

# Contents

<b>Welcome .....</b>	<b>1</b>
Welcome .....	3
Graphic Design Power made Easy .....	3
About Serif .....	3
What's In DrawPlus 2.0 .....	7
Key Features of Serif DrawPlus 2.0 .....	7
Requirements .....	8
Things you are expected to know .....	8
Installation .....	9
What's in the Box? .....	9
What gets installed? .....	9
Install .....	9
What next? .....	10
<b>Using DrawPlus .....</b>	<b>11</b>
Using DrawPlus .....	13
Using DrawPlus as an Ordinary Application .....	13
Using DrawPlus via OLE .....	13
What Next? .....	14
<b>DrawPlus Tour .....</b>	<b>15</b>
Introduction .....	17
Starting Off .....	18
Serif Welcome .....	18
Starting a Drawing .....	19
The page and pasteboard .....	20

Taking it easy, part 1 .....	22
Hints and Tips .....	22
DrawPlus Levels .....	22
QuickHelp and ToolHints .....	24
Creating Objects .....	25
Creating a QuickShape Box .....	25
Creating other QuickShapes .....	26
Creating Text .....	27
Importing Pictures .....	28
Manipulating Objects .....	30
Selecting object .....	30
Moving objects .....	30
Sizing objects .....	31
Copying objects .....	32
Selecting several objects at once .....	32
Rotating objects .....	33
Adjusting objects .....	34
Object Attributes .....	36
General attributes .....	36
Text attributes .....	37
Taking it easy, part 2 .....	38
The cursor display .....	38
Getting Help .....	38
Moving up to Designer Level .....	39
Drawing Lines and Irregular Shapes .....	40
Freehand lines .....	40
Reshaping lines .....	42
Alignment Aids .....	44
Rulers and guides .....	44
Snapping .....	45

Status Editor .....	46
The Align dialog .....	46
The Menus .....	48
Production .....	49
What next? .....	49
<b>DrawPlus Tutorial .....</b>	<b>51</b>
Introduction .....	53
Starting the page .....	54
The Bahamas drawing .....	54
The three filled shapes .....	54
The imported palm tree picture .....	58
The Text .....	60
Finishing up .....	61
Saving your work .....	62
Print your page .....	62
Using your drawing .....	62
What next? .....	62
<b>Working with Objects .....</b>	<b>63</b>
Introduction .....	65
General Object Properties .....	65
Create and select .....	65
Cut, copy, paste, delete .....	66
Move, resize, rotate, shear and flip .....	67
Changing your mind .....	68
Modify properties .....	68
Align and layer .....	68
Component Object Properties .....	70
Lines and closed shapes .....	70
QuickShapes .....	72

Text .....	73
Bitmaps .....	74
Composite objects .....	74
Permanent groups .....	74
Combinations .....	76
Envelopes .....	77
<b>The DrawPlus Window .....</b>	<b>79</b>
Introduction .....	81
What's it called? .....	82
The DrawPlus window .....	82
Hints and tips .....	82
Tool Hints .....	82
The HintLine .....	83
The QuickHelp Window .....	83
Event Tips .....	83
Double-click and right-click .....	83
Standard Windows elements .....	83
Title bar .....	84
Menu bar .....	84
Scroll bars .....	84
The Page and Pasteboard Area .....	85
Views .....	86
Popup Menus .....	86
Layout Tools .....	87
The Rulers .....	87
Guides .....	89
Snapping .....	89
The Status Bar .....	91
Selection area .....	91

Zoom area	91
Snapping button	92
CleanUp button	92
Status Editor button	92
HintLine	92
Drawplus Level button	93
The Top Toolbar	93
Text font	94
Text size	94
Bold and Italic	94
Left, Center, Right	94
Cut, Copy and Paste	94
Undo	94
Flip	95
Rotate	95
Forward One, Back One	95
Group	95
Combine	96
Convert to curves	96
The Left Toolbar	96
Using the left toolbar	96
Pointer tool	98
Rotate tool	100
Node tool	101
Zoom tool	105
Line flyout	105
QuickShape flyout	107
Text tool	107
Import tool	109
Line weight	109

Line color .....	110
Fill color .....	110
Envelope .....	110
The Curve Editor .....	111
The Status Editor .....	113

## **The DrawPlus Menus ..... .. 115**

Introduction .....	117
Popup menus .....	117
File Menu .....	118
New(Ctrl+N) .....	118
Open...(Ctrl+O) .....	119
Open Art & Borders... ..	120
Revert .....	120
Save (Ctrl+S) .....	120
Save As... ..	121
Autosave .....	121
Save Defaults .....	121
Import Picture .....	122
Export as Picture... ..	124
Page Setup... ..	125
Print... (Ctrl+P) .....	125
Print Setup... ..	127
Exit .....	127
Edit Menu .....	128
Undo (Ctrl+Z) .....	128
Cut (Ctrl+X) .....	128
Copy (Ctrl+C) .....	128
Paste (Ctrl+V) .....	129
Paste Special... ..	129

Clear (Del) .....	130
Select All (Ctrl+A) .....	130
View Menu .....	131
Show Rulers .....	131
Show Guides .....	131
Show Grid .....	131
Fit Page .....	131
Actual Size .....	131
Zoom In .....	132
Zoom Out .....	132
Custom Zoom... .....	132
Snapping .....	132
Preferences .....	132
Preferences/General... .....	132
Preferences/Ease of Use... .....	135
Arrange Menu .....	136
Align Items... .....	137
Bring to Front (Ctrl+F) .....	137
Send to Back (Ctrl+B) .....	137
Forward One .....	138
Back One .....	138
Group .....	138
Ungroup .....	138
Combine .....	139
Break Apart .....	139
Join Curves .....	139
Text Menu .....	140
Normal .....	140
Bold .....	140
Italic .....	140

Align Left, Align Center, Align Right .....	140
Enlarge Font .....	141
Reduce Font .....	141
Width .....	141
Leading .....	141
Tracking .....	142
Fonts... ..	143
Edit Text... ..	143
Effects Menu .....	144
Flip .....	144
Rotate .....	144
Replicate... ..	145
Transform... ..	145
Convert to Curves .....	146
Clean Curves .....	147
Apply Envelope .....	147
Remove Envelope .....	147
Line Weight .....	147
Edit Line Color... ..	148
Edit Fill Color/None .....	149
Edit Fill Color/Solid... ..	149
Edit Fill Color/Linear... ..	150
Fill Color/Radial... ..	151
Help .....	152
On-line Help .....	153
DrawPlus Demo .....	153
Serif Welcome... ..	153
DrawPlus Credits .....	153
About DrawPlus... ..	153



**Appendices ..... .. 155**

- Keyboarding ..... 157
  - Special functions ..... 157
  - Selecting and cursoring ..... 159
  - Character shortcuts ..... 159
- System Files ..... 161
  - SERIF.INI ..... 161
  - DRAWPLUS.INI ..... 162
- Network Installation ..... 162
  - To setup a shared installation: ..... 162
  - To add PCs to the shared installation: ..... 163

