttons.

Position		Style	
x:	119.0	Line Colour	Black
x-radius:	18.9	Width	1.0pt
y:	35.6	Style	Solid
y-radius:	10.9	Fill Colour	Green
Rotation:	0.0	Fill Pattern	Diagonal
Shear:	0.0		

☒ Use absolute coordinates
Positive Rotation = Clockwise
Positive Shear = Shear Top To Right

OK Cancel Help

Use these edit boxes to change the position of the ellipse. The x and y coordinates are the position of the centre of the ellipse, these coordinates are in the current measurement unit (either millimetres or inches). When first opened the dialog will display these coordinate relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the edit boxes will be updated to reflect the change.

Enter here the x and y radii of the ellipse. If these values are the same then a circle is produced. These measurements are in the current measurement unit (either millimetres or inches).

Polygon Properties

The Polygon Properties dialog is displayed when the user has selected a polygon to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected Polygon.

For more information click on a dialog item:

Polygon Properties

Select a point to edit

58.8	65.3	↑
41.3	44.5	
68.3	36.1	
113.1	53.0	
68.6	51.0	
113.8	66.0	
84.5	65.0	↓

Change to:

x: 58.8

y: 65.3

☒ Use Absolute Coordinates

Polygon Style

Line Colour: [Black] ↓

Width: 1.0pt — ↓

Style: [Solid] ↓

Fill Colour: [White] ↓

Fill Pattern: -None- ↓

OK Cancel Help

This list box displays the position of all the vertices in the polygon, use this list box to select which point to edit. The coordinates in this list box are in the current measurement unit (either millimetres or inches). When first opened, the dialog displays all coordinates relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the list box and edit boxes will be updated to reflect the change.

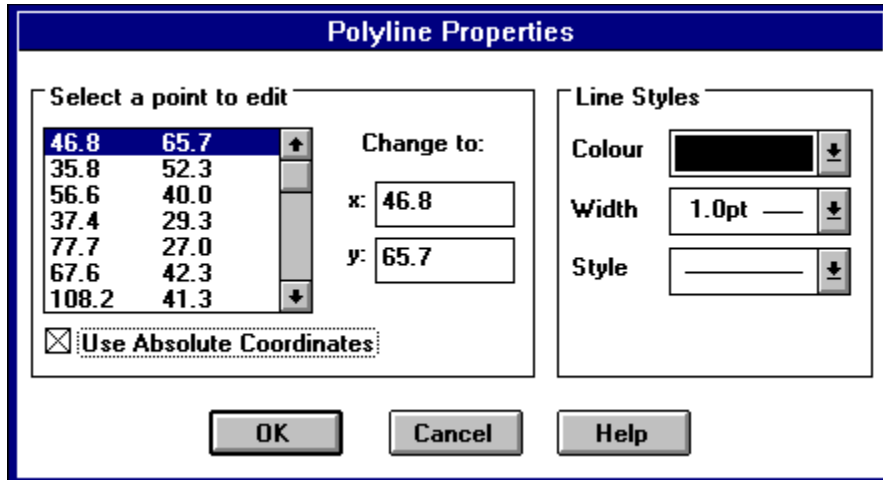
Use these edit boxes to change the coordinates of the point currently selected in the neighbouring list box. Any changes will be reflected in the list box when another point is selected for editing. The coordinates in these edit boxes are in the current measurement unit (either millimetres or inches). When first opened, the dialog displays all coordinates relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the list box and edit boxes will be updated to reflect the change.

Poly Line Properties

The Poly Line Properties dialog is displayed when the user has selected a Poly Line to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected Poly Line.

For more information click on a dialog item:



The Polyline Properties dialog box is titled "Polyline Properties". It contains two main sections: "Select a point to edit" and "Line Styles".

Select a point to edit: This section features a table with two columns of numerical values. The first column contains the values 46.8, 35.8, 56.6, 37.4, 77.7, 67.6, and 108.2. The second column contains the values 65.7, 52.3, 40.0, 29.3, 27.0, 42.3, and 41.3. The first row (46.8, 65.7) is highlighted in blue. To the right of the table is a vertical scrollbar. To the right of the table is a "Change to:" label, followed by two input fields: "x: 46.8" and "y: 65.7". Below the table is a checkbox labeled "Use Absolute Coordinates" which is checked.

Line Styles: This section contains three settings: "Colour" with a black color swatch and a dropdown arrow, "Width" with a value of "1.0pt" and a dropdown arrow, and "Style" with a solid line swatch and a dropdown arrow.

At the bottom of the dialog are three buttons: "OK", "Cancel", and "Help".

46.8	65.7
35.8	52.3
56.6	40.0
37.4	29.3
77.7	27.0
67.6	42.3
108.2	41.3

Change to:

x: 46.8

y: 65.7

☒ Use Absolute Coordinates

Colour: [Black] [v]

Width: 1.0pt [v]

Style: [Solid] [v]

OK Cancel Help

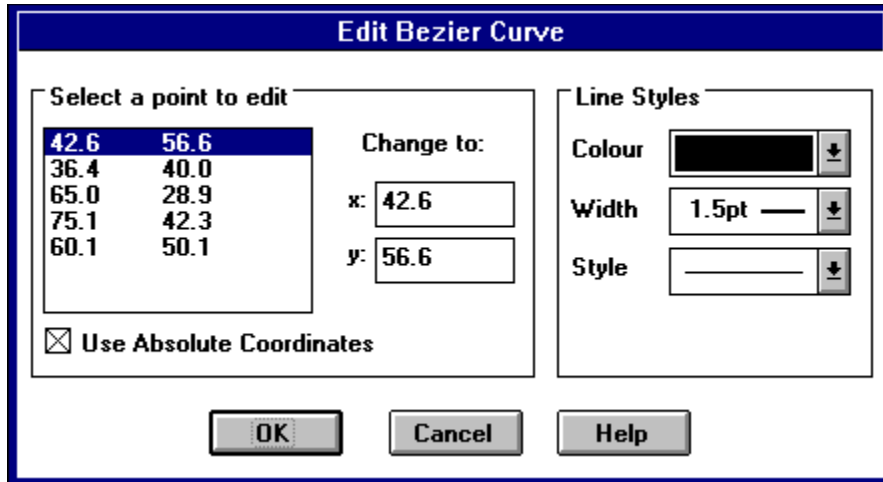
This list box displays the position of all the vertices in the poly line, use this list box to select which point to edit. The coordinates in this list box are in the current measurement unit (either millimetres or inches). When first opened, the dialog displays all coordinates relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the list box and edit boxes will be updated to reflect the change.

Bezier Curve Properties

The Bezier Curve Properties dialog is displayed when the user has selected a bezier curve to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected Polygon.

For more information click on a dialog item:



The dialog box is titled "Edit Bezier Curve". It is divided into two main sections. The left section, titled "Select a point to edit", contains a table of coordinates. The first row is highlighted in blue. To the right of the table is a "Change to:" label with two input fields for "x" and "y". Below the table is a checkbox labeled "Use Absolute Coordinates". The right section, titled "Line Styles", contains three settings: "Colour" with a black color swatch and a dropdown arrow, "Width" with a "1.5pt" value and a dropdown arrow, and "Style" with a solid line icon and a dropdown arrow. At the bottom of the dialog are three buttons: "OK", "Cancel", and "Help".

Select a point to edit	
42.6	56.6
36.4	40.0
65.0	28.9
75.1	42.3
60.1	50.1

Change to:

x: 42.6

y: 56.6

☒ Use Absolute Coordinates

Line Styles

Colour: [Black swatch] [dropdown arrow]

Width: 1.5pt [dropdown arrow]

Style: [Solid line icon] [dropdown arrow]

OK Cancel Help

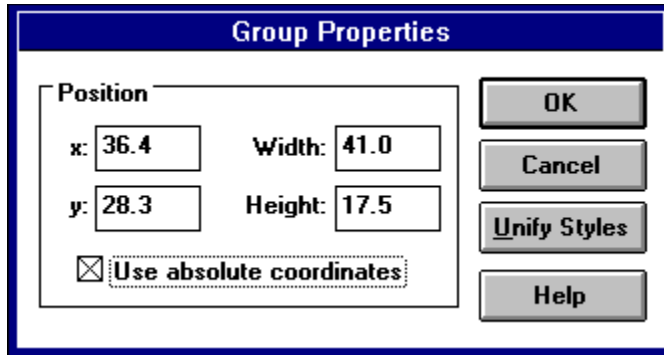
This list box displays the position of all the control points of a bezier curve, use this list box to select which point to edit. The coordinates in this list box are in the current measurement unit (either millimetres or inches). When first opened, the dialog displays all coordinates relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the list box and edit boxes will be updated to reflect the change.

Group Properties Dialog

The Group Properties dialog is displayed when the user has selected a group object to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected group.

For more information click on a dialog item:



The image shows a 'Group Properties' dialog box with a blue title bar. Inside, there's a 'Position' section with input fields for x (36.4), y (28.3), Width (41.0), and Height (17.5). A checkbox labeled 'Use absolute coordinates' is checked. To the right are four buttons: OK, Cancel, Unify Styles, and Help.

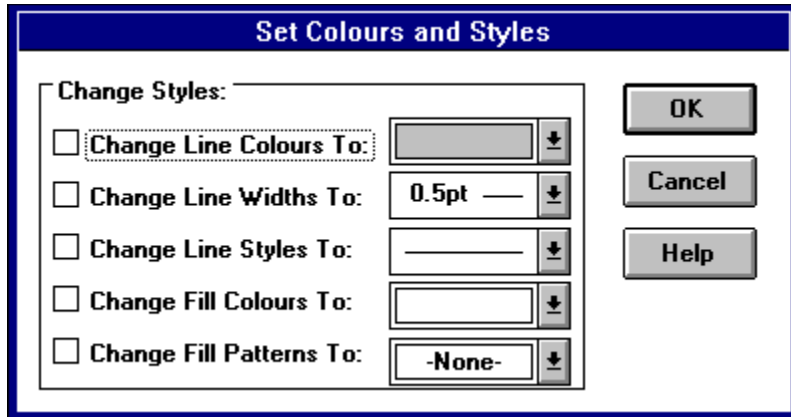
Group Properties	
Position	
x: 36.4	Width: 41.0
y: 28.3	Height: 17.5
<input checked="" type="checkbox"/> Use absolute coordinates	
OK	
Cancel	
Unify Styles	
Help	

Select this button to bring up the Unify Styles Dialog, this allows the user to unify colour and styles for all of the selected objects in the current selection.

Unify Styles Dialog

This dialog appears when the user selects the Unify button from either the Group Properties or Selection Properties Dialogs. use this dialog to 'unify' the styles and colours of all the selected objects.

For more information click on a dialog item:



The dialog box is titled "Set Colours and Styles" in a blue header bar. It contains a section labeled "Change Styles:" with a list of five options, each with a checkbox and a corresponding input field with a dropdown arrow:

- ☐ Change Line Colours To: [Empty box]
- ☐ Change Line Widths To: 0.5pt [Dropdown arrow]
- ☐ Change Line Styles To: [Empty box]
- ☐ Change Fill Colours To: [Empty box]
- ☐ Change Fill Patterns To: -None- [Dropdown arrow]

On the right side of the dialog, there are three buttons: "OK", "Cancel", and "Help".

When this check box is selected all the line styles of the selected objects will be changed to the style selected in the line style combo box.

When this check box is selected all the line widths of the selected objects will be changed to the width selected in the line width combo box.

When this check box is selected all the fill colours of the selected objects will be changed to the colour selected in the fill colour combo box.

When this check box is selected all the fill patterns of the selected objects will be changed to the pattern selected in the fill pattern combo box.

When this check box is selected all the line colours of the selected objects will be changed to the colour selected in the line colour combo box.

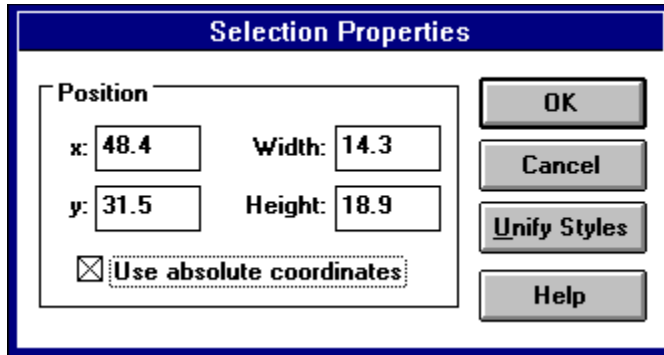
Use these edit boxes to change the position and size of the selected objects. The x and y coordinates are the position of the top left hand corner of the objects, these coordinates along with the width and height are in the current measurement unit (either millimetres or inches). When first opened the dialog will display these coordinate relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the edit boxes will be updated to reflect the change.

Selection Properties Dialog

The Selection Properties dialog is displayed when the user has selected more than one object to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the selected objects.

For more information click on a dialog item:



The image shows a 'Selection Properties' dialog box with a blue title bar. Inside, there's a 'Position' section with input fields for 'x' (48.4), 'y' (31.5), 'Width' (14.3), and 'Height' (18.9). A checkbox labeled 'Use absolute coordinates' is checked. To the right of these fields are four buttons: 'OK', 'Cancel', 'Unify Styles', and 'Help'.

Position	
x: 48.4	Width: 14.3
y: 31.5	Height: 18.9
<input checked="" type="checkbox"/> Use absolute coordinates	

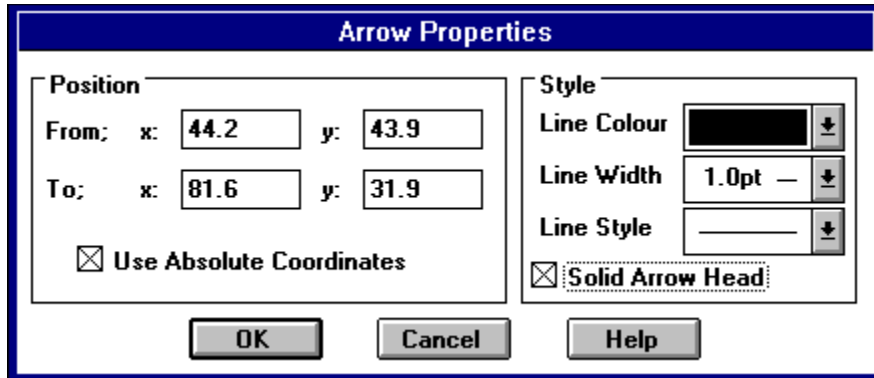
OK
Cancel
Unify Styles
Help

Arrow Properties Dialog

The Arrow Properties dialog is displayed when the user has selected an arrow to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position, colour and style of the arrow.

For more information click on a dialog item:



The image shows a screenshot of the 'Arrow Properties' dialog box. The dialog has a blue title bar with the text 'Arrow Properties'. It is divided into two main sections: 'Position' and 'Style'. The 'Position' section contains two rows of input fields: 'From; x: 44.2 y: 43.9' and 'To; x: 81.6 y: 31.9'. Below these is a checkbox labeled 'Use Absolute Coordinates' which is checked. The 'Style' section contains three rows: 'Line Colour' with a black color swatch and a dropdown arrow, 'Line Width' with '1.0pt' and a dropdown arrow, and 'Line Style' with a solid line icon and a dropdown arrow. Below these is a checkbox labeled 'Solid Arrow Head' which is checked. At the bottom of the dialog are three buttons: 'OK', 'Cancel', and 'Help'.

Position		Style	
From; x:	44.2	y:	43.9
To; x:	81.6	y:	31.9
<input checked="" type="checkbox"/> Use Absolute Coordinates		<input checked="" type="checkbox"/> Solid Arrow Head	

OK Cancel Help

Use these edit boxes to change the position of the two ends of the arrow. The head of the arrow will always be drawn at the "To" position. When first opened the dialog will display these coordinate relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the edit boxes will be updated to reflect the change.

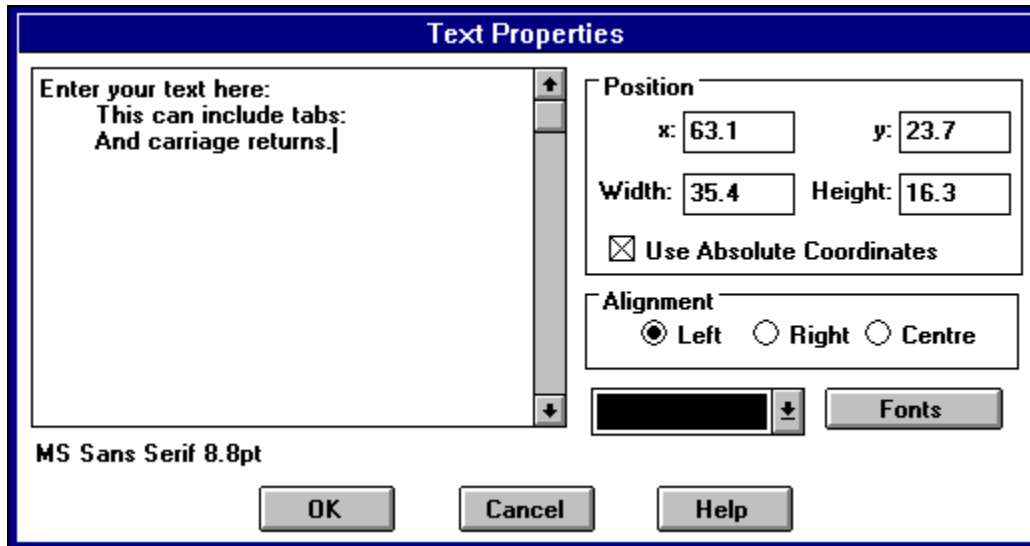
Check this dialog box if you want the arrow to have a solid arrow head.

Text Properties Dialog

The Text Properties dialog is displayed when the user has selected text to edit with the mouse, and then chooses 'Properties' from the Edit menu, or when a new text frame is dragged out ready for text entry.

Use this dialog to alter the position, colour and style of the text, as well as its content.

For more information click on a dialog item:



The image shows a screenshot of the 'Text Properties' dialog box. The dialog has a blue title bar with the text 'Text Properties'. Inside, there is a large text area on the left with the placeholder text 'Enter your text here: This can include tabs: And carriage returns.' Below this area, the current font is displayed as 'MS Sans Serif 8.8pt'. To the right of the text area are several controls: a 'Position' section with input fields for 'x' (63.1) and 'y' (23.7), and 'Width' (35.4) and 'Height' (16.3). There is a checkbox labeled 'Use Absolute Coordinates' which is checked. Below the position section is an 'Alignment' section with three radio buttons: 'Left' (selected), 'Right', and 'Centre'. At the bottom right of the dialog is a 'Fonts' button. At the very bottom are three buttons: 'OK', 'Cancel', and 'Help'.

Text Properties

Enter your text here:
This can include tabs:
And carriage returns.]

MS Sans Serif 8.8pt

Position
x: 63.1 y: 23.7
Width: 35.4 Height: 16.3
☒ Use Absolute Coordinates

Alignment
☒ Left ☐ Right ☐ Centre

Fonts

OK Cancel Help

Use these edit boxes to change the position and size of the selected text. When first opened the dialog will display these coordinate relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the edit boxes will be updated to reflect the change.

Use these radio buttons to choose whether the text will be justified to the left, right or centre of the text frame.

Select this button to bring up the standard font dialog box to select a font, size and style.

Use this drop down combo-box to pick the desired text colour.

Displayed here will be information about the currently selected font and any styles applied to it.

OLE Object Properties Dialog

The OLE Object Properties dialog is displayed when the user has selected an OLE Object to edit with the mouse, and then chooses 'Properties' from the Edit menu.

Use this dialog to alter the position of the object or to start its server program.

For more information click on a dialog item:

Embedded Object

Position

x: 80.4 Width: 56.3

y: 73.1 Height: 30.1

☒ Use absolute coordinates

Paintbrush Picture
Original size 56.3 x 30.1mm

OK
Cancel
Activate
Edit
Help

Use these edit boxes to change the position and size of the selected object. When first opened the dialog will display these coordinate relative to the top left hand corner of the page ('absolute coordinates'), and the 'Use absolute coordinates' check box will be checked. To use coordinates relative to the current offset position uncheck this option, the values in the edit boxes will be updated to reflect the change.

Displayed here is information about the selected object, including which server created it, whether it is a linked, embedded or static object, and what its original size was.

Select this button to edit the OLE object. The server application will be started for this purpose.

Select this button to activate the OLE Object, for example choosing activate for a sound clip, will result in the clip being played.

Selecting this option closes the dialog box and accepts all the values entered in the dialog.

Selecting this button closes the dialog without accepting any changes.

Choose this button to obtain help on the dialog.

Click on this drop down dialog to display a list of line styles, the line style can be either solid or one of a range of dashes and dots. Note that for any line style other than solid, the line width will be one pixel, rather than the value selected in the line width combo box.

Click on this drop down dialog to display the range of possible line widths, the values are in half point sizes from 0.5pt to 4.5pt. Note that this combo box has no effect unless the selected line style is `solid'.

Click on this drop down combo box to display a list of possible line colours. The user will need to scroll down the list to view all the possible colours.

Click on this drop down combo box to display a list of possible fill colours. The user will need to scroll down the list to view all the possible colours. Note that this combo box has no effect if the fill style is set to "-None-".

Click on this drop down combo box to display a list of possible fill styles. The user will need to scroll down the list to view all the possible fill patterns. Selecting "-None-" will mean that the object will not be filled and any objects beneath it will show through. Selecting "-Plain-" will fill the object with a plain colour. Fill patterns are made up of a combination of the current Line Colour and Fill Colour.

This check box determines whether the coordinates displayed in the open dialog box are absolute (relative to the top left hand corner of the page), or relative to the current offset position. The default is to display absolute coordinates.

Enter the desired degree of rotation of the object here. The value must be entered in degrees, positive values indicate a clockwise rotation and negative values indicate an anticlockwise value.

Enter a value here to shear the selected object. The value entered must be in degrees, valid entries are between +90 and -90 degrees. A positive value will shear the top of the object to the right, and a negative value will shear the top of the object to the left.

Check this option to fill the selected object with a solid colour. Use the 'Fill Colour' drop down combo box to select which colour is used to fill the object. If this option is not selected then the object is unfilled, and objects beneath it will show through.

